



**OVID TOWNSHIP
ADMINISTRATIVE OFFICES**

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APPROVED

SUPERVISOR: Gregory C. Palen
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik
Jennings West

APPROVED MINUTES OF OVID TOWNSHIP MEETING – JULY 12, 2018

The regular meeting of the Ovid Township Board was called to order at 7 p.m. by Clerk Claudia Barrett Pluger with Pledge to the Flag.

MEMBERS PRESENT:

Clerk Claudia Barrett Pluger, Treasurer Nancy Hughson, Trustees Arlene Pesik and Jennings West

ABSENT:

Supervisor Greg Palen

ALSO PRESENT:

Deputy Zachary Smith, Mike & Diane Dowler, Don Herrington, Gloria Herrington, Dave Wyrick

APPOINTMENT OF MEETING MODERATOR:

In the absence of Supervisor Palen, Clerk Claudia called for an appointment of a meeting moderator for this meeting.

Moved by Nancy to appoint the Clerk as the meeting moderator, Seconded by Arlene. All in favor, Motion carried.

AGENDA:

Agenda reviewed by Board.

Moved by Arlene to approve the agenda as printed, Seconded by Jennings. All in favor, Motion carried.

PROPOSED MEETING MINUTES OF JUNE 14, 2018:

Proposed minutes reviewed by Board.

Moved by Arlene to approve the meeting minutes of June 14, 2018, Seconded by Jennings. All in favor, Motion carried.

TREASURER'S REPORT:

June 2018, bank balances, along with the supporting bank documents, are as follows:

Huntington Bank Accounts:

Delinquent Property Tax account balance is \$129.14.

Tax account bank balance is \$1,000.00.

Tax Disbursement account balance is \$2,269.00.

General Fund Bank balance is \$140,143.60.

Michigan Class investment account balance is \$301,681.61.

Mercantile Bank Emergency Services Account is \$71,139.61.

There is one foreclosure property in Ovid Township on Taft Road, which we've received several phone calls inquiring about it. It's vacant land.

Treasurer's report submitted, subject to audit.

AMEND & APPROVE BUDGET:

Clerk stated we need to make an adjustment to the Office Supplies line item.

Board discussion regarding how much to move.

Moved by Claudia that we move \$1,000 from unallocated funds to GI # 101-265-727,

Seconded by Nancy. All in favor, Motion carried.

CLERK'S REPORT & BUDGET/EXPENDITURE REPORT - FOR APPROVAL:

Claudia's Check Disbursement Report discussed and reviewed by the Board.

For approval – Huntington Bank, Check numbers 10232-10250 and numbers 10610-10617 and Payroll EFT, totaling \$24,687.71.

Mercantile Bank, Emergency Services, Check numbers 1003 and 1014 totaling \$6,633.65.

Moved by Arlene to approve the Clerk's report and authorize payment of checks out of Huntington Bank and Mercantile Bank, Seconded by Nancy. All in favor, Motion carried.

NEW BUSINESS:

Election Inspector Nourishment:

Claudia stated on the MTA Community discussion page there has been a lot of discussion about refreshments for Election Inspectors, especially if they are working all day.

Discussion by the Board and public regarding this.

Moved by Nancy that the Primary and General Election nourishment for Election Inspectors will be supplied by Ovid Township, Seconded by Jennings. All in favor, Motion carried.

UNFINISHED BUSINESS:

South Ovid Cemetery: Draft Cemetery Ordinance:

Clerk stated, from her understanding from the Board who attended the MTA Cemetery Conference, there's a lot of preparation to be done before assuming responsibility of a cemetery, and we would need a few months to confer with our attorneys and insurance company to get everything in place. The June meeting was the first time the Board met the Association and had any discussion with them. A deed and survey need to be done. Nancy commented we haven't had a chance to discuss this. We also have an upcoming Election that has taken a lot of our time. Nancy stated she knew a sexton who might help them out.

Further discussion with Board and members from the Cemetery Association took place regarding this. We will table this until further notice.

REPORTS:

Deputy Zachary Smith – Deputy Smith stated the Sheriff's office has been busy this summer. Ovid Township hasn't had any B&E's. Drug arrests have gone up in the County. Drunk driving arrests have gone down. There was a fatal crash on 96. The man was coming from Minnesota to Chicago. The man's brother called the police stating where he pinged his brother's phone at. The deputies went to that spot and found him. That situation seemed to be a medical issue. Police pursuits have gone up a little bit.

Assessor Diane Dowler – Diane said the Board of Review will meet on July 17 at 10 a.m. They have one item to act on.

OMESA – Trustee Jennings stated what you see outside is what is happening. The supplies have been delivered.

Public Comments:

None.

Board Comments:

Arlene requested approval to buy a Sears sweeper, small shop-vac with utensils, for cleaning around the Hall. The cost is around \$100.

Moved by Arlene that we purchase a Sears sweeper for the Hall, Seconded by Claudia. All in favor, Motion carried.

Nancy discussed getting prices for Handicap door openers for the front doors. We have a lot of people coming in to pay taxes or do other business that need help getting in. The doors are heavy and hard to pull open when they are using a walker. We need new door closers anyway.

Moved by Nancy to check into prices for the Handicap openers/closers, Seconded by Arlene. All in favor, Motion carried.

Adjournment: Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Claudia Barrett Pluger, Clerk

Gregory C. Palen, Supervisor