

**OVID TOWNSHIP  
Regular Board Meeting  
August 4, 2016**

Administrative Offices (a.k.a. Ovid Township Hall)  
1015 Baese Ct.  
Ovid, MI 48866

Meeting was called to order at 7:02 p.m. by Supervisor Greg Palen with Pledge to the Flag. Roll call found the following members present: Supervisor Greg Palen, Clerk Michelle Robinson, Treasurer Casie Chunko and Trustee Nancy Hughson. Absent: Trustee Nancy Hughson. Also present: approximately 12 visitors.

**AGENDA: Moved** by Montague, **seconded** by Chunko to approve agenda as presented. **Motion carried.**

**MINUTES: Moved** by Montague, **seconded** by Chunko to approve the minutes of the July 7, 2016 regular meeting as presented. **Motion carried.**

**ASSESSOR – DIANE DOWLER:** Nothing to present on the Assessor end of things. No July Board of Review was held as there was no need – we have come a long way!

**COUNTY COMMISSIONER – KAM WASHBURN:** After eight years in the making, ground has been broken on the new Clinton Area Transit Building on the west side of Scott Road. It will hold the office building and new bus garage, and will replace the old building. There is one woman on the board that has been with this project since its inception – they all hope for a year end completion date. The new 911 tower on the SE corner of the County is coming along. Cement is being poured and should be up and running by Spring. The recent 911 surcharge proposal passed in all precincts, Mr. Washburn thanks voters for their dedication to the program. Clinton Area Transit Authority will have a mileage proposal on the November ballot. Technology is being used in new ways at the County level and one area will make contractors jobs much easier. By mid-fall contractors will be able to pay for and obtain building permits on-line! The Clinton County Jail's extra capacity has, for years, been leased to the State for overflow State prisoner housing – which usually nets Clinton County about \$1M a year. As the State prisoner population is declining due to more drug and alcohol courts and programs, the extra leased space in County jails is no longer needed so that money will be going away very soon. This will not hurt the County today; however, some larger projects the County was looking at may need to be put on hold. Mr. Washburn announced that one of the two vacancies on the County Library Board has been taken by one of our own – Nancy Hughson has agreed to sit on the board and represent Ovid Townships interests, this seat was previously held by Kevin VanGieson.

**CLINTON COUNTY RECYCLING UPDATE – KATE NEESE:** Ms. Neese visited to share some upcoming events with us and answer any questions we may have. September 17 – a mini version of the Spring event to be held from 8-1 p.m. at Granger on Wood Street in Lansing. Electronics will be accepted but there is a \$10 charge for computer monitors and TVs. The VOA will be there to take useable household items, Habitat for Humanity will receive useable building supplies. On September 24 there will be a medicine collection event at the Liquid Fertilizer building in St. Johns.

**AUDIT PRESENTATION – STEVE KIRNOVIC:** Mr. Kirnovic opened his audit presentation by introducing their unmodified “clean” opinion – meaning we are in accordance with GAP and is the best opinion we can receive. In examination of the Townships Balance Sheet there is a fund balance of \$521,239, which reflects the amount of funds available for expenses in future years. Mr. Kirnovic pointed out that Ovid Township is in very good financial position. Moving onto the Statement of Revenues, Expenditures, and Changes in Fund Balances – in 2016 the Township received roughly \$12,000 in IFT reimbursement for the period covering 2012-2014, all in all with the fluctuation of other revenue we were up 3% from last year at

\$317,475. The Townships total expenditures for the year, coming in at \$279,908, was up \$60,000 from last year due to \$126,000 being spent on public works expenditures (roads – which was up \$65,000 from the year before). It is most important to note that the rest of the Townships expenditures were down 35%. Therefore, \$37,567 was the net change in our Fund Balance for the year. There is a new “review” process of the audit that is required by the State prior to audit submission – Greg Palen will be conducting this review by the end of August for the Township.

**REVIEW AND APPROVAL OF BUDGET:** Moved by Chunko, **seconded** by Montague to approve the budget as presented and to table any budget amendments until next month’s meeting as the audit and book backs are now complete (per accountant). **Motion carried**

**FINANCIAL REPORT:** Nothing new to report. Tax collection is underway. Official treasurer office hours are Thursdays. Moved by Robinson, **seconded** by Montague to approve the Treasurer’s Report after review and approval of the bank statements, subject to audit, and place on file showing the following account balances: General Fund Checking \$397,725.24; Tax Deposit Account \$41,523.70; Tax Disbursement Account \$0.00; Del Personal Property Tax Account \$236.04 see attached). **Motion carried.**

**BILLS/CLERKS REPORT:** The August Primary went well and without a hitch. Several new election workers got their first taste of working the polls and several situations arose which were good learning tools moving forward to November. 215 Township residents voted in the Primary – 101 of those were by Absentee Ballot. Moved by Montague, **seconded** by Chunko to approve payment of the bills as presented using checks #9707 through #9733 totaling \$72,922.03 (see attached). **Motion carried.**

**COMMITTEES:** (Note: Nancy Hughson is absent so no library report this month)

**PARKS AND REC – ARLENE PESIK:** The Committee received a bid on six new dugouts for the fields down behind the Laundromat. Each dugout would receive a new steel roof, cement floor, and 16 ft aluminum bench at the cost of \$1,425 per dugout - \$8,550.00 for the entire project. The fund balance carried by the committee at present time is \$8,275.95 and they would like the project completed before next season begins. There are indications that two more bids would be obtained and that the cement floors may not be the best option for children’s dugouts – an itemized bid will try and be obtained. In September the group had requested Ovid Township contribute \$3,000 – however in examination of what Middlebury Township and the City of Ovid contribute the board Moved by Robinson, **seconded** by Chunko to contribute \$1,000 to the program this year. **Motion carried (Montague abstained from vote).**

**OMESA – RANDY MONTAGUE:** At the last OMESA meeting the board voted to discharge ambulance service effective August 1, 2016. Middlebury Township has a contract in place with the City of Owosso which began July 7, 2016 and will cost the township \$3/per capita. Ovid Township and the City of Ovid will, presumably, both be going with CAASA as municipal members, also at a \$3/per capita charge. There were 13 fire runs last month bringing the yearly total to 65; the ambulance had 28 runs: 12 BLS, 12 ALS, 4 non- transports – making 297 for the year. Chief Pease is currently working on the removal of all pertinent equipment in the ambulance and arranging for the amendment to our State License to reflect Fire and MFR service, Jim Pontack has also been secured to do MFR training for our personnel in September. The final 2015 OMESA audit was approved by the board. The new fire truck has not been delivered yet, staff did get to use it for training in July. There is a bid on the table from a Northern Michigan facility for our old fire truck - \$25,000. Chairman Semans received a bid from Charter to move the Fiber Optic line that is on their property behind the township hall - \$11,491.32. At this time Supervisor Greg Palen offered a resolution to the board “...to apply for member municipality status within the Clinton Area Ambulance Service Authority (CAASA) and is requesting the Board of Directors of CAASA to accept this as our timely application in order to complete the legal process prior to the expiration of the interim service agreement with OMESA.” Clerk Robinson asked for a voice **roll call** vote: **Hughson** – absent; **Montague** – Yea; **Palen** – Yea; **Chunko** – Yea; **Robinson** – Yea. This resolution **passed** by roll call vote as presented.

**HANSONS QUIK STOP UPDATE – RICK HANSON:** He has owned Valero Gas Stations since 1989. For this one located on the corner of Hollister Road and M-21 he would like a new building, about the same size as it is now, but with more room up front to accommodate more store items. Two pumps would also be added making a total of eight – he would also like to add an off-road diesel pump for the farmers. The lot would be constructed with 8 inch concrete. He joined us tonight to not only update us but to also ask if we would enter into a 425 agreement with the City of Ovid to allow him to access City Sewer and Water (he has the same agreement in Venice Township with the City of Durand). The Township will meet with the City to make this happen when he obtains appropriate approval at the County level.

**BOARD COMMENTS:** As our audit presented so well and the Township has a good fund balance moving forward Supervisor Palen asked the board to approve two additional road projects for this year, and after checking with CCRC the gravel contractor says all projects have to be complete by September 15. The first is graveling Woodworth Road from Upton Road north from Taft until stopped by the swamp and from Wildcat to Hollister. The total for the combined projects is \$11,215.00. **Moved** by Montague to approve the two additional road projects, **seconded** by Robinson. **Motion Carried.**

Supervisor Palen then presented two additional Resolutions for the boards review.

- (1) "...The Township of Ovid after motion at the April 2016 meeting of their Board of Trustees executed in writing the withdrawal of Ovid Township from future participation in the financing of Maple Grove Cemetery Association. The Board has received written acknowledgement of this withdrawal..Therefore be it resolved that the Board of Trustees of the Township of Ovid, do hereby grant authority to Gregory Palen as Supervisor of the Township of Ovid to provide this assistance in the dissolution of the Maple Grove Cemetery Authority and the transfer of its property to City of Ovid, with Township of Ovid having no remaining financial interest in Maple Grove Cemetery." Clerk Robinson asked for a voice **roll call** vote: **Hughson** – absent; **Montague** – Yea; **Palen** – Yea; **Chunko** – Yea; **Robinson** – Yea. This resolution **passed** by roll call vote as presented.
- (2) "...with the change in municipal status, legally separating the new City of Ovid from its prior interdependency within the Township of Ovid...the question of any division of the assets of the Township of Ovid and the Village of Ovid was raised...after exploration of the applicable statutes and adjudications affecting this question, each of the proposed calculations were compared and the basis of their calculations, indicating that amounts in dispute were insufficient to justify the costs of application to Court of Law for determination. Therefore be it resolved that the City of Ovid and the Township of Ovid shall forever hold each other harmless from any exchange of monies or property assets existing as of 11 November 2015 date of election, and shall not exchange any monies or property assets as determined. Full force and effect follows an affirmative roll call vote of the Council of the City of Ovid at their first meeting following." Clerk Robinson asked for a voice **roll call** vote: **Hughson** – absent; **Montague** – Yea; **Palen** – Yea; **Chunko** – Yea; **Robinson** – Yea. This resolution **passed** by roll call vote as presented.

Adjourn 9:30 p.m. **Moved** by Robinson, **Seconded** by Chunko. **Motion Carried.**

Respectfully submitted,  
Michelle M. Robinson, Clerk: Gregory Palen, Supervisor