



OID TOWNSHIP

ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136

Ovid, Michigan 48866

Tx: (989) 834-2838

Fax: (989) 834-2710

SUPERVISOR: Gregory C. Palen
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik
Jennings West

APPROVED MINUTES OF OVID TOWNSHIP MEETING- JANUARY 5, 2017

The regular meeting of the Ovid Township Board was called to order at 7:01 p.m. by Supervisor Greg Palen with Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Greg Palen, Treasurer Nancy Hughson,
Clerk Claudia Barrett Pluger, Trustees Arlene Pesik and Jennings West.

ALSO PRESENT:

Steve Rennell (BS&A), Ed Tyler, Susan Schaefer, Mike & Diane Dowler,
Kam Washburn, Sherry Byrnes, Waneta Byrnes

AGENDA:

Agenda reviewed by Board. Moved by Arlene to accept agenda as printed, Seconded by Jennings. All in favor, Motion carried.

PROPOSED MINUTES OF DECEMBER 1, 2016.

Moved by Arlene to accept minutes as printed, Seconded by Jennings.
All in favor, Motion carried.

PUBLIC COMMENTS:

Steve Rennell from BS&A presented the software program and answered questions.
Moved by Arlene to accept the BS&A Software proposal of \$12,660, Seconded by Nancy.
All in favor, Motion carried.

Richard Wirt of Wirt Nurseries & Landscaping submitted an estimate for \$1,485.00 for landscape work that needs to be finished and/or upgraded.

Supervisor Palen recommended the Board take ownership in the maintenance/upkeep of our building since the various transitions, i.e., the Fire Department separating from the ambulance service; Village of Ovid becoming a City. Arlene was on the building committee for the Hall. Supervisor Palen recommended Trustee Arlene be appointed to the care of the Hall and grounds.

The OMESA Board, which is fire and emergency medical response, Articles designate a six-man board. Supervisor Palen recommended Trustee Jennings take ownership of that. Supervisor Palen, Middlebury Supervisor Herendeen, Ovid Mayor Lasher will also be on the Board.

Inasmuch as we have joined the Clinton Area Ambulance Service (CAAS), we have a seat on that Board as well. The supervisors or mayors will be on that Board and a designee with voting authority. Jamie Perrien, Deputy Supervisor, attended the organizational meeting for Supervisor Palen and will attend further meetings when Supervisor Palen is not available, as well as the Road Commission.

Shane Applebee, Jack Powell and Larry Koch are on the Board of Review, which is generally appointed for two-year terms. Those appointments will stay the same. Nancy will continue on the Library Board and Arlene on Parks and Rec. Claudia will attend the Clinton County Township Officers Association meetings. Nancy and Claudia both have deputies in place. Everyone was in agreement to these appointees.

Supervisor Palen would like input on the budget from the Board at the February meeting.

TREASURER'S REPORT:

Board reviewed bank statements from Treasurer.

Nancy reported we haven't gained access to on-line banking yet; however, we have reports from the bank. No activity on the delinquent account, no printout. The last check on the General Fund, #9806, is for Consumer's Energy (Lights).

Moved by Claudia to approve the Treasurer's report as presented, Seconded by Arlene.

All in favor, Motion carried.

AUDIT: Supervisor Palen is working on rebuilding everything by hand on paper ledgers. Nancy and Claudia can check ledgers against paper files, and go forward from there hopefully.

CLERK/BILLS:

FOR APPROVAL: Check Numbers 9806-9818, totaling \$3,236.91.

Moved by Arlene to approve payment of bills as itemized by the Clerk for a total of \$3,236.91, as well as the payment of bills as approved in December, Seconded by Nancy.

All in favor, Motion carried.

APPROVED December 1, 2016: Check Numbers 9804, 9805, 9819.

No payroll checks due to no computer.

Discussion regarding MTA April Conference/Training was tabled till next month.

COUNTY BOARD OF REVIEW TRAINING - February 7, 2017, from 6 to 9 p.m.
No charge to the Township for this training. Kevin VanGieson will be teaching this meeting. Supervisor Palen will email Kate regarding who will be attending.

REPORTS:

County Commissioner Kam Washburn reported new Commissioners have been sworn in with Bob Showers, Chairman; Adam Stacey, Commissioner, Bath area, Vice-Chairman; Commissioner DeLong, St. Johns, Human Resource Chairman; Ken Mitchell, Watertown Township, Public Safety Chairman; Kam Washburn, Ways & Means Chairman. Dwight Washington, Bath, is a Democrat on the Board, representing the north part of East Lansing which was annexed to Clinton County. Larry Jerue is our new Sheriff. He was our Undersheriff. As most everyone knows, Wayne Kangas retired this year. At the December meeting, Don Sisson, 30-year Road Commission member, retired and asked not to be reappointed; replacing him is Kevin Holt.

Dennis Scott retired from Veteran Affairs, and Barry Walter has been appointed to replace him. He is in the Courthouse every Friday from 9 to 4. Veterans needing assistance can contact Kam Washburn or Barry Walter for an appointment. The new Veterans' Affairs Administrator for Ingham, Eaton and Clinton Counties is Natrenah Blackstock.

Assessor Diane Dowler received the report from the Fire Department regarding structure fires that was talked about at last month's meeting.

Personal property statements have been mailed out. Letters have also been mailed out to the disabled Veterans we currently have along with a new form they have to file.

Diane is working on putting the new construction assessments into the system.

The week of March 13th, 2017, is going to be Board of Review. The organizational meeting is the 7th. Supervisor Palen will make sure the BOR people are made aware of these dates.

OMESA - Supervisor Palen stated the old truck is still not sold. There was an inquiry to lease it. The next few months discussion will be taking place regarding building needs. From a budgeting standpoint, the crew has presented to us that they would like us to upgrade our tanker truck to a system that would be able to pump water out of ponds or rivers as opposed to having to come to town and hook to a hydrant all the time. The costs on those were \$200,000 or \$300,000. It was taking our chasis and putting a new tank and pump system on it. It was a lot of money. Tim Zwick made a decision to change bank accounts and transfer funds in order to get interest on all our reserve deposits since Fifth Third isn't paying interest. To make bill paying convenient, two supervisors and the mayor are signing bank signature cards. This will be the last step in that changeover. The Articles were adopted by all three jurisdictions.

Library - Nancy reported Sherry Huyck fell in December and broke her arm while she was at the Library. She's off on Workmen's Comp for 12 weeks. Eric didn't make the January and Victor Township meeting, so we don't know where we stand on the penal fines. They voted to give the gals with ten years and three years a raise since they were making the same as the high school girls. They will be getting a minimum wage raise too.

Supervisor Palen mentioned that Sherry and Waneta Byrnes were here to question us on the new Hall rental rates. He inquired if we've had any comments since it was in the paper. Claudia reported it was written up wrong in the paper. It had been typed out word for word how it was to appear in the paper. There have been no complaints to us about the increase other than Sherry Byrnes.

NEW BUSINESS:

Moved by Arlene to discontinue publishing our minutes in the Meridian Weekly,
Seconded by Nancy. All in favor, Motion carried. (PA 465 of 1996)

UNFINISHED BUSINESS:

Hall Rental for Dale Carnegie classes - Supervisor Palen said they complete this session, and they can decide if they want to live with our new rules.

BIDS:

Snow plowing bids received from Bywater's Outdoor Power and Terpening Auto Repair. Bywater's was \$100 per plowing and \$35 for sidewalk shoveling, total \$135. Arlene talked with Bywater's about salt, but it is not on the bid. Supervisor Palen will talk to him. Terpening Auto Repair bid was \$200 per plow at 3 inches, sidewalks shoveled and salted, and handicap parking lots salted.

Moved by Jennings that we accept Bywater's bid for snow plowing provided it includes salt, Seconded by Nancy. All in favor, Motion carried.

Payroll bids received from Julie Havens of Julie's Bookkeeping, First Merit Business Online Payroll and St. Johns Business and Tax.

Board reviewed and discussed all bids and Government forms included.

Moved by Claudia to contract with Vickie Black, St. Johns Business & Tax Service to do payroll, subject to verification that all tax filings are included, Seconded by Arlene. All in favor, Motion carried.

Supervisor Palen commented that Claudia received a bill from Clinton Area Ambulance Service Authority. If he remembers right, they moved at the OMESA meeting that any billings for ambulance service that we receive through the end of March would be paid from OMESA funds.

Adjournment: Meeting adjourned at 9:54 p.m.

Respectfully submitted,

Claudia Barrett Pluger, Clerk

Gregory C. Palen, Supervisor