

**OVID TOWNSHIP
Regular Board Meeting
June 2, 2016**

Administrative Offices (a.k.a. Ovid Township Hall)
1015 Baese Ct.
Ovid, MI 48866

Meeting was called to order at 7:00 p.m. by Clerk Michelle Robinson with Pledge to the Flag. Roll call found the following members present: Clerk Michelle Robinson, Treasurer Casie Chunko, Trustee Nancy Hughson, and Trustee Randy Montague. Absent: Supervisor Greg Palen. Also present: approximately six visitors.

APPOINTMENT OF MEETING MODERATOR: In Supervisor Palen's absence, Clerk Robinson called for an appointment of a meeting moderator. **Moved** by Chunko, **seconded** by Hughson to appoint Clerk Robinson as moderator. **Motion carried.**

AGENDA: **Moved** by Chunko, **seconded** by Hughson to approve agenda as presented. **Motion carried.**

MINUTES: **Moved** by Montague, **seconded** by Chunko to approve the minutes of the May 5, 2016 regular meeting with one correction: in the OMESA report, third line of main topic should read: "...contracting with Clinton Area Ambulance at the cost of \$3 per capita..." instead of "CAFR". **Motion carried.**

ASSESSOR – DIANE DOWLER: Our data is at the county and will be uploaded this evening. A couple of months ago we received our new assessing maps for the year, we need to send the county the official letter asking for the shape maps. There are three new houses being built in the Township – permits were picked up today.

VARIANCE REQUEST: Ms. Fillmore was present to answer any questions the board may have regarding the building of a garage in front of their home on Shepherdsville Road. The detached garage cannot be placed anywhere else on the property due to the existing placement of the septic tank and drain field. **Moved** by Hughson, **seconded** by Montague to approve the variance at the Township level. **Motion carried.**

TRI-COUNTY HAZ MAT PLAN: The plan was not received from the county in time for our meeting. It will be requested again by email and approved (or disapproved) by the board via email no later than June 15, 2016.

REVIEW AND APPROVAL OF BUDGET: **Moved** by Hughson, **seconded** by Chunko to table any budget amendments needed until last fiscal year's expenses are booked back (per accountant). **Motion carried**

FINANCIAL REPORT: During our most recent audit the accountants have "asked" that we create two separate companies in Quickbooks instead of just the one that we had been using. Currently, under one company we have all four accounts separate. Due to a glitch in Quickbooks there is an issue with debits and credits balancing out in each account. The only way to correct this is to leave the General Fund as one company and move the three tax accounts to their own company. Treasurer Chunko has this just about finished but would like to request some additional help from the accountants to complete the task. **Moved** by Robinson to approve the help of our accountants for no more than a two hour period to help complete the company addition in Quickbooks, **seconded** by Montague. **Motion carried.** **Moved** by Robinson, **seconded** by Hughson to approve the Treasurer's Report after review and approval of the bank statements, subject to audit, and place on file showing the following account balances: General Fund Checking \$471,331.65; Tax Deposit Account \$602.81; Tax Disbursement Account \$0.00; Del Personal Property Tax Account \$236.04 see attached). **Motion carried.**

BILLS/CLERKS REPORT: The audit went well and we should have the book backs and journal entries by the end of the month. Dual Absent Voter Applications will be utilized for the August and November elections – these will be going in the mail next week. An Election Chair for both August and November has been secured and new inspector training is coming in July. **Moved** by Chunko, **seconded** by Hughson to approve payment of the bills as presented using checks #9664 through #9678 totaling \$14,830.65 (see attached). **Motion carried.**

COMMITTEES:

LIBRARY: The summer reading program is getting ready to kick off. A firm from St. Johns is going to start handling all the finances and payroll, etc. as the treasurer is not comfortable with this duty.

PARKS AND REC: The parks and rec program is looking at many grants as they want new cement platforms in front of concession stands and new roofs on the dugouts and cement benches with backs (a cost of about \$13,000).

OMESA: The ambulance had 18 calls: 3 BLS, 11 ALS, and 4 non-transport.

The change of service to a Medical First Responder unit is still on hold. In the event that the change takes place, Middlebury Township has decided to go with the City of Owosso for their ambulance service and the City of Ovid and Ovid Township are both looking at Clinton Area Ambulance Authority. If CAAA is chosen then the City and Township will each have a board seat with that authority – however, that has questions that need to be answered first – such as would we then be held liable as a part of that authority. Our fire department is filling resident pools again - there is a \$50 delivery charge and residents then pay the City for the water. This is being used as a training exercise. Ambulance scheduling has still been challenging: they were 28 hours short for the month and as of 5p.m. Friday (going into Memorial Day weekend) they were 41 hours short just for that weekend. Lansing Mason Ambulance has made an offer of \$9,500 for the old ambulance – they want to use it for fairs and kids events and such. Chief Pease has been very pro-active with the State Licensing Committee. They are well aware of our situation and when we do change to a MFR unit we have to remove all the transport equipment from the ambulance and then the state will make the licensing changes. The new fire engine should be delivered early June. An offer was also made to purchase our old fire engine that we are replacing.

Moved by Montague, **seconded** by Hughson to table the voting of the new OMESA Article of Incorporation until we determine whether our attorneys had any concerns. **Motion carried.**

PUBLIC COMMENTS: A couple was in attendance to talk about an on-going fence and blight issue they are having with their neighbor.

BOARD COMMENTS: None.

Adjourn 8:45 p.m. **Moved** by Chunko, **Seconded** by Montague. **Motion Carried.**

Respectfully submitted,

Michelle M. Robinson, Clerk: Gregory Palen, Supervisor