



**OVID TOWNSHIP  
ADMINISTRATIVE OFFICES**

1015 Baese Court, P.O. Box 136  
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**APPROVED**

SUPERVISOR: Debbie Shaughnessy  
CLERK: Claudia Barrett Pluger  
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard  
Arlene Pesik

**PROPOSED MINUTES OF OVID TOWNSHIP VIRTUAL MEETING –  
THURSDAY, JANUARY 14, 2021**

The regular meeting of the Ovid Township Board was called to order at 6:55 p.m. by the Supervisor with Pledge to the Flag.

**MEMBERS PRESENT:**

Supervisor Debbie Shaughnessy, Clerk Claudia Barrett Pluger,  
Treasurer Nancy Hughson, Trustees Patricia Hibbard and Arlene Pesik

**ALSO VIRTUALLY PRESENT:**

Mark Holley, Ed Tyler, Kam Washburn

**AGENDA:**

Moved by Trustee Arlene to approve the agenda as written, Seconded by Trustee Pat. All in favor, Motion carried.

**PROPOSED MINUTES FROM DECEMBER 10, 2020:**

Moved by Treasurer Nancy that we approve the December 10, 2020, minutes as presented, Seconded by Trustee Arlene. All in favor, Motion carried.

**TREASURER'S REPORT:**

Nancy supplied the Board with the bank balances, along with the supporting bank statements and Michigan Class Statements as of December 31, 2020, as well as the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance has \$118,014.22.

Delinquent Property Tax account balance has \$137.12.

Payroll account balance has \$2,905.27.

Michigan Class investment account balances:

General Fund has \$132,533.54.

Tax Account has \$0.00.

Emergency Services account has \$36,781.22.

Mercantile Bank Emergency Services Account has \$46,812.99.

Journey Federal Credit Union Balances:

Cemetery Account has \$19,096.82.

Tax Account has \$594,380.85.

Nancy stated we received our State Revenue Check, and it was more than last year's. Taxes are coming in. Nancy did another disbursement.

Moved by Trustee Arlene that we accept the Treasurer's financial report, as presented, bank statements, and all reconciliations included for review, subject to audit,

Seconded by Trustee Pat. All in favor, Motion carried.

### **CLERK/BILLS - FOR APPROVAL:**

Claudia presented, for review, the Fund Balance Sheets for the General Fund, Public Safety Fund, Cemetery Fund and Tax Fund; the Revenue and Expenditure Report ending December 31, 2020; and the Check Disbursement Reports for approval.

For Approval – Huntington Bank and Mercantile Bank Emergency Services – Huntington Bank – Payroll Check Numbers 246-254, Regular Check Numbers 10844-10856 and EFT, totaling \$11,007.70.

Mercantile Bank Emergency Services – Check Number 1039 totaling \$44.05.

The total of both accounts is \$11,051.75.

Moved by Treasurer Nancy to approve the Clerk's check disbursement reports for payment of all checks from Huntington Bank and Mercantile Bank, Seconded by Trustee Pat. All in favor, Motion carried.

### **NEW BUSINESS:**

#### **Resolution Number 2021-01: March Board of Review Alternative Starting Date:**

The Assessor explained the State Tax Commission (STC) requires Board of Review to start on the first Monday after the first Tuesday of the month. Mark has other meetings, so Board of Review will start on Tuesday, March 9th, and go from 3 p.m. until 9 p.m. This Resolution authorizes that first meeting. The second meeting will be Friday, March 12th from 9 a.m. until 3 p.m. According to State Statute, Board of Review must meet six hours each day.

Moved by Clerk Claudia that we approve Resolution Number 2021-01, March Board of Review Alternative Starting Date, Seconded by Trustee Arlene.

Roll call vote was as follows:

Trustee Arlene Pesik – **Yes**

Trustee Patricia Hibbard – **Yes**

Treasurer Nancy Hughson – **Yes**

Supervisor Debbie Shaughnessy – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Resolution Adopted.

**February Budget Preparation Meeting:**

Board discussion regarding the budget meeting.

Moved by Clerk Claudia that we have our Budget Preparation Meeting on February 11, 2021, starting at 6 p.m., during our regular board meeting, Seconded by Treasurer Nancy. All in favor, Motion carried.

**UNFINISHED BUSINESS:**

Treasurer Nancy commented we received a phone call about our gas rates. The call wasn't from Consumer's. Nancy did not give out any information, and told the person we had to discuss this with the Board. Nancy will give Supervisor Deb the phone number, and she will call this person.

**PUBLIC COMMENTS:**

**Clinton County Commissioner – Kam Washburn:**

The County Emergency Operation Center (EOC) has been active for 309 days now. As of the call yesterday, Wednesday, January 13, with the Health Department, there are 4,043 positive cases of COVID and 49 deaths in Clinton County. Fortunately, the death rate has subsided. There was quite a spike in cases, but the cases have subsided now and leveled off.

The County convened virtually on January 5th for their organizational meeting for the County Board of Commissioners. Kam was re-elected as Chairman of the Commission. Commissioner DeLong from St. Johns was elected as Vice-Chair. Kam appointed Commissioner Stacy from Bath to continue as the Ways and Means Chairman. Commissioner Pohl from Dallas Township will continue as the HR Chairman. Commissioner Mitchell from Watertown Township will continue as the Public Safety Chairman. The by-laws were passed. There were a few minor changes. Board meetings were set for the last Tuesday of each month for most meetings and will continue to meet virtually for now. Details are on the Clinton County website.

The Courthouse is open. It is recommended that appointments be made if you have business to take care of. A majority of the employees are now working from home. It changes daily. Jury trials will begin the first of February. The Chief Judge plans to bring some personnel back to the Courthouse.

The vaccine rollout has not gone smoothly. The major problem is the lack of availability of the vaccine. A YouTube video was created by the Clinton County Health Director that explains and addresses the vaccine concerns. The Director plans to keep this updated. There is a link to this on the Clinton County website.

Note: Clerk Claudia lost connection for a short time here.

**Assessor Mark Holley** – Mark commented everyone should have received from Claudia the Summary of Changes to the Poverty Exemption Act that the STC just put through, and he updated the Board on the changes. One major change was allowing the exemption to roll over for three years. If the Township Board wants to do that, a resolution would have to be passed by February 15th. Mark did not recommend passing a resolution rolling over the exemption for three years because circumstances change, and this requires individuals to apply annually. Our disabled Veterans are required to fill out the application every year. Board discussion regarding this. The other changes involve posting information on the website, which needs to be posted by February 15th.

The Board of Review organizational meeting is scheduled for March 2nd at noon. The Board of Review will hear appeals on Tuesday, March 9th, and go from 3 p.m. until 9 p.m. The second meeting will be Friday, March 12th from 9 a.m. until 3 p.m. It is not clear yet whether the Governor is going to allow these meetings face-to-face or have to be done virtually. For now we are planning to meet face-to-face because that is what State Statute says.

Note: Clerk Claudia rejoined the virtual meeting.

**Ed Tyler** – Ed asked Claudia to get the documents to him, and he would get them on the website right away, along with the video email for the link.

**Board Comments:**

Treasurer Nancy asked the Clerk if we needed a Motion for the Board of Review training. Clerk Claudia commented we approved the MTA Classes last month.

Note: The Supervisor has recorded this meeting on her laptop.

**Adjournment:** Supervisor Deb adjourned the meeting at 7:34 p.m.

Claudia Barrett Pluger, Clerk