

APPROVED

OVID TOWNSHIP

ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136

Ovid, Michigan 48866

Tx: (989) 834-2838

Fax: (989) 834-2710



SUPERVISOR: Gregory C. Palen
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik
Jennings West

PROPOSED MINUTES OF OVID TOWNSHIP MEETING - DECEMBER 12, 2019

The regular meeting of the Ovid Township Board was called to order at 7:04 p.m. by Supervisor Palen with Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Gregory Palen, Clerk Claudia Barrett Pluger, Treasurer Nancy Hughson, Trustees Arlene Pesik and Jennings West

ALSO PRESENT:

Mark Holley, Kam Washburn

AGENDA:

Agenda reviewed by Board. Moved by Arlene to approve the agenda as prepared, Seconded by Jennings. All in favor, Motion carried.

PROPOSED MINUTES OF NOVEMBER 22, 2019:

Proposed minutes reviewed by Board. Moved by Nancy to approve the minutes from November 22, 2019, as written, Seconded by Arlene. All in favor, Motion carried.

TREASURER'S REPORT:

November, 2019, the following are the bank balances, along with the supporting bank statements and Michigan Class Statements. Also included are Bank Reconciliations for the Delinquent Property Tax account, Michigan Class Tax account and the Michigan Class Emergency Services account.

Huntington Bank Account Balances:

General Fund bank balance is \$119,563.99.

Tax account bank balance is \$2,901.57.

Delinquent Property Tax account balance is \$129.84.

Payroll account balance is \$11,945.02.

Michigan Class investment account balances:

General Fund is \$131,450.23.

Tax Account is zero.

Emergency Services account is \$46,427.17.

Mercantile Bank Emergency Services Account is \$13,105.07.

Moved by Supervisor Palen that we accept the Treasurer's report as presented, bank statements and reconciliations the Board has reviewed, subject to audit, Seconded by Arlene. All in favor, Motion carried.

CLERK/BILLS - FOR APPROVAL:

Claudia presented the Check Disbursement Report for approval – Huntington Bank, check numbers 10682-10687, payroll check numbers 122-126, totaling \$6,942.19; Mercantile Bank Emergency Services, check number 1025, totaling \$39.65. Also included are Bank Reconciliations for the Payroll account for October and November, 2019.

Moved by Arlene to approve payment of all checks as written, and approve the Payroll Bank Reconciliations, Seconded by Nancy. All in favor, Motion carried.

NEW BUSINESS:

Treasurer – Michigan Municipal Treasurers Association Workshop (MMTA) – January 16-17, 2020:

Moved by Claudia that we approve the MMTA Workshop for Nancy to attend, Seconded by Arlene. All in favor, Motion carried.

Michigan Township Association (MTA) Conference, April 27-30, 2020:

Registration opens on January 2, 2020, for the MTA Conference being held in Traverse City. Hotel registration opens January 23, 2020.

Moved by Claudia that we approve payment for Conference and hotel for all Board members and/or Deputies that would like to attend, Seconded by Arlene. All in favor, Motion carried.

Septic System Cleaning:

Discussion regarding if system has ever been cleaned.

Moved by Claudia that we get the septic system cleaned out, Seconded by Arlene. All in favor, Motion carried.

Claudia will call and set it up.

Cintas Quote:

This quote was for floor mats/runners, bathroom supplies and dispensers. Discussion. The Board felt the quote was too high.

UNFINISHED BUSINESS:

Website - Ed Tyler, Spark of O.:

Mr. Tyler was unable to make the meeting. The website contract was tabled until the January, 2020, meeting.

Robert Meredith – Dog Complaint:

Supervisor Palen commented he spoke with a few of the neighbors. He also spoke to Clinton County Animal Control. They have spoken to the owner a couple times now. These dogs are licensed -- have been re-licensed. If the dogs were on someone's property, and they called Animal Control right away, then they could go and pick them up.

Shredder:

Nancy and Claudia commented the shredder is not working at all anymore. Nancy contacted the company, and they said they don't do site visits for that model, and it was too old. Apparently it has been here since 2011. We don't know how much shredding was done with it. A new one like that is \$560. That is the lowest price we've seen. Moved by Claudia that we purchase a new shredder, Seconded by Arlene. All in favor, Motion carried.

Public Comments:

None.

REPORTS:

Assessor Mark Holley – Discussion regarding Board of Review.

Monday, March 9, 2020, Board of Review will meet in Supervisor Palen's office from 9 a.m. to 3 p.m. Barb Moss will be here on Monday.

Wednesday, March 11, 2020, BOR will meet in the Hall from 3 p.m. to 9 p.m.

Mark commented for the change notices this year, he will be using a service since there are so many to do. They are in Grand Rapids, and they specialize just in that.

Mark stated he just discovered all of our permits for calendar year 2019 still have to be investigated and visited in the field. Permits for new construction, homes, pole barns, anything like that. None of those have been done at all. There are 40 to 50 site visits to do before the end of the year. Different assessors do it different ways. Mark said he typically does the permits as they come out throughout the year. Diane had a different procedure where she did her's at the end of the year, and Mark wasn't aware of that. Supervisor Palen offered to help him if he could.

County Commissioner Kam Washburn – Kam reported that the newly established indigent defense fund that was mandated by the State of Michigan has seen notable increases in arraignments. The fiscal year ends October 31st. During the last quarter, there were 34 arraignments in Circuit Court and 508 arraignments in District Court. For District Court, that was more than twice as many as they would have had before the institute of the new system. Almost all of the costs are paid for by the State Court System.

Raise the Age Legislation – this means that 17-year-olds will not be charged as adults, in almost every case, but tried in the juvenile system, which will increase in cost. The County will keep close track of costs for this newly passed program. Our State Rep, Graham Filler, is heading this up.

The Commission voted to put the 911 update bond request of .85 mills, for emergency services, before the voters on the Presidential Primary Election ballot on March 10, 2020. Action was also taken to lower the phone surcharge from \$2.75, per electronic device, per month, to \$1.50 if the bond proposal passes. There will also be replacement assistance for local departments included, such as radio equipment. Clinton County is one of the very few counties that is not already on the State system. The existing equipment was put in in 1992. Some of it cannot be fixed.

The Glanbia cheese plant in St. Johns received an award from the Lansing Chamber of Commerce as the Regional Economic Development Driver of the Year. Glanbia will also be receiving an award that is a regional award for this quarter of the United States as the leading economic driver for our region. They have received numerous awards for promoting economic development and growth. They are an asset to Clinton County.

Library – Nancy missed the last meeting, but she supplied us with the handwritten minutes of November 5, 2019, and the Librarian’s Report of December 10, 2019, along with the expense trackers.

OMESA - Trustee Jennings mentioned they need to start a fund for new equipment. The Budget Hearing will be the next meeting. The Flagpole is up in memory of Larry Martin.

CAASA – Supervisor Palen said there is a CAASA meeting next week.

Board Comments:

Greg met with Kathryn Burkholder and a couple engineers from Consumers Energy regarding the new pipeline project that will be done in 2023 and 2024. It will be done in two phases, and we will be the second phase.

Arlene brought up the MTA Workshops in January, 2020, in Frankenmuth.
Moved by Arlene to approve this for anyone that would like to go. Discussion.
No action taken.

Supervisor Palen asked Assessor Holley if there would be Board of Review refresher training in Clinton County before March, to which he responded, "Not this year. It's every other year."

Claudia asked about Arlene's Motion since it was out there with no support.
Supervisor Palen's opinion was there are so many sessions at the Conference that we could go to those sessions in April.

Greg also commented that the sewage complaint on Taft Road has been taken care of.

Moved by Arlene to adjourn the meeting, Seconded by Claudia. All in favor,
Motion carried.

Adjournment: Meeting adjourned at 8:59 p.m.

Claudia Barrett Pluger, Clerk