



**OVID TOWNSHIP
ADMINISTRATIVE OFFICES**

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Tx: (989) 834-2838
Fax: (989) 834-2710

APPROVED

SUPERVISOR: Gregory C. Palen
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik
Jennings West

**PROPOSED MINUTES OF OVID TOWNSHIP REGULAR MEETING –
TUESDAY, MARCH 31, 2020 – PHONE CONFERENCE
(SHORTENED MEETING DUE TO CORONAVIRUS RESTRICTIONS)**

The regular meeting of the Ovid Township Board was called to order at 7:03 p.m. by Supervisor Palen.

MEMBERS PRESENT:

Supervisor Gregory Palen, Clerk Claudia Barrett Pluger, Treasurer Nancy Hughson

MEMBERS ABSENT:

Trustees Arlene Pesik and Jennings West

ALSO PRESENT:

Mark Holley

AGENDA:

Moved by Greg to approve the agenda as prepared, Seconded by Nancy.

Upon a roll call vote, the following voted: 3 Aye 0 No

Treasurer Nancy Hughson – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

Supervisor Greg Palen – **Yes**

All in favor, Motion carried.

AMEND & APPROVE BUDGET:

Clerk stated we needed to make some year-end Budget adjustments.

Moved by Claudia to approve Budget amendments as follows, Seconded by Nancy.

Move a total of \$8,425 from unallocated funds to the following:

Emergency Services, GL # 205-336-801 (\$5,000)

Street Lighting, GL # 101-450-920 (\$100)

Supervisor, GL # 101-171-702 (\$625)

Assessor, Other Expenses, GL # 101-257-740 (\$800)

Board of Review, Other Expenses, GL # 101-247-740 (\$100)

Printer Contract, GL # 101-299-901 (\$300)

Payroll Tax, GL # 101-101-862 (\$1,500)

Upon a roll call vote, the following voted: 3 Aye 0 No

Treasurer Nancy Hughson – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

Supervisor Greg Palen – **Yes**

All in favor, Motion carried.

Supervisor Palen checked at this point to see if anyone else had called in, and there was no response.

CLERK/BILLS - FOR APPROVAL:

Claudia presented the Check Disbursement Report for approval – Huntington Bank, EFT's and check numbers 10716-10729, payroll check numbers 142-148, totaling \$9,517.46; Mercantile Bank Emergency Services, check number 1028, totaling \$39.65.

Moved by Nancy to approve payment of all expenses, Seconded by Greg.

Upon a roll call vote, the following voted: 3 Aye 0 No

Treasurer Nancy Hughson – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

Supervisor Greg Palen – **Yes**

All in favor, Motion carried.

NEW BUSINESS:

Proposed Budget – Ovid Township Officer's Pay for Board of Review (1/2 day), Board Member Per Diem, Township Member at Large Per Diem - \$50:

Some people per meeting are paid per diem \$35 and others \$45. We talked at the Budget Meeting to pay \$50 to all, but we didn't make a motion at that time.

Moved by Claudia that we pay \$50 per meeting for Board Members Per Diem, Township Member at Large Per Diem, and the Board of Review for one-half day of training or meeting, Seconded by Greg.

(At 7:10 p.m., Trustee Jennings West joined the meeting)

Supervisor Palen explained to Trustee Jennings what had transpired so far during the meeting, and asked the Clerk to restate the Motion.

Clerk explained and restated the Motion to Trustee Jennings.

Upon a roll call vote, the following voted: 4 Aye 0 No

Treasurer Nancy Hughson – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

Trustee Jennings West – **Yes**

Supervisor Greg Palen – **Yes**

All in favor, Motion carried.

PROPOSED 2020-2021 Budget:

Clerk stated MTA, in their emails and teleconference meetings, stated the most important item was passing the 2020-2021 budget if our year end was March 31. It doesn't have to be perfect. Clerk also explained when we had the Budget meeting, the Cemetery Budget did not print since this was a new budget category. Board discussion regarding this and amounts. Discussion also regarding Revenue Sharing for this year due to the Coronavirus. Moved by Claudia that we adopt the 2020-2021 Budgets for all funds – General, Payroll, Cemetery and Emergency Services, Seconded by Jennings.

Upon a roll call vote, the following voted: 4 Aye 0 No

Treasurer Nancy Hughson – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

Trustee Jennings West – **Yes**

Supervisor Greg Palen – **Yes**

All in favor, Motion carried.

(At 7:20 p.m., Trustee Arlene Pesik joined the meeting)

Supervisor Palen explained to Trustee Arlene what had transpired during the meeting, and that the meeting is about over.

April Meeting Date:

The Newspaper listed the next meeting as April 16, 2020. Discussion regarding that. It was decided to leave it that date.

Public Comments:

Assessor report/update will be done at our next Board Meeting.

Board Comments:

None.

Adjournment: Moved by Claudia to adjourn the meeting, Seconded by Nancy. All in favor, Motion carried.

Meeting adjourned at 7:23 p.m.

Claudia Barrett Pluger, Clerk

NOTICE

OVID TOWNSHIP BOARD MEETING MARCH 31, 2020

Due to Governor Whitmer's EO 2020-15, regarding COVID-19, we will be having our March 31, 2020, Board Meeting electronically.

This will be a short meeting to approve the Budget for the new fiscal year, 2020-2021, and authorization to pay bills and payroll.

If anyone from the public would like to be part of this teleconference meeting, please call at 7 p.m., Number 978-990-5000, Access Code 342229 #

Thank you!

Ovid Township Board

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Thank you!

Ovid Township Board

NOTICE

OVID TOWNSHIP RESIDENTS

Until further notice, Ovid Township Hall will not be open to the public due to Governor Whitmer's "Stay Home Order," EO 2020-21, issued Monday, March 23, 2020, in reference to COVID-19. Our Elected officials will continue working in order to perform necessary Government activities.