



OVID TOWNSHIP

ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Tx: (989) 834-2838
Fax: (989) 834-2710

APPROVED

SUPERVISOR: Gregory C. Palen
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik
Jennings West

APPROVED MINUTES OF OVID TOWNSHIP MEETING - JUNE 1, 2017

The regular meeting of the Ovid Township Board was called to order at 7:00 p.m. by Supervisor Greg Palen with Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Greg Palen, Clerk Claudia Barrett Pluger, Treasurer Nancy Hughson, Trustees Arlene Pesik and Jennings West.

ALSO PRESENT:

Mike & Diane Dowler, Maurice Woodworth, Charlie Green

AGENDA:

Agenda reviewed by Board. Moved by Nancy to approve the agenda as printed, Seconded by Jennings. All in favor, Motion carried.

PROPOSED MINUTES OF MAY 4, 2017:

Proposed minutes reviewed by Board. Moved by Arlene to approve the minutes as printed, Seconded by Nancy. All in favor, Motion carried.

Charlie Green email for Dale Carnegie classes & GoPositive meetings:

Mr. Charlie Green explained he is a community volunteer for the Dale Carnegie group and helps to organize and make space available for the classes. They have used our Hall for the last two to three years at no charge. Charlie thanked Ovid Township for the use of our Hall for free, and presented his requests for the use of our Hall for the future. It was stated it was supposed to be a temporary usage until the Ovid-Elsie High School was done with their renovations. Charlie would like to have permission to lock in 26 nights for Dale Carnegie classes that start in September and late January, plus "piggyback" 12 GoPositive meetings, plus nine more times for a new monthly meeting get together for Carnegie graduates, at no charge. This would be a total of 47 times. His other request was to have his own key. Mr. Green and Mr. Zeller were made aware in March of Ovid Township's

Nancy inquired if they had a lump sum in mind. Mr. Green said Mr. Zeller suggested \$50 per session for the 26 sessions. Arlene commented that Risk Management has been in and talked with Nancy and Claudia, and we've listened to the attorneys at our trainings on these types of things. She commented we've been advised there can't be any free. Other groups have been turned down that want to use the Hall for free. Claudia commented a Motion had already been made regarding rental fees. Our taxpayers don't get a break. Nancy wondered whether they could use the school again. Charlie said when they changed some of their spaces, it wasn't big enough. The acoustics weren't good. Nancy wondered if Mr. Zeller would be willing to pay \$75, and Arlene said \$100. Charlie asked Supervisor Palen's take on all of this since he has attended some GoPositive meetings.

Supervisor Palen commented he's not a Carnegie graduate. He feels the GoPositive meetings are pretty unique because during a year's time you get about every community leader in at least one of those meetings. Lengthy discussion took place regarding this issue. Trustee Pesik made a Motion that for Dale Carnegie it's \$150 for each use, and then GoPositive will be included in that on a piggyback situation. They can use that for free. Another lengthy discussion took place regarding this. Supervisor Palen commented that they were asking if it could be less than \$150 if they did 26 weeks in a row. Supervisor Palen asked Trustee Pesik if she wanted to restate her Motion. After further discussion, Trustee Pesik withdrew her Motion.

Supervisor Palen commented some type of a contract could be drawn up for continuous use of the Hall. He commented he could help Charlie come up with a contract for Mr. Zeller and the Dale Carnegie classes, and the Board could review it next month.

PUBLIC COMMENTS:

None.

TREASURER'S REPORT:

Nancy's reports and bank statements from Huntington Bank reviewed by Board.

Nancy commented that BS&A informed her that we need a caretaker of our accounts to authorize for use and changes to be made to the BS&A program. Supervisor Palen offered to be the administrator.

Moved by Claudia to accept the Treasurer's report as printed, Seconded by Arlene.

All in favor, Motion carried.

CLERK/BILLS - FOR APPROVAL:

Check Numbers 9886, 9926-9939, 10130-10134, totaling \$7,747.45.

Supervisor Palen inquired as to why there wasn't a check for the Deputy Treasurer.

We were not sure how to pay the hourly rate as the Invoice to us stated 83 parcels at \$5 per parcel. Supervisor Palen said to estimate the time spent with each visitor. The Clerk inquired whether he wanted us to go ahead and estimate it. Supervisor Palen said pay \$5 per visitor.

Moved by Nancy to accept the Clerk's report, which includes payments totaling \$7,747.45, Seconded by Arlene. All in favor, Motion carried.

Supervisor Palen was asking about the BS&A Program and Chart of Accounts numbers. He mentioned at some point we'll have to go through the Budget and assign these numbers, and anytime we run over what we budgeted, then we will need to make a motion to amend the budget. The Clerk responded that when we were in training with BS&A, the Budget is part of the program and the numbers were already assigned.

REPORTS:

ASSESSOR - Diane Dowler reported she would be taking her data base to the County on Monday, June 5, because the last day to file the PRE is June 1st. Diane will email the necessary information to Nancy.

OMESA - Trustee Jennings reported they had a building committee meeting and discussed the new building. Trustee Jennings commented the estimated figure they came up with was \$414,244.00, which they already have in the account to their understanding. The new tanker should be here the middle of July. The OMESA Board reported they are going to buy two portable radios in the amount of \$3,583.06, which will match the new frequency that the County may go to. The building is all staked out. The 60 x 140 foot building was \$230,244.00. Being 140 foot long allows for six bays, which would house all the equipment. All of the bids aren't in yet.

Parks & Rec - Trustee Arlene commented Bob Dobski hadn't been replaced yet on the Board. A couple of the guys want to put up a 550-foot chain-link fence up by where the old school is. The school isn't sold yet, so they really can't do anything.

NEW BUSINESS:

Township Principles of Governance:

The Board reviewed the Michigan Township Association's Principles of Governance document, which they encourage every township to adopt this code of conduct for their own townships.

Moved by Arlene that we adopt the Principles of Governance for Ovid Township as developed by Michigan Townships Association, Seconded by Jennings. All in favor, Motion carried.

Marihuana Ordinance:

The Board discussed reports and the Michigan Medical Marihuana Facilities Licensing Act regarding (1) completely prohibiting commercial medical marihuana facilities in Ovid Township; or (2) allowing the Ovid Township Board to issue permits to a specific number of commercial medical marihuana facilities that the Board chooses to permit in the Township; or (3) regulate the zoning of commercial medical marihuana facilities if the Township Board chooses to allow those uses.

Moved by Jennings West that we adopt an ordinance to completely prohibit commercial medical marihuana facilities in Ovid Township, as prepared by our Attorneys, Seconded by Nancy Hughson.

All in favor, Motion carried.

Roll call vote was as follows:

Supervisor Gregory C. Palen, "Yes."

Treasurer Nancy J. Hughson, "Yes."

Clerk Claudia Barrett Pluger, "Yes."

Trustee Arlene Pesik, "Yes."

Trustee Jennings West, "Yes."

Everyone present, and nobody voting "No."

Supervisor Palen said this would be Ordinance No. 2017-01.

Abraham & Gaffney Contract for 2017, 2018, 2019:

The Board reviewed the contract and estimated fees.

Moved by Claudia that we execute this contract with Abraham & Gaffney for 2017, 2018, and 2019 audit periods, Seconded by Arlene. All in favor, Motion carried.

Use of Township Facilities document:

Excerpts from Chapter 8 of *Policy Matters book*

Supervisor Palen commented we could study this document and put it on the Agenda for the July meeting with suggestions. It is good information to have. One of the MTA Classes Arlene went to at the Conference had these hand-outs. Supervisor Palen said he can attempt to come up with some suggested fill-ins for this document for next month's meeting if we want.

Spectrum Business:

Spectrum Business gave us an estimate on new phone service and internet and WiFi. The first year would be a savings. The 13th month on the rates go up and would be the same price we're paying for Frontier at this time.

UNFINISHED BUSINESS:

2017-2018 Budget Readoption/Amend:

Moved by Nancy that we Adopt/Amend the new budget that was done during our BS&A training, with the new figures and different Chart of Account numbers in the General Ledger, Seconded by Arlene. All in favor, Motion carried.

BOARD COMMENTS:

None.

Adjournment: Meeting adjourned at 9:30 p.m.

Respectfully submitted,

Claudia Barrett Pluger, Clerk

Gregory C. Palen, Supervisor