

OID TOWNSHIP ADMINISTRATIVE OFFICES

APPROVED

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Tx: (989) 834-2838
Fax: (989) 834-2710

SUPERVISOR: Gregory C. Palen
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik
Jennings West

PROPOSED MINUTES OF OVID TOWNSHIP MEETING - JANUARY 10, 2019

The regular meeting of the Ovid Township Board was called to order at 6:58 p.m. by Supervisor Palen with Pledge to the Flag.

MEMBERS PRESENT:

Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Supervisor Gregory Palen, Trustees Arlene Pesik and Jennings West

ALSO PRESENT:

Eric Brown, Ed Tyler, Diane Dowler, Carolyn Stevens, Steve Pease, Dick Semans

AGENDA:

Agenda reviewed by Board. Moved by Arlene to approve the agenda as written, Seconded by Nancy. All in favor, Motion carried.

PROPOSED MINUTES OF DECEMBER 13, 2018:

Proposed minutes reviewed by Board. Moved by Nancy to approve the December 13, 2018, minutes as printed, Seconded by Arlene. All in favor, Motion carried.

TREASURER'S REPORT:

December, 2018, the following are the balances, along with the supporting bank documents.

Huntington Bank Accounts:

Delinquent Property Tax account balance is \$129.14

Tax account bank balance is \$350,602.45

Tax Disbursement account balance is \$1,360.32

General Fund bank balance is \$74,427.23

Michigan Class investment account balances:

General Fund is \$305,131.59 - Some tax money was put in here, and will be moved back out for the next disbursement.

Tax Account is \$108,131.30

Mercantile Bank Emergency Services Account is \$64,345.38

Taxes have been coming in steadily.

Treasurer's reports submitted, subject to audit.

AMEND AND APPROVE BUDGET:

Clerk stated we needed to make some Budget adjustments as shown on the Agenda.

Moved by Claudia to approve amendments to the Budget as follows, Seconded by Arlene,

Move a total of \$1,477.60 from unallocated funds to the following:

Treasurer - Stamps, GL #101-253-741 (\$1,040.75); Elections - Stamps, GL #101-262-741 (\$436.85). All in favor, Motion carried.

CLERK/BILLS - FOR APPROVAL:

Claudia's Check Disbursement Report discussed and reviewed by the Board.

For approval – Huntington Bank, Check numbers 10332-10344, numbers 10679-10680 and numbers 10526-10532 totaling \$13,162.64.

Mercantile Bank, Emergency Services, Check number 1009 totaling \$39.65.

Moved by Jennings to accept the Clerk's report and authorize payment of all bills, Seconded by Arlene. All in favor, Motion carried.

NEW BUSINESS:

Ovid Township Poverty Exemptions Guidelines - Resolution No. 2019-01:

Assessor Diane explained that these are the Federal Government Guidelines that were established for someone to be able to apply for an exemption of their property taxes due to a hardship or something of this nature. These Poverty Exemption Guidelines give the Board of Review standards to go by when reviewing cases.

Moved by Claudia that we adopt Resolution No. 2019-01, Ovid Township Poverty Exemptions Guidelines, Seconded by Nancy.

Roll call vote was as follows:

Trustee Jennings West, "Yes."

Trustee Arlene Pesik, "Yes."

Treasurer Nancy J. Hughson, "Yes."

Clerk Claudia Barrett Pluger, "Yes."

Supervisor Gregory C. Palen, "Yes."

Everyone present. No one voting "No."

All in favor, Motion carried.

Resolution Adopted.

Clinton County Road Commission Contract Proposals:

The Board discussed their drive around with the Clinton County Road Commission and the document supplied to them of what needed to definitely be done and other suggestions. Several of the roads needing attention cost \$13,000-\$25,000 per mile. There's a culvert that definitely has to be replaced. The total without cost share came to \$408,250.00, for chip seal, gravel, brush spray, culvert, overband and chloride.

Moved by Jennings that we contact the Clinton County Road Commission and request bids on all of the projects listed to be done, Seconded by Arlene. All in favor, Motion carried.

Water Heater:

Nancy commented that our propane tank was down to 18 percent, so we went ahead and switched over to natural gas. In doing so, we were not able to convert the water heater. Discussion regarding what to do about a water heater or what kind to get. Comments from the public suggested a tankless water heater or an on demand - point of service type or a 20 or 40 gallon one. We will do more research on them and get some bids.

UNFINISHED BUSINESS:

South Ovid Cemetery:

The **DRAFT** Cemetery Ordinance has been tabled until February 2019 board meeting. Supervisor Palen stated he would try to have a draft ordinance ready for the February meeting. He has made some notes/changes to it.

Nancy commented Dave Wyrick stopped in and picked up the paperwork they left so he could look for the deed. Nancy emailed him the name of a surveyor, so hopefully they will get the survey done, and we can move forward.

REPORTS:

Assessor Diane Dowler - Diane commented the taxable value has gone up 2.4 percent.

The Board of Review organizational meeting is scheduled for Tuesday, March 5, 2019, at 10:30 a.m. No appeals will be presented that day. Board of Review appeals will be heard on Monday, March 11, 2019, from 3 p.m. to 9 p.m., and Thursday, March 14, 2019, from 8 a.m. to 2 p.m.

The State of Michigan has encouraged all townships and cities to have their Board of Review members go through some type of training. Michigan Township Association (MTA) offers training, and Clinton County will be offering a free training class.

Library - Nancy commented they have their new furnace. They received their Audit and Nancy has a copy of it. She supplied us with copies of the Library Board Meeting Minutes of December 4, 2018, and the Librarian's Report of January 8, 2019, along with the financial information/expense trackers.

OMESA - Trustee Jennings reported he had Nancy make copies for everyone of things that are needed by Emergency Services, as soon as possible, which he said he would like Captain Eric Brown to explain. We were supplied with an extensive list of things the Firemen need and the costs. Captain Brown went through and explained the list plus there were more items added in that they need.

Lengthy, lengthy discussion took place between Ovid Township Board members, Captain Eric Brown, Assistant Chief Steve Pease, Carolyn Stevens and Dick Semans. OMESA is asking Ovid Township to give an extra 1/2 mil to help purchase what is needed on the list.

Supervisor Palen stated Ovid Township is giving what OMESA's First Amended Articles of Incorporation state, which is 1.75 mils. Ovid Township's Emergency Services money is also used to pay other Ovid Township Emergency Services, such as CAASA, Clinton Area Ambulance Service Authority.

Supervisor Palen also stated these types of requests need to go through the proper channels - they should be brought up and discussed at the OMESA Board Meetings.

Discussion continued on for quite some time.

Treasurer Nancy commented this is the first time Ovid Township has been approached for money for OMESA. She also asked if they could please submit a request and amount, per our Auditors.

Moved by Claudia that we pay Ovid-Middlebury Emergency Services an extra 1/2 mil of \$36,122, Seconded by Arlene. All in favor, Motion carried.

CAASA - Supervisor Palen presented the CAASA Budgets that he received.

Nancy asked if it had to be done tonight since we've never seen it before.

Eric Brown said it had to be approved at this meeting by the Township, and he explained what they were currently working on, and what they are proposing.

Moved by Jennings that we approve the CAASA Budgets, Seconded by Arlene.

All in favor, Motion carried.

PUBLIC COMMENTS:

None.

BOARD COMMENTS:

None.

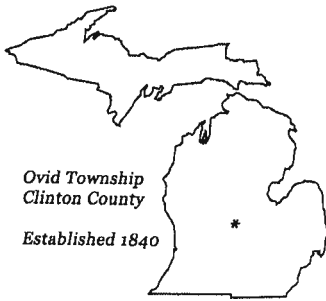
Adjournment: Moved by Arlene that we adjourn the meeting, Seconded by Claudia.
All in favor, Motion carried.

Meeting adjourned at 8:58 p.m.

Respectfully submitted,

Claudia Barrett Pluger, Clerk

Gregory C. Palen, Supervisor



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PROPOSED MINUTES OF OVID TOWNSHIP BUDGET HEARING MEETING - JANUARY 10, 2019

The Budget Hearing Meeting of Ovid Township Board was called to order at 6:34 p.m. by the Clerk, Claudia Barrett Pluger, with Pledge to the Flag.

MEMBERS PRESENT:

Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustees Arlene Pesik and Jennings West

ABSENT:

Supervisor Gregory Palen (Came late)

ALSO PRESENT:

Eric Brown, Ed Tyler

APPOINTMENT OF MEETING MODERATOR:

In the absence of Supervisor Palen, Clerk Claudia called for an appointment of a meeting moderator for the Budget Meeting.

Moved by Nancy to appoint the Clerk as the meeting moderator, Seconded by Arlene. All in favor, Motion carried.

AGENDA:

Agenda reviewed by Board. Moved by Arlene to approve the agenda with the addition of the Appointment of a Meeting Moderator, Seconded by Jennings. All in favor, Motion carried.

PROPOSED MEETING DATES FOR 2019-2020:

Board discussed keeping the meeting dates the second Thursday of each month at 7 p.m. Moved by Nancy that we continue to have Ovid Township Board Meetings on the second Thursday of each month at 7 p.m., Seconded by Arlene. All in favor, Motion carried.

PROPOSED BUDGET:

The Clerk supplied the Board with the proposed budget report for 2019-2020 for Ovid Township, and also the proposed 2019-2020 budget report for Ovid Township Emergency Services.

The Board discussed line items, and we have new budget line items for the South Ovid Cemetery we will be acquiring at some point. The Board discussed the increase of some items on the proposed budget, such as the cemetery, road work, youth programs, raises for the clerk, treasurer, and assessor. We will discuss the proposed budgets in the February Board Meeting after everyone has had a chance to review them.

PROPOSED SALARY SCHEDULE:

The Clerk supplied everyone with the proposed 2019-2020 salary schedule for the Supervisor, Clerk, Treasurer, Deputies, Trustees, Board of Review, Assessor, Election Workers and Chairman, Board Member and Township at Large Members, Per Diem, for outside meetings.

Supervisor Palen came in at 6:47 p.m.

PUBLIC COMMENTS:

None.

BOARD COMMENTS:

None.

Adjournment: Moved by Arlene that we adjourn the budget hearing, Seconded by Nancy. All in favor, Motion carried.

Meeting adjourned at 6:52 p.m.

Respectfully submitted,

Claudia Barrett Pluger, Clerk

Gregory C. Palen, Supervisor