



**OID TOWNSHIP**  
**ADMINISTRATIVE OFFICES**

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**APPROVED**

SUPERVISOR: Gregory C. Palen  
CLERK: Claudia Barrett Pluger  
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik  
Jennings West

**APPROVED MINUTES OF OVID TOWNSHIP MEETING - SEPTEMBER 7, 2017**

The regular meeting of the Ovid Township Board was called to order at 7:02 p.m. by Clerk Claudia Barrett Pluger with Pledge to the Flag.

**MEMBERS PRESENT:**

Clerk Claudia Barrett Pluger, Treasurer Nancy Hughson, Trustees Arlene Pesik and Jennings West

**ABSENT:**

Supervisor Greg Palen

**ALSO PRESENT:**

Charlie Green, Robert Meredith, Maurice Woodworth, Kristine Hoff, Mary Hampton, Shane Applebee

**APPOINTMENT OF MEETING MODERATOR:**

In Supervisor Palen's absence, Clerk Claudia called for an appointment of a meeting moderator.

Moved by Nancy to appoint Clerk Claudia as the meeting moderator for tonight, Seconded by Arlene. All in favor, Motion carried.

**AGENDA:**

Agenda reviewed by Board. Moved by Nancy to accept the agenda as written, Seconded by Jennings. All in favor, Motion carried.

**PROPOSED MINUTES OF AUGUST 3, 2017:**

Proposed minutes reviewed by Board. Moved by Jennings to accept the minutes from August 3rd as written, Seconded by Arlene. All in favor, Motion carried.

**TREASURER'S REPORT:**

Nancy reported as of August 31st, the Delinquent Property Tax account shows a balance of \$2,963.72; Tax account \$139,156.85. Taxes have been coming in on a regular basis. The last day to collect taxes is September 14. The Disbursement account has \$2,269.10, and

disbursements were made to Clinton County in the amount of \$37,320.72, and Ovid Township \$372.89 for admin fees. The General Fund account has \$486,020.83. Treasurer's report was given, subject to audit.

**AMEND & APPROVE THE BUDGET:**

The Clerk commented we received a bill for our Post Office box, and there was no money budgeted for that. We also have a water softener bill and not enough funds left for the current bill under that line item.

Moved by Arlene to approve two amendments to the Budget, Seconded by Nancy, Move \$200 from unallocated funds to water softener salt (101-265-931), and move \$76 from unallocated funds to Post Office Box (101-000-741). All in favor, Motion carried.

**CLERK/BILLS - FOR APPROVAL:**

Claudia's Check Disbursement Report, Check numbers 9978-9979, 9981-9996 and check numbers 10150-10158 totaling \$100,219.85, reviewed by the Board.

Check numbers 9830 and 9980 were voided by Chris from BS&A. Check number 9997 was voided because it printed twice (9981). Check number 10180 was voided by the previous Board, and entered into the accounting system by Chris from BS&A.

Moved by Nancy to approve payment of the bills/checks as written, Seconded by Arlene. All in favor, Motion carried.

**REPORTS:**

**Library** – Nancy supplied us with the Library minutes from July 12 and the Librarian's Report of August 2. The Library is working on updating their policies. They are looking at DayStarr to provide their internet. The Summer reading program was a big success.

**Parks & Rec** - Trustee Arlene commented there's not much going on now that we're going into the Fall season. She met with Deb Price. There is a balance of \$5,045.95 in the Parks & Rec fund. There's one meeting left for this year.

**OMESA** - Trustee Jennings reported the fire hall is moving forward. There will be an OMESA special meeting on September 14 at the Ovid Township Hall at 7:00 p.m. The proposed builder will be in attendance. The County Zoning Board wants to see Blueprints. There were a few questions from the public that Trustee Jennings was able to address.

**NEW BUSINESS:**

**Applebee's Propane Contract:**

The Board is going to discuss this contract in the October meeting.



### **Applebee's Case PC-37-17 Special Land Use:**

Shane Applebee explained they have to vacate by December 31st from the Michigan Milk site in Ovid, so his tanks have to be moved. This was the reason for buying the property here on Baese Court. At this time, his plans are to move the two tanks out here, along with a shed. He will be planting grass and some pine trees. The State comes in once a year and inspects.

Mrs. Hoff asked several questions of Shane, which he was able to answer and explain the site setup and about the tanks and trucks. He has a facility in Oakley now, and one in Owosso.

The Board discussed this again, and we support Shane and the final site plan being approved by the County. The Clerk will email Wendy Ward and let her know we are still in support of Shane Applebee, Applebee Oil and Propane.

We also discussed with Shane the estimate from Miller Brothers Excavating for \$27,372.00 on the new curb for Baese Court and who would be paying for this. Shane expressed he would be paying part of this or all of it. He wasn't sure. He discussed it with Supervisor Palen. Trustee Jennings said we are hoping to receive more estimates for this project.

### **Road Commission Estimate For Baese Court:**

Discussion took place regarding the work to be done on Baese Court to make it a Class A road. According to Trustee Jennings, if we don't agree on making this a Class A road, the County will hold things up for Applebee Oil and Propane, and they have a December 31st deadline. Shane assured the Board he would be paying his share. The inspector for the fire hall also said he wouldn't approve building until Baese Court was a Class A road or we approved to make it a Class A road. Others expressed OMESA should pay part of it also.

Moved by Nancy to approve the road work on Baese Court for approximately \$27,130.00, Seconded by Arlene. All in favor, Motion carried.

### **L-4029 for Ovid Township:**

One mill for allocated and 2.25 for fire and ambulance.

Moved by Nancy to approve the L-4029 for Ovid Township, Seconded by Jennings. All in favor, Motion carried.

### **MTA Class for Clerk:**

The Clerk commented there was an upcoming class she would like to attend. It is available for any Board member to attend.

Moved by Arlene to approve payment of this class, Seconded by Nancy. All in favor, Motion carried.

**Attorney correspondence for Clerk and Treasurer:**

Discussion regarding if the Clerk and/or Treasurer needed to correspond with the attorneys. Moved by Jennings to approve contact with the Attorneys by the Clerk or Treasurer if need be, Seconded by Arlene. All in favor, Motion carried.

**BS&A Help:**

When Chris from BS&A was here, he was not able to complete all the reconciliations, therefore it would be helpful for them to come back before the Audit to finish up. Moved by Jennings to have someone from BS&A come back to help, Seconded by Arlene. All in favor, Motion carried.

**Printer contract for Clerk and Treasurer's printers:**

Michigan Office Solutions contract for the two laser printers was reviewed by the Board. Toner cartridges for these printers are \$195.99 each. This contract would cost \$36 per month, which covers all the toner, service, parts and labor, or anything that we need done to the printers.

Moved by Jennings that we go ahead with this printer contract, Seconded by Arlene. All in favor, Motion carried.

**UNFINISHED BUSINESS:**

**City of Ovid Parks & Recreation request:**

Both the Parks & Recreation and Recycling requests were reviewed by the Board. The City is asking Ovid Township for a \$3,000 contribution for Parks & Rec and a \$600 contribution for the recycling center.

Moved by Jennings to combine Parks & Rec and Recycling together, and that Ovid Township does not pay anything – send them a notice that we will no longer participate. Arlene commented there is no contract for the recycling. There were a few public questions and comments regarding both requests. A public discussion took place regarding these contributions to the City. Someone commented regarding Parks & Rec that there is still a charge for children to participate. There was extra money, so everything has been updated and is new. Someone else commented on the necessity of the recycling center. The Clerk commented that we need to take each request separately.

Trustee Jennings rescinded his Motion regarding the recycling, and proposed that we not contribute to Parks & Rec. Discussion regarding a new motion.

Moved by Jennings that we not give the requested \$3,000 contribution for Parks & Rec, Seconded by Nancy. All in favor, Motion carried.

**City of Ovid Recycling request:**

Moved by Nancy that we give a \$600 contribution for recycling with the stipulation that the City of Ovid acknowledges, with a posted sign, that Ovid Township contributes, Seconded by Arlene. All in favor, Motion carried.



**Dale Carnegie Contract - Email from Charlie Green and  
Email from Supervisor Palen:**

Charlie Green spoke explaining that a check from a Wells Fargo account was already in the mail to us for \$1800 for 12 nights, and paying in advance he did not feel a deposit was needed. He also requested that he be given two keys to keep from September through December. Board members explained they thought a contract was being prepared by him and Supervisor Palen since this is what was said in our June meeting. We also explained the email from Supervisor Palen with his suggestions. Mr. Green explained the agreement would just be with him personally. He would be responsible for everything, and leave the Carnegie people out of it. After a lengthy discussion, Mr. Green thanked us for the use of our Hall in the past and walked out.

**Public Comments:**

Comments were made regarding the free use of the Hall for Carnegie classes in the past few years and getting a key to keep.

**Board Comments:**

None.

**Adjournment:** Meeting adjourned at 8:18 p.m.

Respectfully submitted,

Claudia Barrett Pluger, Clerk

Gregory C. Palen, Supervisor