



# OID TOWNSHIP ADMINISTRATIVE OFFICES

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# APPROVED

SUPERVISOR: Gregory C. Palen  
CLERK: Claudia Barrett Pluger  
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik  
Jennings West

## ~~PROPOSED~~ MINUTES OF OVID TOWNSHIP MEETING - MARCH 2, 2017

The regular meeting of the Ovid Township Board was called to order at 7:18 p.m. by Supervisor Greg Palen with Pledge to the Flag.

### MEMBERS PRESENT:

Supervisor Greg Palen, Treasurer Nancy Hughson,  
Clerk Claudia Barrett Pluger, Trustees Arlene Pesik and Jennings West.

### ALSO PRESENT:

Marshall Baker of Maximum Pride Lawn Care, Mike & Diane Dowler, Kam Washburn

### AGENDA:

Agenda reviewed by Board. Moved by Nancy to approve the agenda as printed, Seconded by Arlene. All in favor, Motion carried.

### PROPOSED MINUTES OF FEBRUARY 2, 2017:

Proposed minutes reviewed by Board. Moved by Arlene to approve the minutes as printed, Seconded by Jennings. All in favor, Motion carried.

### PUBLIC COMMENTS:

Marshall commented he hadn't seen a bid posted yet for grass mowing. He would like to continue mowing for the upcoming season, and he submitted a bid.

### TREASURER'S REPORT:

Bank statements from Huntington Bank reviewed by Board.

Since we are not using QuickBooks, the balances are not correct on the sheets we printed out. Once we have BS&A, it will be much better. Recap sheet for taxes balanced out perfectly. The Tax Delinquent Account has \$1,038.72, and rent money was deposited in there. (See documents for other amounts). Supervisor Palen questioned whether we should set up a separate account now for Emergency Services. According to the County Treasurer, we do not need a Tax Account and a Tax Disbursement Account, so we could change the Tax Disbursement Account to the Emergency Services Account. Checks had been written from the Tax Disbursement Account to pay emergency services, which

shouldn't have been done. It should have gone into the General Fund and been written from there. Moved by Claudia to accept the Treasurer's report as presented, Seconded by Jennings. All in favor, Motion carried.

**CLERK/BILLS - FOR APPROVAL:**

Check Numbers 9836-9841; 9858-9859; 9862-9868; 9887-9890;

Preauthorized by policy and approval, Check Numbers 9857; 9860-9861;

Totaling \$65,422.26.

Moved by Nancy to accept the Clerk's report as presented, Seconded by Arlene. All in favor, Motion carried.

**REPORTS:**

**ASSESSOR** Diane Dowler explained Tuesday, March 7 is the Board of Review organizational meeting at 8 a.m. The 15th they will meet from 9 a.m. to 3 p.m. for appeals. The 17th they will meet from 3 p.m. to 9 p.m.

A new land value map has been ordered from the County. It will be \$50.

**COUNTY COMMISSIONER** Kam Washburn explained it was voted again to renew the contract for the remonumentation project across the County. For a refresher, about 20 years ago the State decided they were going to promote getting at least all the corners remonumented with modern technology. Over a course of 20 years that technology has changed drastically. There's a fee on every deed that goes to that, and it funnels back through to the County, so there's no money out of the County's pocket. It's extremely important for the assessor and people selling property, court cases, et cetera. Surveyors are hired to do this.

Dr. Messenger has been the doctor for the jail for over 20 years. He did not want to renew his contract. No other doctors in the area were interested in taking over. A company out of Illinois called Advanced Correctional Health Care will be taking over at double the cost.

Waste Management Clean Community agreements are approved for this year. The one this Spring is April 22nd at the Road Commission. The one this Fall at Granger is September 30th.

The Road Commission has been trying to get ahold of Consumers Power to remove the dead tree on N. Hollister Road by Chamberlain's. Jennings West will call Consumers and take care of this. He knows someone there.

**OMESA** - Supervisor Palen stated OMESA will be buying a new vacuum water tank system for the tanker truck. The company that builds these is in Applecreek, Ohio. Supervisor Palen was in Ohio and was able to see firsthand how it works.

The Bylaws will be updated to coincide with the new Articles of Incorporation.



**Library** - Nancy reported at the last meeting they received a letter from Sherry Huyck asking for raises for herself; Carol, who straightens the books; another cleaning lady; and Connie Thornton. It would amount to about \$6,000. This was tabled until the next meeting. The staff budget right now is \$81,400. The total budget is \$153,200. Sherry isn't back to work yet.

**NEW BUSINESS:**

Reappointment of Nancy Hughson to the Library Board:

Moved by Claudia to reappoint Nancy Hughson to the Library Board, Seconded by Arlene. All in favor, Motion carried.

Board of Review renewals/appointments discussed:

Moved by Supervisor Palen to confirm the reappointment of Shane Applebee, Lawrence Koch, and Jack Powell to the Board of Review for the next two years, Seconded by Nancy. All in favor, Motion carried.

Mid-Michigan District Health Department - Public Well Compliance:

The rules have changed. Well samples have to be submitted four times a year out of the public well or have an annual inspection done by Duane Scheider from Mid-Michigan District Health Department. Supervisor Palen explained he spoke with Duane, and they will start inspections in the spring. They will send the Township a letter so we can schedule it. There will be a \$135 yearly well inspection fee added on to the annual fall water test that is delivered to DEQ in Lansing. There has never been a problem with the water test here.

Current fiscal year recap and tentative new budget:

Supervisor Palen presented each Board member with a fiscal year-to-date report. Since we lost our QuickBooks format, Supervisor Palen discussed getting our budget up-to-date before the end of the year. On this report, with each line item where we've had expenses this year, it has been written down into similar categories.

The total budget adjustments that we need to transfer from the unallocated funds to the individual line items is \$29,415.72.

Moved by Nancy to amend the budget as presented in the amount of \$29,415.72, Seconded by Arlene. All in favor, Motion carried.

2017-2018 Ovid Township Board Meeting Dates:

Discussed whether to keep the first Thursday of the month as the Board meeting date or choose another day.

Moved by Claudia to keep the Board meeting dates the first Thursday of each month, Seconded by Nancy. All in favor, Motion carried.

### Lawn Mowing:

Discussed whether to advertise or call individuals who have written us letting us know they are interested in mowing. According to MTA guidelines, we don't have to get bids.

Moved by Nancy to put Clerk Claudia in charge of this season's lawn mowing decision-making, Seconded by Arlene. All in favor, Motion carried.

### **UNFINISHED BUSINESS:**

Hall rental for Dale Carnegie classes:

The middle of April the current class will be done. Discussed the rates of the Dale Carnegie classes per individual, which is \$1795. They pay rent in other locations for these classes. Since this is a different type of rental, Supervisor Palen suggested we draft a letter to confirm the arrangement of the continuous use of the Hall with the rate and arrangement for key pickup. The next class will begin in September.

Moved by Arlene that we collect \$150 per class meeting to rent the Hall for the Dale Carnegie meetings, along with a one-time deposit of \$150, Seconded by Jennings.

All in favor, Motion carried.

Moved by Claudia that we draft a rental agreement that will cover a multiple day use for continuous rental on the Hall, Seconded by Jennings. All in favor, Motion carried.

### Landscaping Estimates:

We received estimates from Wirt Landscaping, Smith Landscaping and Expert Lawn and Snow, LLC, sent a letter of interest regarding our Hall. Discussed the many things to be done or maintained on the outside of the Hall.

### **BOARD COMMENTS:**

Clinton Area Ambulance Service Authority (CAASA) -

Supervisor Palen explained we received a request from CAASA. Greenbush Township has a proposal to donate a nearly new medical first response vehicle and associated equipment to Clinton Area Ambulance if they would accept it. Greenbush would like to have MFR in their township, and they're losing it by CAFR being discontinued. CAASA would like our input if we think this would be a good idea to try this experiment. Greenbush would fund this for two years paying the ambulance \$15,000 a year, which should cover all the costs the ambulance service would incur. The net result is whether it's continued or not after two years. The Clinton Area Ambulance ends up with a fully equipped MFR vehicle. It would be staged in Greenbush Township; it would be available for events, i.e., Tom's Western Store rodeos, Carriage Days, high school events. CAASA wants to know if we think this sounds like a reasonable experiment for them to do. After discussion, the Board felt this was a good idea to try. Supervisor Palen will relay that at the next meeting.

Forfeiture property -

Nancy commented on the forfeiture list with addresses for each location. One is on East Faragher, 1.140 acres; North Saint Clair, 2 acres; East Wildcat, 7.9 acres; and South Hollister Road, 9 acres. We have first chance at them.

**Adjournment:** Meeting adjourned at 9:30 p.m.

Respectfully submitted,

Claudia Barrett Pluger, Clerk

Gregory C. Palen, Supervisor