



# OID TOWNSHIP

## ADMINISTRATIVE OFFICES

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# APPROVED

SUPERVISOR: Gregory C. Palen  
CLERK: Claudia Barrett Pluger  
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik  
Jennings West

### **PROPOSED MINUTES OF OVID TOWNSHIP MEETING - FEBRUARY 22, 2019**

The regular meeting of the Ovid Township Board was called to order at 6:59 p.m. by Supervisor Palen with Pledge to the Flag.

#### **MEMBERS PRESENT:**

Supervisor Gregory Palen, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Arlene Pesik

#### **ABSENT:**

Trustee Jennings West

#### **NO VISITORS**

#### **AGENDA:**

Agenda reviewed by Board. Moved by Nancy to approve the agenda as written, Seconded by Arlene. All in favor, Motion carried.

#### **PROPOSED BUDGET HEARING MINUTES OF JANUARY 10, 2019:**

Proposed budget hearing minutes reviewed by Board. Moved by Arlene to accept the January 10, 2019, minutes as printed, Seconded by Nancy. All in favor, Motion carried.

#### **PROPOSED REGULAR MEETING MINUTES OF JANUARY 10, 2019:**

Proposed regular meeting minutes reviewed by Board. Moved by Arlene to approve the January 10, 2019, minutes as printed, Seconded by Nancy. All in favor, Motion carried.

**TREASURER'S REPORT:**

January, 2019, the following are the balances, along with the supporting bank documents.

Huntington Bank Accounts:

Delinquent Property Tax account balance is \$129.14

Tax account bank balance is \$1,991.17

Tax Disbursement account balance is \$297,738.10

General Fund bank balance is \$135,053.51

Michigan Class investment account balances:

General Fund is \$305,792.29

Tax Account is \$33,281.01

Mercantile Bank Emergency Services Account is \$147,301.16

Nancy stated the Tax Disbursement account balance was high because Ovid-Elsie Schools hadn't cashed their check.

Mercantile Bank Emergency Services amount is before we wrote the check for \$36,121.

We received a bill from OMESA.

Patrick Clifford from Maner Costerisan is coming on March 1<sup>st</sup> to work with us in preparation for the next audit. Steve Kirinovic suggested he come because he's worked with BS&A and is very familiar with it.

The tax report shows \$342,000 is still out for taxes.

Treasurer's reports submitted, subject to audit.

**AMEND AND APPROVE BUDGET:**

Clerk stated we needed to make some Budget adjustments as shown on the Agenda.

Moved by Claudia to approve amendments to the Budget as follows, Seconded by Nancy,

Move a total of \$4,567 from unallocated funds to the following:

Printing and Publishing, GL #101-299-900 (\$220)

Frontier Communications, GL #101-265-850 (\$417)

Assessor, GL #101-257-740 (\$332)

Consumers - Electric, GL #101-265-920 (\$792)

Transfer Out, GL #101-000-996 (\$206)

Payroll Expense, GL #101-101-862 (\$2,600).

All in favor, Motion carried.

**CLERK/BILLS - FOR APPROVAL:**

Claudia presented the Check Disbursement Report for approval, and the Revenue and Expenditure Report for review. The Check Disbursement Report was discussed and reviewed by the Board.

For approval – Huntington Bank, Check numbers 10533-10539, 10345 and 10347-10363, totaling \$42,895.52.

It was noted that Check Number 10346 was voided – Local Stabilization via FIS needed a cancelled check for us to receive funds electronically from them.  
Mercantile Bank, Emergency Services, Check numbers 1010 and 1016 totaling \$36,160.64. Moved by Supervisor Palen to accept the Clerk's report and authorize payment of all bills from Huntington Bank and Mercantile Bank, Seconded by Arlene. All in favor, Motion carried.

**NEW BUSINESS:**

**Proposed 2019-20 Budget - Revised:**

Board discussed the Proposed/Revised Budget with the changes that had been discussed at the Budget Hearing meeting.

Moved by Arlene that we approve the 2019-20 Ovid Township Budget as printed, Seconded by Nancy. All in favor, Motion carried.

**Resolution No. 2019-02, Clerk's Salary:**

Moved by Supervisor Palen that we adopt Resolution No. 2019-02, Clerk's Salary, Seconded by Nancy.

Roll call vote was as follows:

Trustee Arlene Pesik, "Yes."

Treasurer Nancy J. Hughson, "Yes."

Clerk Claudia Barrett Pluger, "Yes."

Supervisor Gregory C. Palen, "Yes."

Absent: Trustee Jennings West

All in favor, Motion carried.

Supervisor Palen declared Resolution Adopted.

**Resolution No. 2019-03, Treasurer's Salary:**

Moved by Supervisor Palen that we adopt Resolution No. 2019-03, Treasurer's Salary, Seconded by Arlene.

Roll call vote was as follows:

Trustee Arlene Pesik, "Yes."

Treasurer Nancy J. Hughson, "Yes."

Clerk Claudia Barrett Pluger, "Yes."

Supervisor Gregory C. Palen, "Yes."

Absent: Trustee Jennings West

All in favor, Motion carried.

Supervisor Palen declared Resolution Adopted.

**Resolution No. 2019-04, Assessor's Salary:**

Moved by Supervisor Palen that we adopt Resolution No. 2019-04, Assessor's Salary, Seconded by Nancy.

Roll call vote was as follows:

Trustee Arlene Pesik, "Yes."

Treasurer Nancy J. Hughson, "Yes."

Clerk Claudia Barrett Pluger, "Yes."

Supervisor Gregory C. Palen, "Yes."

Absent: Trustee Jennings West

All in favor, Motion carried.

Supervisor Palen declared Resolution Adopted.

**Email/Bill from City of Ovid regarding Parks & Rec:**

Board discussed the emails and bills the Clerk has received from Josefina Medina, City of Ovid Clerk, regarding Parks and Rec. Trustee Jennings West made a motion, which was carried, in an Ovid Township board meeting that we not give the \$3,000 that was requested, by memo, from Mayor Lasher, and we have not been involved since. At the time the Resolutions were made in 2002, Ovid was not a city, so it seems since Ovid is now a city, the Resolutions from Ovid Township, the Village of Ovid and Middlebury Township would be null and void. Ovid Township has not had a Board Member on the Parks & Rec Board for the last two to three years. Supervisor Palen commented he has talked to MTA's Attorney about this and the legality. We will talk further with MTA Attorneys.

**UNFINISHED BUSINESS:**

**South Ovid Cemetery - DRAFT Ordinance:**

Nancy spoke to Dave Wyrick, and he wondered if they still needed to have a survey done. Nancy told him they needed to get a survey, and then we would be able to move forward.

We also need to talk further about the easement/right-of-way.

Supervisor Palen stated he would try to have a draft ordinance ready for us to review at the March board meeting. He has made some notes/changes to it.

**REPORTS:**

**Library** - Nancy supplied us with copies of the Library Board Meeting Minutes of January 8, 2019, and the Librarian's Report of February 5, 2019, along with the financial information/expense trackers. The Library is thinking of going with IT Right for computer protection.

The Library Network offers lower prices to libraries than IT Right can offer for programs. Sharry is going to contact them, and then get back with IT Right for a quote for what is still

needed.

**CAASA** - Supervisor Palen said the builders came a month early. Everything is up except the roll-up doors. They are going to be spending about \$10,000 more because they can't get the RESA crew for the work. They are overbooked.

Greenbush Township decided to voluntarily raise their per diem to CAASA to \$4 per person.

**PUBLIC COMMENTS:**

None.

**BOARD COMMENTS:**

Nancy brought up that since we switched to natural gas we don't have a natural gas water heater, so there's no hot water. The First Baptist Church of Ovid rented the hall, and called her regarding no hot water. They went to use the microwave, and that blew the circuit.

Nancy suggested we compensate for no hot water.

Moved by Nancy that we send them \$25, Seconded by Arlene. All in favor, Motion carried.

**Adjournment:** Moved by Arlene that we adjourn the meeting, Seconded by Claudia. All in favor, Motion carried.

Meeting adjourned at 9:12 p.m.

Respectfully submitted,

Claudia Barrett Pluger, Clerk

Gregory C. Palen, Supervisor