



**OVID TOWNSHIP
ADMINISTRATIVE OFFICES**

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APPROVED

SUPERVISOR: Gregory C. Palen
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik
Jennings West

APPROVED MINUTES OF OVID TOWNSHIP MEETING – MAY 10, 2018

The regular meeting of the Ovid Township Board was called to order at 7:00 p.m. by Supervisor Greg Palen with Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Greg Palen, Clerk Claudia Barrett Pluger, Treasurer Nancy Hughson, Trustees Arlene Pesik and Jennings West

ALSO PRESENT:

Marshall Baker, Bob Meredith

AGENDA:

Agenda reviewed by Board. Moved by Nancy to approve the agenda as printed, Seconded by Arlene. All in favor, Motion carried.

PROPOSED MEETING MINUTES OF APRIL 12, 2018:

Proposed minutes reviewed by Board. Moved by Arlene to approve the Meeting minutes of April 12, 2018, as written, Seconded by Jennings. All in favor, Motion carried.

TREASURER'S REPORT:

As of April 30, 2018, the following are the balances, along with the supporting bank documents.

Huntington Bank Accounts:

Delinquent Property Tax account balance is \$551.68.

Tax account bank balance is \$1,128.39.

Tax Disbursement account balance is \$2,269.00.

General Fund bank balance is \$154,184.88.

Michigan Class investment account balance is \$300,646.63.

Mercantile Bank Emergency Services Account is \$71,074.72.

Nancy stated she is trying to collect a few other personal property taxes and would be dispersing the delinquent property tax soon.

Treasurer's report submitted, subject to audit.

CLERK’S REPORT & BUDGET/EXPENDITURE REPORT - FOR APPROVAL:

Claudia’s Check Disbursement Report, Huntington Bank, Check numbers 10200-10214 and numbers 10593-10600 totaling ~~\$36,539.86~~, \$37,338.84, reviewed by the Board. Moved by Nancy to accept the Clerk’s report and authorize payments as stated, Seconded by Jennings. All in favor, Motion carried.

REPORTS:

Library – Nancy submitted minutes from the April 4, 2018, meeting along with the Librarian’s Report of May 9, 2018. Also submitted were the expense trackers. Susan Tomasek Swan has taken over the treasurer’s duties, and she is doing a great job. Nancy said Sharry and Connie went to a Rural Librarians’ conference. They are now part of Clinton County’s Code Red phone call alert system. They were questioning if there was an incident whether they should send the Librarians home or stay in the library and lock the doors. It was suggested they stay in the library and lock the doors. A Workman’s Comp audit has been done. They are now preparing for the audit with SK&T. Ovid is a Class II library, so an audit has to be done every year. They are going to be putting in new fences around the library. Nancy suggested a time clock for all employees to punch in and out.

OMESA – Trustee Jennings stated Mint City Excavating is doing the ground work for the new fire hall. The phone line has been moved but not hooked on either end.

CAASA: Supervisor Palen said there wouldn’t be a May meeting. Deputy Supervisor Perrien went to the April meeting. We will be updated on that next month. Claudia commented she had the April minutes there. Supervisor Palen said CAASA is doing some coverage for Elsie when their ambulance is down.

NEW BUSINESS:

Resolution on Investment Policy, No. 2018-08:

Nancy stated we need a resolution to approve the Investment Policy we have in place. It includes coverage for Michigan Class. Moved by Nancy that we approve Resolution No. 2018-08, Seconded by Arlene. All in favor, Motion carried. Roll call vote was as follows:
Trustee Jennings West, “Yes.”
Trustee Arlene Pesik, “Yes.”

Treasurer Nancy J. Hughson, "Yes."

Clerk Claudia Barrett Pluger, "Yes."

Supervisor Gregory C. Palen, "Yes."

Everyone present. No one voting "No."

Resolution Adopted.

Lawn Mowing:

Marshall Baker of Maximum Pride Lawn Care submitted a bid of \$90 per mow.

Moved by Claudia that we accept the \$90 per mow bid and continue with Maximum Pride Lawn Care, Seconded by Arlene. All in favor, Motion carried.

MTA Cemetery Conference:

Clerk discussed the upcoming Cemetery Conference on Tuesday, June 26 in Frankenmuth. Registration begins at 9 a.m., and the conference ends at 3 p.m. Lunch will be included. Early registration is \$89 per person. Supervisor Palen stated it would be good to attend this since the Township will be acquiring South Ovid Cemetery in the near future.

Moved by Claudia that we approve payment of anyone wishing to go to this conference, Seconded by Arlene. All in favor, Motion carried.

UNFINISHED BUSINESS:

FOIA Email Request:

Clerk stated she responded to the FOIA email from Rachel at American Transparency in Florida regarding the documents they requested. She has not heard back from them.

Public Comments:

None.

Board Comments:

Supervisor Palen stated the Annual Meeting of the Clinton County Economic Alliance will be Thursday, May 31, 2018, at AgroLiquid in St. Johns. Anyone on the Board who would like to go are welcome.

Clerk commented also in our packets is the MTA Community Connection directions for Logging in and creating and completing your profile. This is a good way to connect with other Townships and ask questions how they may handle things, or you can just

read other people's questions and the different answers. MTA also answers and cites law. This site is informative and helpful.

Supervisor Palen stated he contacted Attorney Bill Fahey and Doug Riley, Clinton County Community Development Director, regarding marihuana activity that was brought to the Board's attention. Discussion held regarding this situation and zoning laws.

Supervisor Palen stated he has talked with Gloria Herrington regarding South Ovid Cemetery. She supplied us with the Cemetery Rules as they had them written. Supervisor Palen stated he will meet with her again and get other materials. She would also like to meet with Nancy regarding money and a CD they have for their perpetual care fund. Supervisor Palen has also been communicating with Attorney Bill Fahey with regard to this Cemetery, which it seems Ovid Township will be acquiring. Attorney Fahey will be preparing documents for our review at next month's Board meeting.

Moved by Nancy to have Attorney Bill Fahey prepare the Cemetery Ordinance, Deed or any other documents necessary regarding South Ovid Cemetery, Seconded by Arlene. All in favor, Motion carried.

Adjournment: Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Claudia Barrett Pluger, Clerk

Gregory C. Palen, Supervisor