



OID TOWNSHIP

ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Tx: (989) 834-2838
Fax: (989) 834-2710

SUPERVISOR: Gregory C. Palen
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik
Jennings West

APPROVED MINUTES OF OVID TOWNSHIP MEETING - DECEMBER 1, 2016

The regular meeting of the Ovid Township Board was called to order at 7:05 p.m. by Supervisor Greg Palen with Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Greg Palen, Treasurer Nancy Hughson,
Clerk Claudia Barrett Pluger, Trustees Arlene Pesik and Jennings West.

ALSO PRESENT:

Ed Tyler, Randy Montague, Susan Schaefer, Mark Pluger, Mike & Diane Dowler,
James McClelland, Bill Lasher, Bil Bitz

AGENDA:

Agenda reviewed by Board. Moved by Nancy to accept agenda as printed, Seconded by Arlene. All in favor, Motion carried.

PROPOSED MINUTES of November 8, 2016.

Moved by Arlene to accept minutes as printed, Seconded by Nancy.

Assessor Diane Dowler questioned if the meeting was held on November 8, Election Day. All in favor, Motion carried with date corrected to November 3, 2016.

425 AGREEMENT:

Finalized and signed by Supervisor Greg Palen and Clerk Claudia Pluger. Witnessed by Trustee Jennings West.

TREASURER'S REPORT:

Board reviewed bank statements from Treasurer.

Moved by Arlene to accept the Treasurer's report, Seconded by Claudia. All in favor, Motion carried.

BILLS/CLERK:

Clerk has no computer/programs due to the Ransomware Virus destroying all data in computer, plus QuickBooks had expired. Nothing been backed up to retrieve.

*November 2016, Bills paid by Michelle Robinson, Check Numbers 9780-9791, totaling \$1,244.35.

*November 2016, Bills paid by Clerk Claudia Barrett Pluger, Check Numbers 9792-9803, totaling \$22,308.31.

All vendors agreed to forgive late fees.

Supervisor Palen said we may need to do budget adjustments once we are up and running again.

Moved by Arlene to get bills approved as itemized under Check Numbers 9780-9803, Seconded by Jennings. All in favor, Motion carried.

No payroll checks due to no computer or programs.

APPROVED:

*1500 Stamps (1000 Treasurer, 500 Clerk) - Moved by Nancy to purchase at current price, Seconded by Arlene. All in favor, Motion carried.

*Two BS&A Classes \$410 (Treasurer). MTA Training Classes (All new officials) \$1,263 Total of \$1,673. Moved by Claudia, Seconded by Arlene. All in favor, Motion carried.

*Computer & Software for Clerk and possible Back-up Service. Transfer \$1500 into data processing to restore Clerk's functions. Moved by Arlene, Seconded by Nancy. All in favor, Motion carried.

AUDIT:

Public Comment - Jim McClelland suggested an audit or partial audit be done, since we have a new Board, to protect the new Treasurer and Clerk. It would be in the best interests of the Township. Discussion regarding this. Supervisor Palen commented he could call tomorrow to discuss it and find out how much this would cost. We will have to rebuild. Motion made by Arlene for Supervisor Palen to contact Steve Kirinovic or Dan Bukovcik or both to discuss an audit up to the time the new Board came on to help us rebuild and verify everything is matching up, Seconded by Jennings. All in favor, Motion carried.

REPORTS:

*Assessor - December 13, 2016, 8:00, Board of Review, P.R.E.'s and Veteran exemptions. Notice will be posted. Assessor needs copy of 425 Agreement. Consumer price index has been announced by the State of Michigan. It is .009 percent. Last year it was .003, so it's three times as much. That is how much the taxable value is going to increase, .009.

*OMESA: Randy Montague - Regarding meeting of November 16, 2016, the new fire engine is in service. New trainees will be starting up after the new year. Looking at sale of E1 pumper. Also considering a new tanker unit. Discussed moving fiber optic cable to open up an easement for the OMESA property, still being quoted about \$11,500. That has been put on hold. OMESA draft budget was approved as of that time. They had a total of

eight fire runs from October 27th through November 15th, 14 medical rescue runs, so a total of 22 runs, and 138 runs combined year-to-date.

Assessor questioned if there were any structure fires.

Randy - There was one car fire, one structure fire, three PI accidents, two grass field fires, one fire alarm call, one false alarm call. One structure, barn on S. Meridian Road.

*OMESA: Supervisor Palen - Proposed First Amended Articles of Incorporation. The key points in the Articles are that OMESA becomes a fire and medical first response service because the three entities have individually acquired advanced life support ambulance services either from the City of Owosso or from Clinton Area Ambulance Service. It creates a different sized board; instead of seven members, this would be a six-member board; two from Middlebury Township, two from Ovid Township, and two from the City of Ovid. The definition of who is qualified to serve on the Board is now all made up of elected officials. It's the Supervisor and his or her designee, the Mayor and his or her designee, and the other three members are appointed from the Board of Trustees or the City Council. It is the desire of the committee recommending this that everybody on the OMESA Board be an elected official as opposed to an appointed official. Most of the other sections are pretty much lifted from the original Articles. There's more specific wording regarding transmittal of emergency services funds to OMESA, and because the Townships and the City are individually funding ambulance services from our individual choices, that money after March 31 will no longer flow through OMESA. Under these Articles, what this will require is the Treasurer will reactivate the Emergency Services Account line on our budget, and any money we collect under the millage that is not transmitted to OMESA for fire and medical first response, then there would be a fund there from which we pay ambulance. Then if there's funds left over, then we may have those in reserve for future changes in those costs or anything else we deem – it would be dedicated emergency services. In the Articles it indicates that each year when OMESA does its budget, it will indicate a figure not to exceed 1.75 mills, that would be transmitted from our emergency services collections to OMESA to operate fire and medical response.

In the previous Articles there's a formula, if any of the entities wish at some point to withdraw from OMESA, the Articles are written so that OMESA continues. There's a withdrawal section separate from a dissolution section. Under the dissolution section, assets would be divided up according to the proportioning. Under the current proportioning calculations, which is based on taxable values, Ovid Township is roughly 48 percent of OMESA. Middlebury is roughly 28 percent of OMESA. The City of Ovid is roughly 22 percent of OMESA. The intent of these Articles is to take effect January 1, 2017. There will be one more December OMESA Board meeting. By our January meeting, we need to designate who our board members would be so they could take their seats at the January meeting.

Moved by Arlene that we adopt the First Amended Articles of Incorporation by OMESA to take affect January 1, Seconded by Jennings. All in favor, Motion carried.

(Document signed by Supervisor and Clerk).

*CAASA meeting - Document signed by Michelle Robinson and Supervisor Palen will be taken to the December 15 meeting.

*Parks & Recreation - Arlene reported everything taken care of for the winter. They will meet again next March.

*Library - Nancy reported meeting is next week.

*Clinton County Township Association Meetings - Claudia attended the November 17, 2016, and will continue attending meetings in 2017.

PA 116 - Application for Moore's Seed Farm.

Moved by Nancy to approve application of MSF, LLC, for farm land preservation on 114 acres that is within Ovid Township, Seconded by Arlene. All in favor, Motion carried. (Document signed by Clerk)

Communications: Website. Ed Tyler, Spark of Michigan, presented refreshing the site and making it more user friendly. He suggested doing a mobil app. Contract comes up November 28th, 2017, and our Domain for website will also be at that time. Hall rental calendar needs to be updated. Ordinances are up to date on website. Email accounts have been set up for the new board members as well.

Bil Bitz, Webzone Marketing, LLC, spoke about his website, and that he does Ovid Carriage Days. He said he could do the same for Ovid Township.

New Locks - All five outer doors have new locks.

Township Hall Rental - Discussion regarding how much we should charge to residents and non-residents. Also discussed how to proceed with \$150 deposit checks. If there is damage done, in a lot of cases the deposit checks are so old that we can't keep any portion of the deposit. It was proposed to deposit the checks and after the Hall is inspected and after the next Board meeting, checks would be issued back for their deposit refund.

Supervisor Palen brought up the account the bank charged us an inactivity fee on that was used for delinquent tax. He wondered if it would be allowable to use that account for the Township Hall Rental deposits also. That would take care of the inactivity fee.

Moved by Arlene to raise Hall rental fee to \$150 for everyone and deposit still at \$150, Seconded by Jennings. All in favor, Motion carried.

Discussion regarding waiving rental fees like has been done in the past for the GoPositive Meetings, and discussion about renting to Charlie Green for Dale Carnegie classes.

Charlie has offered to pay for the cleaning of the carpets right now. Last year, in lieu of rental, they paid Richard Wirt to come and do alterations on the landscaping. They also bought 40 chairs for the meeting room.

Being a new class is starting up in January, Supervisor Palen suggested this be tabled till the January meeting for further discussion going forward.

Snow plowing bids: None received. We will have to call and hire someone.

Supervisor Palen commented in the last few years everything has been assigned to the Clerk. The Treasurer and Clerk have State-defined duties they must do, so delegating some of the things such as Hall rental, snow plowing, et cetera, could be assigned to the Trustees to help with. Arlene has been helping with the Hall rentals.

Building Maintenance:

*Janitorial - We will make some phone calls to find someone to give us an estimate on carpet cleaning, stripping floors, supplies, and doing monthly upkeep on the Hall.

*Water softener system - We will put into next year's budget.

*Furnaces - We will contact someone to get them serviced.

Applebee's 2016-2017 Propane Contract confirmation:

We tried to get bids, and Shane Applebee was the only one who bid.

Locked-in proposed price is \$.959, locking in 1700 gallons, 15-day terms.

Moved by Arlene to accept propane contract at this price from Applebee's Oil and Propane, Seconded by Jennings. All in favor, Motion carried.

Public Comments: Susan Schaefer inquired whether any further thought had been given to see how much it would cost to have natural gas. Supervisor Palen commented he and Jim McClelland had discussed this four years ago. We could call Consumers and check into the cost again.

Board Comments: Two Ballot containers are properly sealed and going to the Courthouse tomorrow for the recount.

Supervisor Palen inquired about the F65 document that was supposed to be filed in September. Since the Clerk is without a computer, Supervisor Palen will take care of the F65 document. He will also contact Steve Kirinovic.

Adjournment: Meeting adjourned at 9:36 p.m.

Respectfully submitted,

Claudia Barrett Pluger, Clerk

Gregory C. Palen, Supervisor