



**OVID TOWNSHIP  
ADMINISTRATIVE OFFICES**

1015 Baese Court, P.O. Box 136  
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**APPROVED**

SUPERVISOR: Gregory C. Palen  
CLERK: Claudia Barrett Pluger  
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik  
Jennings West

**APPROVED MINUTES OF OVID TOWNSHIP MEETING – APRIL 12, 2018**

The regular meeting of the Ovid Township Board was called to order at 7:00 p.m. by Supervisor Greg Palen with Pledge to the Flag.

**MEMBERS PRESENT:**

Supervisor Greg Palen, Clerk Claudia Barrett Pluger, Treasurer Nancy Hughson, Trustees Arlene Pesik and Jennings West

**ALSO PRESENT:**

Deputy Zachary Smith, Mike & Diane Dowler, James McClelland, Mark Pluger, Tina Hoff, Mary Hampton

**AGENDA:**

Agenda reviewed by Board. Moved by Nancy to approve the agenda as printed, Seconded by Arlene. All in favor, Motion carried.

**PROPOSED BUDGET HEARING AND MEETING MINUTES OF  
MARCH 8, 2018:**

Proposed minutes reviewed by Board. Moved by Arlene to approve the Budget Hearing and Board Meeting minutes of March 8, 2018, as written, Seconded by Jennings. All in favor, Motion carried.

**TREASURER'S REPORT:**

As of March 31, 2018, the following are the balances, along with the supporting bank documents.

Delinquent Property Tax account balance is \$427.93.

Tax account bank balance is \$1,115.16.

Tax Disbursement account balance is \$2,269.00.

General Fund bank balance is \$148,487.46.

\$300,000 was moved to Michigan Class investment. Account balance \$300,177.84.

Mercantile Bank Emergency Services Account right now has \$71,103.50.

Disbursed \$124,461.68 to OMESA on March 23, 2018.

Nancy stated the last document in our packet gives a breakdown of the taxes and how they were dispersed.

Treasurer's report submitted, subject to audit.

**CLERK'S REPORT & BUDGET/EXPENDITURE REPORT - FOR APPROVAL:**

Claudia's Check Disbursement Report, Huntington Bank, Check numbers 10129, 10181-10199, 10581-10591 totaling \$10,575.79, reviewed by the Board. Clerk stated the payroll company forgot to write a check for Arlene, and asked if that could be included to be paid for approximately \$92.51 making the total \$10,668.30.

Mercantile Bank, Emergency Services, Check number 1001 totaling \$39.65.

Moved by Arlene to accept the Clerk's report and approve payment of all checks, Seconded by Nancy. All in favor, Motion carried.

**REPORTS:**

**Deputy Zachary Smith** – Deputy Smith introduced himself and stated he has been assigned to Ovid Township. He stated there isn't much going on in Ovid Township at this time.

**Assessor Diane Dowler** – Diane stated Board of Review went well. The audit has been scheduled for April 30, 2018, at the Clinton County Courthouse.

**Library** – Nancy submitted minutes from the February 7, 2018, and March 7, 2018, meetings, along with the Librarian's Report of March 7, 2018. Also submitted were the expense trackers. The Policy on patron conduct was revised to include the safety and well-being of children.

**OMESA** – Trustee Jennings stated Frontier will be moving a line soon hopefully. The steel has been paid for. They wanted to get it before the price went up. The money has been received from the sale of the Tower. Jennings stated Al Hoard said the blueprints were beautiful.

**CAASA:** Supervisor Palen reported Clinton Area Ambulance Service has the same fiscal year as our Township. The second ambulance that has been down so much – they believe they've found the problems. He stated they are still hoping to get the third ambulance rehabbed.

**Public Comments:**

Mrs. Hoff stated she was again requesting Applebee's light be realigned, and she stated she would like a timeline. Discussion took place regarding this.

Supervisor Palen and Trustee Jennings said they would talk to Shane Applebee on Friday.



## **NEW BUSINESS:**

### **Road Work Contracts:**

Clerk stated we have received three contracts from the Clinton County Road Commission. These are for foliar brush spray on various local roads, chloride treatments and overband crack fill.

Moved by Claudia that we approve and sign all three of these road contracts, Seconded by Jennings. All in favor, Motion carried.

### **Election Equipment Options – Years 6-10:**

Clerk explained we were given three options for maintenance on our new Hart Election Equipment for years six through ten. Years 1-5 are taken care of by the State of Michigan. Option One is pay up front and receive a 15 percent discount, which is approximately a total of \$3,417.00. Option Two is pay for years 6-10 prior to year 6 beginning and receive a 10 percent discount, which would be \$3,615.00. Option Three is pay for years 6-10 on an annual basis with no discount, which would be \$4,020.00. The County would like us to choose an option and let them know, and then we would hear directly from Hart regarding the option we chose.

Moved by Nancy that we contract for Option One on the new election equipment, Seconded by Arlene. All in favor, Motion carried.

### **Email from Susan Schaefer regarding Burn Permits:**

Supervisor Palen stated we received an email from Susan Schaefer requesting Ovid Township to consider adopting their own burn permits and rules for township residents instead of having to call the City since they are not City residents. Some of our neighboring townships offer yearly burn permits and some offer no expiration date permits. Nancy spoke to Chief Jerry Stevens, and he would not recommend this. There are times he issues a burning ban, and it would be hard to let these residents know. He felt it was better to keep things as they are right now. Chief Stevens and Assistant Chief Pease phone numbers were on the papers that were sent out with the assessments. Supervisor Palen commented that the reason for calling the City offices was because someone was always there in that office.

### **Mid-Michigan District Health Department Notification:**

We received our yearly notification of water sampling for our Township Hall.

After discussion, we felt it best to continue with the Level 2 Assessment, which is on-site inspection of our water supply system on an annual basis.

**FOIA Email Request:**

Clerk stated she received a FOIA request by email from American Transparency in Florida. She also stated we've never discussed or appointed someone to handle FOIA requests. Supervisor Palen commented he could be that person.

**UNFINISHED BUSINESS:**

None.

**Board Comments:**

Supervisor Palen spoke with Tim Zwick, and, at their City Council meeting, they rescinded their original offer on recycling, and are transmitting to us and Middlebury Township a counteroffer for \$.50 per resident.

**Adjournment:** Meeting adjourned at 8:17 p.m.

Respectfully submitted,

Claudia Barrett Pluger, Clerk

Gregory C. Palen, Supervisor