



# OID TOWNSHIP

## ADMINISTRATIVE OFFICES

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# APPROVED

SUPERVISOR: Gregory C. Palen  
CLERK: Claudia Barrett Pluger  
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik  
Jennings West

### **APPROVED MINUTES OF OVID TOWNSHIP MEETING - AUGUST 3, 2017**

The regular meeting of the Ovid Township Board was called to order at 7:04 p.m. by Clerk Claudia Barrett Pluger with Pledge to the Flag.

#### **MEMBERS PRESENT:**

Clerk Claudia Barrett Pluger, Treasurer Nancy Hughson, Trustees Arlene Pesik and Jennings West.

#### **ABSENT:**

Supervisor Greg Palen

#### **ALSO PRESENT:**

Mike & Diane Dowler, Kam Washburn

#### **APPOINTMENT OF MEETING MODERATOR:**

In Supervisor Palen's absence, Clerk Claudia called for an appointment of a meeting moderator.

Moved by Nancy to appoint Clerk Claudia as the meeting moderator for tonight, Seconded by Arlene. All in favor, Motion carried.

#### **AGENDA:**

Agenda reviewed by Board. Moved by Arlene to accept the agenda as written, Seconded by Nancy. All in favor, Motion carried.

#### **PROPOSED MINUTES OF JULY 6, 2017:**

Proposed minutes reviewed by Board. Moved by Arlene to accept the minutes as written, Seconded by Jennings. All in favor, Motion carried.

#### **TREASURER'S REPORT:**

Nancy commented that at the MTA Conference she attended recently the presenter from Michigan State who presented about Robert's Rules indicated that a treasurer's report is never adopted, instead a financial review or an auditor's report is adopted annually.

Nancy feels in the meeting minutes from this point on, it should only say that the treasurer's report was given, subject to audit.

Nancy's reports and bank statements from Huntington Bank presented to the Board. Taxes are coming in on a regular basis. Nancy reported Jeanne worked for her on Wednesday and will be working next Wednesday while she's out of town. She balanced. Disbursements were made to Clinton County Treasurer in the amount of \$48,388.69 and Ovid Township for the admin fee and SET parcel fee of \$3,604.29. The General Fund has \$499,388.41 as of 8-3-17.

Treasurer's report was given, subject to audit.

#### **CLERK/BILLS - FOR APPROVAL:**

Claudia's Check Disbursement Report, Check numbers 9966-9977 and check numbers 10144-10149 totaling \$14,496.52, and Revenue and Expenditure Report, period ending 7-31-17, reviewed by the Board.

Moved by Jennings to approve the disbursement of the checks as written, Seconded by Arlene. All in favor, Motion carried.

#### **REPORTS:**

**ASSESSOR** - Diane Dowler reported that Board of Review met on July 18. There were two or three items that were acted upon by them. They were all in attendance.

#### **COUNTY COMMISSIONER -**

Kam Washburn explained that Clinton County has a plan for non-motorized trails. If there is a road project or part of a road project, and if someone wants to see a trail beside that, the Township will probably have to pay for that, if it ever happens. So far that hasn't happened. The southern part of Clinton County are putting in trails beside their roads, and they are footing the bill for that, and a lot of the time State money is involved.

Kam reported that the rezoning was approved for Shane Applebee. It was not a unanimous vote, but it did pass.

The County is in the budget development process for next year.

The 4-H Board has a Commissioner's luncheon at the fair every year. After the luncheon they went around with President Bob Davis to look at various things, which included Smith Hall, and Peck Barn, the quonset, and some of the horse barns. They would like to meet with the Fair Board and get an inventory to see what they would like to see done, what really needs to be done, what are just wishes, and what are just maintenance things. They want to get on paper what are we really going to do and who is going to fund it. The Fair Board, the volunteers, the County, and donations fund a lot of things there.

**Library** - Nancy will have minutes and reports next month.



**Parks & Rec** - Trustee Arlene commented she stopped to see Deb Price today, and she didn't have the minutes ready. Everything is pretty quiet. There are only a couple meetings left. School will be starting soon, and then there will be different sports going.

**OMESA** - Trustee Jennings reported the fire hall is moving forward. Someone is preparing the blueprints.

**PUBLIC COMMENTS:**

None.

**NEW BUSINESS:**

**PA 116 - Application for Farmland Agreement for Russell and Laura Braun:**

Moved by Nancy to approve and have the Clerk sign the PA 116 application of Russell and Laura Braun for farm land preservation in Ovid Township, Seconded by Arlene. All in favor, Motion carried.

(Document signed by Clerk)

**2018 MTA Conference & Expo:**

The Clerk commented that the 2018 MTA Conference in Traverse City should be opening up soon for registration. If the Board wants to stay where the classes are being held, we need to register right away as these hotel rooms get reserved quickly.

Moved by Arlene to approve payment for anyone on the Board that would like to go in 2018 to the MTA Conference, Seconded by Jennings. All in favor, Motion carried.

**New Auditors Contract for 2017, 2018, 2019 - Stevens, Kirinovic & Tucker (SKT):**

Moved by Jennings that we approve and sign the contract with Stevens, Kirinovic & Tucker for 2017, 2018, 2019, Seconded by Arlene. All in favor, Motion carried.

**UNFINISHED BUSINESS:**

**Dale Carnegie Contract - Email from Supervisor Palen:**

Supervisor Palen's email and suggestions were reviewed by the Board.

Moved by Jennings that the fee for Dale Carnegie usage will be a \$150 deposit per meeting plus \$150 rental fee per meeting until there is a contract, Seconded by Arlene. All in favor, Motion carried.

**GoPositive Hall Usage:**

At last month's meeting Supervisor Palen suggested we establish a rate of \$75 per month plus deposit for each GoPositive meeting. This would be kept separate from the Dale Carnegie classes.

Moved by Arlene that the fee would be \$75 per month for GoPositive plus a \$75 deposit for each month, Seconded by Jennings. All in favor, Motion carried.

**BOARD COMMENTS:**

Trustee Jennings commented he would like to make a motion regarding taxes, that they can only be paid at the Township Hall or in the mail. They cannot be collected anywhere else. The Treasurer commented she thinks people are learning. Trustee Arlene commented they were so used to paying downtown during the past years.

Moved by Jennings that all taxes need to be mailed in or paid at the Ovid Township Hall only, Seconded by Arlene. All in favor, Motion carried.

**Adjournment:** Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Claudia Barrett Pluger, Clerk

Gregory C. Palen, Supervisor