



OVID TOWNSHIP
ADMINISTRATIVE OFFICES

APPROVED

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SUPERVISOR: Gregory C. Palen
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik
Jennings West

PROPOSED MINUTES OF OVID TOWNSHIP MEETING - JUNE 13, 2019

The regular meeting of the Ovid Township Board was called to order at 7 p.m. by Supervisor Palen with Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Gregory Palen, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Arlene Pesik, Trustee Jennings West

ALSO PRESENT:

Dan Armentrout, Deb Shaughnessy, Robert Meredith, Mike & Diane Dowler

AGENDA:

Agenda reviewed by Board. Moved by Arlene to approve the agenda, Seconded by Jennings. All in favor, Motion carried.

PROPOSED REGULAR MEETING MINUTES OF MAY 9, 2019:

Proposed meeting minutes reviewed by Board. Moved by Jennings that we approve the May 9, 2019, minutes, Seconded by Nancy. All in favor, Motion carried.

TREASURER'S REPORT:

May, 2019, the following are the balances, along with the supporting bank statements.

Huntington Bank Accounts:

General Fund bank balance is \$170,521.69

Tax account bank balance is \$2,980.92

Nancy stated the Tax and the Disbursement accounts were combined, so there is no transferring for disbursements.

Delinquent Property Tax account balance is \$267.01

Michigan Class investment account balances:

General Fund is \$217,106.16

Tax Account is zero since everything has been disbursed.

Emergency Services is \$52,517.90

Mercantile Bank Emergency Services Account is \$1,243.33

There was a \$6 service charge from Mercantile Bank. Michigan Class more than makes up for that \$6 every month.

Nancy said they had their County Treasurer's tax meeting, so taxes are committed.

AMEND & APPROVE BUDGET:

Clerk stated we need to make some budget adjustments as shown on the agenda.

Moved by Claudia to approve adjustments to the budget as follows: Move a total of \$91,600 from unallocated funds to the following: Debt Principal, GL # 101-906-991, \$91,000 for the payoff of the Township Hall;

Miscellaneous Expense, GL # 101-265-977, \$500, and

Miscellaneous Expense for Mercantile Bank for the \$6 service fee, GL # 205-000-955, \$100, Seconded by Arlene, All in favor, Motion carried.

CLERK/BILLS - FOR APPROVAL:

Claudia presented the Check Disbursement Report for approval, and the Revenue and Expenditure Report for review.

For approval – Huntington Bank, Check numbers 10564-10579, 10397-10421, and payroll tax (EFT) totaling \$109,174.34.

Mercantile Bank, Emergency Services, Check numbers 1018-1019 and 1030 totaling \$6,649.50.

Moved by Jennings to accept the Clerk's report and authorize payment of all bills from Huntington Bank and Mercantile Bank, Seconded by Nancy. All in favor, Motion carried.

NEW BUSINESS:

Dan Armentrout, Director of Engineering, Clinton County Road Commission:

Mr. Armentrout presented to the Board what would be involved in doing the Ovid Township parking lot. Three grass areas would be pulled out, and a good gravel base put in there. The asphalt company will grind off two inches of asphalt and put two new inches back down. The cracks have grass growing up through them, so it has to be done this way. Board discussion regarding these things, and he answered several questions. Pavement markings would be extra, but \$500 was estimated in the agreement. He recommended once this is done, have it sealed on a regular basis.

Clinton County Road Commission - Ovid Township Parking Lot Agreement:

Clerk stated we did vote on this last month, but we didn't have the actual agreement yet. Moved by Jennings that we go ahead and execute the contract for replacement of the Township Hall parking lot, Seconded by Arlene.

Roll call vote was as follows:

Trustee Arlene Pesik, "Yes."

Trustee Jennings West, "Yes."

Treasurer Nancy J. Hughson, "Yes."

Supervisor Gregory C. Palen, "Yes."

Clerk Claudia Barrett Pluger, "Yes."

All in favor, Motion carried.

PA-116, #2019-9, Russell L. & Laura Braun, Application for Farmland Agreement:

Supervisor Palen stated we have a PA-116 submitted by Russell and Laura Braun.

This is 26 acres on Shepardsville Road. Short Board discussion regarding this.

No one on the Board has an objection to approving this. Supervisor Palen will inform the County Clerk that we have no objections to PA-116, #2019-9 for Russell L. and Laura Braun Farmland Application.

MTA - Summer Classes:

Supervisor Palen stated there are summer training classes that Michigan Township Association offers for all the different departments. Clerk said these are two day courses so would require an overnight hotel.

Moved by Claudia that we authorize payment of these training retreats and overnight lodging for deputies and Board members who would like to go, Seconded by Arlene.

All in favor, Motion carried.

Old Equipment Disposal:

Clerk stated we have a lot of old equipment that doesn't work, and we're running out of storage space. There are old computers and laptops in the vault. There are two or three calculators that do not work. We have the metal Election containers that can no longer be used. A lot of things are here that people had in their homes before the Hall was built. Board discussion regarding what to do with everything.

Moved by Arlene that we give away or recycle all the old equipment, Seconded by Jennings. All in favor, Motion carried.

2020 Census:

Supervisor Palen said the Census is coming up. Supervisor Palen and Jennings had a phone conversation with Linda Clark, United States Census Bureau Specialist, a few months back. Arlene and Claudia met her at the April 2019 Clinton County Township Officers Association meeting. She was very informative. We need to have someone local to head this up. Short discussion regarding the 2020 Census.

Deputy Supervisor Deb Shaughnessy will be in charge of this, and we will get in touch with Linda Clark.

UNFINISHED BUSINESS:

South Ovid Cemetery - DRAFT Ordinance:

Supervisor Palen commented he had two phone conversations with Attorney Fahey and discussed some changes with him for updating the draft ordinance for the Cemetery.

He also wanted Mr. Fahey to do a Transfer Agreement.

Regarding the driveway easement, we have a verbal agreement with Ken Wyrick.

Nancy said Dave Wyrick called to say their attorney would call our attorney to discuss the ordinance and everything involved with the transfer.

Supervisor Palen stated we can plan to do the ordinance at our July Board Meeting.

He will call a couple of the Association Members to have them come.

Water Softener Update:

Claudia said we have one bid. Board discussed options and getting a couple more bids.

Supervisor Palen commented having the hot water heater was the most essential.

It was decided we would get a couple more bids, but hold off on purchasing the water softener at this time.

REPORTS:

Assessor - Diane Dowler - Diane said Board of Review will be July 16.

Nancy will be sending out the tax bills. July Board of Review is mostly PRE's, late filings, clerical errors. It's very limited.

Library - Nancy submitted copies of the Library Board Meeting Minutes of March 5, 2019, and the Librarian's Report of June 4, 2019, along with the financial reports/expense trackers. They have new computers, a new drinking fountain, and a new bike rack in the front of the Library. The 70th birthday party was May 20, 2019. There was a good turnout. Someone damaged the book return box, and that had to be repaired. Sherry Byrnes is a new Board member.

OMESA -

Trustee Jennings informed us that the drain has not been fixed yet.

They were hoping the rain would stop and things dry up so they could do landscaping.

The files are all moved. Chief Stevens is working on a grant.

CAASA - Supervisor Palen said the open house to show all the renovations and new expansion will be Thursday, June 20, 2019. All the ambulance equipment should now

be under cover. He also commented he and Lee Thelen are going to recommend two-tier pricing to the CAASA Board. He stated he talked to Attorney Fahey about this. Last year they lost personnel to the City of Lansing because of higher pay. If the per capita was raised, it would help funding and possibly be able to raise the pay scale.

BOARD COMMENTS:

Clerk said in the back of each Board member's binder are documents for their information. There is an MTA letter from Larry Merrill; proposed Zoning Ordinance Amendments (OR 150-19); and a document for the store on Shepardsville/M-21, L and M Stores, LLC, Mike Holmes, Liquor License Transfer.

Ed Tyler called to say he is having server issues, and is going to be switching. He will be working on getting the Ovid Township Website updated and working properly.

***PUBLIC COMMENTS:**

Bob Meredith inquired if anyone had been out on Meridian Road. Discussion was held.

Adjournment: Supervisor Palen adjourned the meeting at 8:50 p.m.

Respectfully submitted,

Claudia Barrett Pluger, Clerk

Gregory C. Palen, Supervisor