



OID TOWNSHIP

ADMINISTRATIVE OFFICES

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SUPERVISOR: Gregory C. Palen
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik
Jennings West

Approved MINUTES OF OVID TOWNSHIP MEETING - NOVEMBER 1, 2018

The regular meeting of the Ovid Township Board was called to order at 7:03 p.m. by the Clerk, Claudia Barrett Pluger, with Pledge to the Flag.

MEMBERS PRESENT:

Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustees Arlene Pesik and Jennings West.

ABSENT: Supervisor Greg Palen

ALSO PRESENT:

Ed Tyler, Bob Meredith

APPOINTMENT OF MEETING MODERATOR:

In the absence of Supervisor Palen, Clerk Claudia called for an appointment of a meeting moderator for this meeting.

Moved by Jennings to appoint the Clerk as the meeting moderator, Seconded by Nancy. All in favor, Motion carried.

AGENDA:

Agenda reviewed by Board. Moved by Arlene to approve the agenda as printed, Seconded by Jennings. All in favor, Motion carried.

PROPOSED MINUTES OF SEPTEMBER 20, 2018:

Proposed minutes reviewed by Board. Moved by Arlene to approve the minutes as printed, Seconded by Jennings. All in favor, Motion carried.

TREASURER'S REPORT:

There was no Board Meeting on October 11th, 2018, due to construction, so we have the bank statements for September and October, which are as follows:

September, 2018, the following are the balances, along with the supporting bank documents.

Huntington Bank Accounts:

Delinquent Property Tax account balance is \$129.14.

Tax account bank balance is \$47,037.76.

Tax Disbursement account balance is \$1,353.89.

General Fund bank balance is \$150,833.04.

Michigan Class investment account balance is \$303,337.55.

Mercantile Bank Emergency Services Account is \$64,431.16.

October, 2018, are the following balances, along with the supporting bank documents.

Huntington Bank Accounts:

Delinquent Property Tax account balance is \$129.14.

Tax account bank balance is \$1,138.32.

Tax Disbursement account balance is \$1,366.46.

General Fund bank balance is \$144,062.65.

Michigan Class investment account balance is \$303,919.17.

Mercantile Bank Emergency Services Account is \$64,442.81.

Nancy stated we have not received the Mercantile Emergency Services statement for October yet since it comes in the mail. She signed up for online banking with Mercantile, so we will have bank statements available sooner.

Treasurer's reports submitted, subject to audit.

AMEND AND APPROVE BUDGET:

Clerk stated we needed to make some Budget adjustments as shown on the Agenda.

Board discussion regarding adjustment amount.

Moved by Nancy to approve amendments to the Budget as recommended by the Clerk,

Seconded by Arlene, Move a total of \$7,000 from unallocated funds to the following:

Auditors, GL #101-223-801 (\$5000); Election, GL #101-262-977 (\$2000).

All in favor, Motion carried.

CLERK/BILLS - FOR APPROVAL:

The Clerk had bills from the end of September, October and November 1, 2018, for approval totaling \$26,674.63.

October payroll for Huntington and Mercantile totaled \$5,419.93 November payroll for Huntington and Mercantile totaled \$4,334.77. There were two EFT payments,

\$660.17 and \$972.56. Other bills were as follows: Clinton County Road Commission \$3,226.57; Maximum Pride \$665; St. Johns Tax and Business \$100; Spark of Marketing \$750; Consumer's Energy \$232.58; Frontier Communications \$242.64; Auditors \$3500; Election Source \$297.61 and \$191.23; four hall rental deposits returned \$600; totaling \$26,674.63. The Check Disbursement Report did not print these out. The Check Numbers are 10283-10306, and Payroll Numbers 10647-10658, totaling \$26,674.63.

Moved by Jennings to accept the Clerk's report and pay bills as presented, Seconded by Arlene. All in favor, Motion carried.

NEW BUSINESS:

FOIA Coordinator:

The Clerk stated we had discussed in a previous meeting we needed to appoint a FOIA Coordinator. Supervisor Palen commented he would be the coordinator, however, we did not act on it. The Clerk handled the "Emily" FOIA, 2016 Presidential Election. We do need to have a coordinator in place for any further FOIA requests, if any. Moved by Jennings that Supervisor Palen will act as the FOIA Coordinator, Seconded by Arlene. All in favor, Motion carried.

Spark of Marketing Website Renewal Contract:

Ed Tyler, Spark of Marketing - Ed said he was keeping the yearly rate the same. He has made some adjustments, additions, added new links to the newly created Ovid Township website.

Moved by Jennings that we approve the Spark of Marketing Contract for \$750 for the upcoming year, Seconded by Arlene. All in favor, Motion carried.

UNFINISHED BUSINESS:

South Ovid Cemetery:

Board discussion regarding this.

Moved by Jennings that we table the South Ovid Cemetery DRAFT Ordinance until February 2019, Seconded by Arlene. All in favor, Motion carried.

REPORTS:

Library - Nancy supplied us with copies of the October 2, 2018, Librarian's Report, and the Board Meeting Minutes from the July 18, 2018, meeting are on the other side of the document, along with the monthly expense trackers.

The letter from the auditors was presented at the meeting. The L-4029 was signed for .75 mills for 2019. The meetings have been changed from Wednesday to Tuesday.

Young people were stealing electricity from the Library by plugging their devices into the outside receptacle and charging them using the free Wi-Fi. Nancy said they moved to shut off the Internet when the Library is closed. It will be on during Library hours. Nancy said she hadn't heard any feedback on that yet. There was a furnace issue, so a special meeting was called on Sunday, October 28, 2018. The next meeting will be on Election Day.

OMESA - Trustee Jennings reported that the new building was supposed to be done as of today, November 1, but there are a few problems that have to be fixed first. The electricity should be hooked up soon. The furniture needs to be purchased. The final CD was cashed, and bills were paid. The next OMESA meeting is November 27.

Supervisor Mike Herendeen called Clerk Claudia, however, they never had a chance to speak before this meeting to discuss OMESA funds. Trustee Jennings told the Board Mr. Herendeen was suggesting a one-time half mil from Ovid Township. The City of Ovid is claiming they have no money to contribute towards furniture or anything for the new Fire Hall. Board and public discussion took place regarding this. Comments were made that this supposed "one-time" will continue.

Moved by Nancy that Ovid Township refrain from paying half a mil to Emergency Services; therefore, that all three entities participate equally, Seconded by Jennings. All in favor, Motion carried.

PUBLIC COMMENTS:

None.

BOARD COMMENTS:

None.

Adjournment: Meeting adjourned at 8:03 p.m.

Respectfully submitted,

Claudia Barrett Pluger, Clerk

Gregory C. Palen, Supervisor