



OID TOWNSHIP

ADMINISTRATIVE OFFICES

APPROVED

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SUPERVISOR: Gregory C. Palen
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Arlene Pesik
Jennings West

PROPOSED MINUTES OF OVID TOWNSHIP MEETING - MAY 9, 2019

The regular meeting of the Ovid Township Board was called to order at 7:03 p.m. by Supervisor Palen with Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Gregory Palen, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Arlene Pesik, Trustee Jennings West

ALSO PRESENT:

Ed Tyler, Robert Meredith, Mike & Diane Dowler

AGENDA:

Agenda reviewed by Board. Nancy asked to add an item to the Agenda under "New Business" regarding the sidewalk buckling. Moved by Nancy to approve the agenda with the addition, Seconded by Jennings. All in favor, Motion carried.

PROPOSED REGULAR MEETING MINUTES OF APRIL 11, 2019:

Proposed meeting minutes reviewed by Board. Moved by Jennings to approve the April 11, 2019, minutes, Seconded by Nancy. All in favor, Motion carried.

TREASURER'S REPORT:

April, 2019, the following are the balances, along with the supporting bank statements.

Huntington Bank Accounts:

General Fund bank balance is \$144,631.53
Tax account bank balance is \$1,627.03
Tax Disbursement account balance is \$1,353.89

Delinquent Property Tax account balance is \$267.01
Michigan Class investment account balances:
General Fund is \$307,699.73
Tax Account is zero since everything has been disbursed.
Emergency Services is \$52,406.60
Mercantile Bank Emergency Services Account is \$1,288.87

CLERK/BILLS - FOR APPROVAL:

Claudia presented the Check Disbursement Report for approval, and the Revenue and Expenditure Report for review.
For approval – Huntington Bank, Check numbers 10557-10563, 10383-10396, and payroll tax (EFT) totaling \$41,037.38.
Mercantile Bank, Emergency Services, Check number 1013 totaling \$39.65.
Moved by Jennings to accept the Clerk's report and authorize payment of all bills from Huntington Bank and Mercantile Bank, Seconded by Nancy. All in favor, Motion carried.

NEW BUSINESS:

Sidewalk Buckling:

Discussion regarding this. We don't want anyone to trip. Maybe we could have it filed down or something to correct this. Bob Meredith suggested that we spray paint it yellow. We are going to take care of that after the meeting.

Computers:

Claudia explained we have to get new computers due to Windows 7 no longer being supported at the end of this year; otherwise, we would have no security. We were told we need new systems because of how old our current ones are. Our Microsoft Office is also no longer supported. We have three bids all close in price range. IT Right's quote for a Dell was \$958, Maner Costerisan quoted a Dell for \$820, Jason at New Look Computer & Data quoted \$829 for a custom built one. They also quoted laptops for us. We need to replace the Elections laptop (ePollbook) since it has Windows 7 on it.
Moved by Nancy that we approve purchase of the new computers, Seconded by Claudia. All in favor, Motion carried.

**PA-116, #2019-4; PA-116, #2019-5; PA-116, #2019-6; PA-116, #2019-7;
Larry P. Freed, Applications for Farmland Agreement**

Supervisor Palen stated these are four parcels owned by Larry Freed and his sister, Joyce Freed. He has reviewed these. Short Board discussion regarding these.
Moved by Supervisor Palen that we inform the County Clerk that we have no objections to the four PA-116 Farmland Applications, Seconded by Arlene, All in favor, Motion carried.

CAASA - Fourth Amended and Restated Articles of Incorporation:

Supervisor Palen commented the CAASA Articles have been pending for a while. The wording on the agreement to include the Village of Elsie and Duplain Township is finally done. These need to be adopted and the Ovid Township page signed. Moved by Supervisor Palen that we adopt CAASA's Fourth Amended and Restated Articles of Incorporation, Seconded by Jennings. All in favor, Motion carried.

Hall Debt - Payoff

The payoff of our Township Hall would be \$91,085.94 plus interest. Nancy commented if we paid it off now, it would save us approximately \$7800 in interest. Nancy stated we have money in Michigan Class plus our General Fund. Board discussion.

Moved by Jennings that we submit an early payoff on the Township Hall debt, Seconded by Arlene.

Roll call vote was as follows:

- Trustee Arlene Pesik, "Yes."
- Trustee Jennings West, "Yes."
- Treasurer Nancy J. Hughson, "Yes."
- Supervisor Gregory C. Palen, "Yes."
- Clerk Claudia Barrett Pluger, "Yes."

All in favor, Motion carried.

Clinton County Road Commission Construction Estimate:

We received a proposal from Clinton County Road Commission for completely redoing the Township parking lot for \$42,510. The costs involved are for removal of the existing parking asphalt, new asphalt, grading, gravel, ditching, pavement markings. We were given a breakdown for each item and the cost. The proposal also stated removal of grass island areas. Supervisor Palen commented it hasn't been resurfaced.

Moved by Claudia that we go ahead with this proposal and get the parking lot done this year, Seconded by Nancy.

Roll call vote was as follows:

- Trustee Arlene Pesik, "Yes."
- Trustee Jennings West, "Yes."
- Treasurer Nancy J. Hughson, "Yes."
- Supervisor Gregory C. Palen, "Yes."
- Clerk Claudia Barrett Pluger, "Yes."

All in favor, Motion carried.

UNFINISHED BUSINESS:

South Ovid Cemetery - DRAFT Ordinance:

Nancy commented the South Ovid Cemetery Association is supposed to be taking care of

getting the deed prepared. Supervisor Palen commented before we finalize the Ordinance, we will need to decide on how we want to handle the cemetery, i.e., do we keep it open or limit it for families that already have loved ones buried there, and how much will the fees be. Nancy commented maybe we could have one ready for the June meeting for everyone to go over. Supervisor Palen said he would find his that he's made notes on and we could type up a clean one from that. Claudia commented we have the original email from Attorney Fahey, and we can make corrections and have a clean copy. Nancy said we could check Maple Grove's prices and Elsie's to come up with a price.

Water Softener Update:

Claudia stated Bill Roll from O'Connor Soft Water, Inc., sold his client-based list to another company. He felt he should let all his clients know. The sale happened quicker than he expected. The new gentleman is supposed to be getting in touch with us. Jerry Stevens is going to give us a bid also.

REPORTS:

Assessor - Diane Dowler - Diane commented she didn't have a lot to report - lots of sales. Supervisor Palen commented he talked to the MTA-PAC people at the MTA Conference. Apparently not everyone is aware of the things that have been going on regarding assessing.

Library - Nancy said there was no meeting in April and the May meeting is coming up. The Library will be having an open house celebrating their 70th anniversary.

OMESA -

Trustee Jennings said there's not a lot going on. The open house is May 18th.

CAASA - Supervisor Palen commented there is discussion about raising the per diem for each entity. Because of tight budgets, Supervisor Palen suggested a two-tier pricing system to the CAASA Board. There wasn't support for that at this time. Greenbush Township voluntarily decided to raise their per diem to CAASA to \$4 per capita.

Deb, Deputy Supervisor, went to the last meeting for Supervisor Palen. The Personnel Committee is reviewing job descriptions right now. That got started because of passing the proposal for recreational marihuana. The policy in place is a No Drug Tolerance Policy on anyone who is driving or attending the ambulance. Nothing has changed there.

CAASA is going to develop some type of a leadership training class for anyone who

gets designated as a supervisor or captain. There hasn't been any special training for individuals who have been put in these positions.

BOARD COMMENTS:

- Nancy said the Toth burial will be this Saturday, May 11.
- Supervisor Palen said there was another land split.
- Arlene commented she called Wirt regarding the outside landscaping where he came and just started working. She told him to communicate with Nancy or Claudia first.
- Supervisor Palen also commented about an email we received from Graham Filler with regard to having a speed study done on M-21 and Hollister Road. Supervisor Palen will send a formal request asking for that to be done.

***PUBLIC COMMENTS:**

Ed Tyler voiced his concern regarding Clinton Area Ambulance. When he was trying to get an ambulance on the grounds for the Rodeo, it was very difficult. He called Lynn a few months in advance, and it took a long time for Lynn to get back to Ed. He was told there wasn't enough manpower. Ed also called MFR trying to get the Rodeo covered. He did get Elsie to cover, not Ovid. He has been told several times there's not enough manpower. Supervisor Palen said he would discuss this at the next CAASA meeting.

Bob Meredith asked if Meridian Road had been rezoned. Discussion was held.

Adjournment: Supervisor Palen adjourned the meeting at 8:38 p.m.

Respectfully submitted,

Claudia Barrett Pluger, Clerk

Gregory C. Palen, Supervisor