



OID TOWNSHIP

ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Ph: (989) 834-2838

APPROVED

SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard
Arlene Pesik

PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING - JULY 14, 2022

The regular board meeting of the Ovid Township Board was called to order at 7:00 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard and Trustee Arlene Pesik

ALSO PRESENT:

Adam Smiddy-Guidehouse, Deputy Zachary Smith, Bob Meredith, Marshall Baker-Maximum Pride Lawn Care (Arrived 7:21 p.m.), Mark Holley (Arrived 8:22 p.m.)

AGENDA:

Clerk Claudia commented we should add the Township dead tree to the Agenda. Moved by Trustee Pat to approve the Agenda, with the addition of the dead tree, Seconded by Treasurer Nancy. All in favor, Motion carried.

PROPOSED MINUTES FROM JUNE 9, 2022, BOARD MEETING:

Moved by Trustee Arlene to accept the June 9, 2022, minutes as written, Seconded by Trustee Pat. All in favor, Motion carried.

TREASURER'S REPORT:

Treasurer Nancy provided the Board with the June 2022 financials, monthly income received report, bank balances, along with the supporting bank statements as of June 30, 2022, as well as the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$576,593.02.

Payroll account balance is \$3,035.91.

Delinquent Property Tax account balance is \$139.59.

Mercantile Bank Emergency Services account is \$135,763.69.

Mercantile ARPA Account is \$117,065.72.

Journey Federal Credit Union Balances:

Tax account balance is \$983.05.

Cemetery account balance is \$10,791.14.

Treasurer Nancy commented the ARPA funds were put into the General Fund Account from the State of Michigan, so that balance is higher. It will be transferred into the ARPA Account at Mercantile. Taxes are coming in. There were a lot at first, but they have slowed down.

Moved by Trustee Pat that we accept the Treasurer's report as submitted, bank statements, and reconciliations included for review, subject to audit, Seconded by Trustee Arlene. All in favor, Motion carried.

AMEND AND APPROVE BUDGET:

Clerk Claudia stated we are over-budget on GL # 101-299-817, MTA Dues. We budgeted \$1600, and the bill was \$1,612.98.

Moved by Clerk Claudia to amend and approve the budget by moving \$12.98 from unallocated funds to GL # 101-299-817, MTA Dues, Seconded by Trustee Pat. All in favor, Motion carried.

CLERK/BILLS - FOR APPROVAL:

Clerk Claudia supplied the Board with the Check Disbursement Report for approval from the following banks:

Huntington Bank – Payroll Check Numbers 392-398, Regular Check Numbers 11112-11127, Preauthorized by Policy and Approval – Check Numbers 11106-11111, and EFTs for approval.

Mercantile Bank – Emergency Services – Check Numbers -1064 and 1068.

Journey Federal Credit Union – Cemetery – Check Number 1016.

The total for approval is \$56,544.22.

Board discussion regarding a previous expense sheet from Trustee Arlene for mileage to a meeting she went to.

Moved by Trustee Pat to accept the Clerk's Check Disbursement Report for payment of all bills in the amount of \$56,544.22, Seconded by Treasurer Nancy. All in favor, Motion carried.

NEW BUSINESS:

Adam Smiddy, Senior Consultant, Guidehouse:

Mr. Adam Smiddy updated us on Broadband for Clinton County. The County will be discussing a resolution in their meeting later this month regarding the road map going forward that Adam submitted to them. By September Adam would like us to send a letter of support for the Broadband project in Clinton County.

DRAFT Resolution to Adopt Millage Proposal for Emergency Services:

Clerk Claudia commented this is a draft resolution. We will have to call a special meeting for this once all the figures are calculated and put in. Our attorneys wondered if we had considered waiting until 2024 to do this renewal. Taxes will be collected, so we would have the funds. Board discussion regarding thinking about this for a couple weeks and then make the decision.

Election Nourishment – August & November 2022 Elections:

Clerk Claudia commented the Clerk's MAMC Conference she attended, the Bureau of Elections highly suggested supplying food for your workers. They come at 6 a.m. and a lot of times are there until midnight or later.

Moved by Clerk Claudia that we supply food for our Election workers for the 2022

August and November Elections, Seconded by Trustee Pat.

Roll call vote was as follows:

Trustee Arlene Pesik – **Yes**

Trustee Patricia Hibbard – **Yes**

Treasurer Nancy Hughson – **Yes**

Supervisor Jennings West – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

South Ovid Cemetery Fees – Winter:

Clerk Claudia commented another thing she learned at the MAMC Conference was you cannot refuse a winter burial. The rates should be higher for winter since it would require more work to be done, such as snow plowing, heating machine if the ground is frozen. Also, on our fee schedule we have no burials after the first frost, so we will need to take that off. Board discussion regarding rates to be charged.

Moved by Trustee Pat that we update our fee schedule with the following charges, for a standard vault, November 1 through April 30, Monday through Friday, \$1,600, Saturday and Sunday during those months, \$1,800. For cremation burials,

from November 1 through April 30, Monday through Friday, \$900, Saturday and Sunday during those months, \$1,000, Seconded by Treasurer Nancy.

Roll call vote was as follows:

Trustee Arlene Pesik – **Yes**
Trustee Patricia Hibbard – **Yes**
Treasurer Nancy Hughson – **Yes**
Supervisor Jennings West – **Yes**
Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

South Ovid Cemetery Issue – Toth:

Treasurer Nancy explained we had a burial some time ago, and wires got crossed. We are hearing two different stories. He was buried east of where he should have been. He's kind of in the alley that runs up the middle of the cemetery. Do we want to move him, which would involve getting the vault company back out, getting the digger back out there, plus it's hard on the family. They don't want him moved. Board discussion. The Board decided to leave things as is.

Commercial Sale Wind Energy and Commercial Wind Farm – Ordinance

We have been getting a few phone calls asking if we have an ordinance regarding commercial sale wind energy. We've also been receiving emails asking if we have an ordinance for commercial wind farms. Board discussion.

Moved by Trustee Pat that we contact our attorneys to draft an ordinance against having commercial sale wind energy farms in Ovid Township, Seconded by Clerk Claudia.

Roll call vote was as follows:

Trustee Arlene Pesik – **Yes**
Trustee Patricia Hibbard – **Yes**
Treasurer Nancy Hughson – **Yes**
Supervisor Jennings West – **Yes**
Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Township property – dead tree:

Supervisor Jennings will call a few places to get a price on taking the tree down.

UNFINISHED/UPDATED BUSINESS:

Township Hall Roof:

Clerk Claudia commented she talked to Michigan Par Plan at the Clerk Conference.

They do not want to lose us as clients, and they suggested pursuing this once again.

Custom Heating and Plumbing – Furnace Inspection:

No update at this time.

REPORTS:

Deputy Zachary Smith:

Deputy Smith commented the new sheriff and undersheriff have been there a couple months now and things are going great. They've hired some new officers. It has been a pretty quiet summer in our Township. The City has had some issues. There were a couple B&E's in the Township. They know who that was. He was sleeping and living on the Rails-to-Trails for a bit.

Library – Treasurer Nancy Hughson:

Treasurer Nancy supplied the Board with the May 18, 2022, Library Board Meeting minutes and the June Librarian's Report. Also included in our packets for review are the financials – the expense tracker sheets, general fund income, donation fund, building fund, payroll, and May 2022 statistics. They had a Special Board Meeting on June 22 to adopt the budget, which is in our packets.

The last Board Meeting was June 15. They ordered a new bronze book drop to replace the red one that's there. They are checking into security cameras because of the vandalism that has been going on.

OMESA – Treasurer Nancy Hughson:

Treasurer Nancy supplied the Board with the OMESA minutes from May 24, 2022, and the financials. The treasurer found a check from Clinton County RESA that had never been cashed. He called them, and that was taken care of. That was a nice surprise. They are talking with St. Johns Business and Tax to do the double-entry accounting system and the payroll.

CAASA – Supervisor Jennings West:

Supervisor Jennings reported they finally got the used ambulance they bought. They are working on some proposals, which will be sent when they have them done.

Assessor Mark Holley:

Mark commented the Governor changed the principal residence exemption law two days ago. Nobody quite knows how to deal with it. It appears we can go three years back in time and automatically give those exemptions, which creates a mess for the treasurers.

Ovid Township Board of Review will be July 19 at 10 a.m.

***Public Comments:**

Marshall Baker, Maximum Pride Lawn Care, addressed the Board regarding his original lawn care bid and the other note with the bid requesting more money.

Board discussion with Mr. Baker.

Board Comments:

Treasurer Nancy would like the Board to consider doing the ground radar at the cemetery. She has a list of names of people who are buried there, but no lot numbers. Nancy hasn't checked into the cost yet, but would like to. Discussion regarding this.

Assessor Mark Holley commented he would like to submit a bid and be considered since he has a Ph.D. in this subject.

Adjournment:

Supervisor Jennings adjourned the meeting at 9:03 p.m.

Claudia Barrett Pluger, Clerk



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PROPOSED SPECIAL BOARD MEETING MINUTES OF OVID TOWNSHIP - MONDAY, JULY 25, 2022 - 5 P.M.

The special board meeting of the Ovid Township Board was called to order at 5:00 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard and Trustee Arlene Pesik

AGENDA:

Moved by Trustee Pat to approve the Agenda, Seconded by Treasurer Nancy.
All in favor, Motion carried.

NEW BUSINESS:

Ovid Township Emergency Services Millage:

Clerk Claudia stated she called for a special meeting because we need to decide if we're going to do the Emergency Services millage this year or wait until 2024 as we discussed in our Board Meeting of July 14, 2022. Board discussion.

Moved by Trustee Pat that we wait until 2024 to do the Emergency Services Millage for Ovid Township, Seconded by Treasurer Nancy.

Roll call vote was as follows:

- Trustee Arlene Pesik – **Yes**
- Trustee Patricia Hibbard – **Yes**
- Treasurer Nancy Hughson – **Yes**
- Supervisor Jennings West – **Yes**
- Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.



Clinton Area Ambulance Service Authority (CAASA) Modified Capital Budget to cover the Employee Insurance Plan:

Clerk Claudia received an email from Clinton Area Ambulance Service Authority Chair asking for a vote from the townships and cities regarding the Modified Capital Budget to cover the Employee Insurance Plan. According to the email, this would mean increasing the per capita quicker than planned. Board discussion on that budget. Moved by Trustee Pat that we vote no on the Modified Capital Budget to cover the Employee Insurance Plan, Seconded by Clerk Claudia.

Roll call vote in agreement with voting “no” was as follows:

- Trustee Arlene Pesik – **Yes**
- Trustee Patricia Hibbard – **Yes**
- Treasurer Nancy Hughson – **Yes**
- Supervisor Jennings West – **Yes**
- Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

***Public Comments:**

None.



Board Comments:

None.

Adjournment:

Supervisor Jennings adjourned the meeting at 5:15 p.m.

Claudia Barrett Pluger, Clerk

