



# OVID TOWNSHIP

## ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136  
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# APPROVED

SUPERVISOR: Jennings C. West  
CLERK: Claudia Barrett Pluger  
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard  
Arlene Pesik

### **PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING - AUGUST 11, 2022**

The regular board meeting of the Ovid Township Board was called to order at 7:00 p.m. by the Supervisor with the Pledge to the Flag.

#### **MEMBERS PRESENT:**

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard and Trustee Arlene Pesik

#### **ALSO PRESENT:**

Sheriff Sean Dush, Bob Meredith

#### **AGENDA:**

Moved by Trustee Pat to approve the Agenda as submitted, Seconded by Treasurer Nancy. All in favor, Motion carried.

#### **PROPOSED MINUTES FROM JULY 14, 2022, BOARD MEETING:**

Moved by Trustee Arlene to approve the July 14, 2022, minutes as written, Seconded by Trustee Pat. All in favor, Motion carried.

#### **PROPOSED MINUTES FROM JULY 25, 2022, SPECIAL BOARD MEETING:**

Moved by Trustee Pat to approve the minutes, as submitted, of the Special Board Meeting of July 25, 2022, Seconded by Supervisor Jennings. All in favor, Motion carried.

## **TREASURER'S REPORT:**

Treasurer Nancy provided the Board with the July 2022 financials, monthly income received report, bank balances, along with the supporting bank statements as of July 31, 2022, as well as the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$425,544.83.

Payroll account balance is \$2,323.05.

Delinquent Property Tax account balance is \$139.59.

Mercantile Bank Emergency Services account is \$145,822.51.

Mercantile ARPA Account is \$234,089.97.

Journey Federal Credit Union Balances:

Tax account balance is \$41,707.90.

Cemetery account balance is \$12,431.14.

Treasurer Nancy commented a check was written from the General Fund to Mercantile Bank for the ARPA Account that came as an ACH from the Government for ARPA funds. In the Mercantile Emergency Services Account, we paid the pre-paid delinquent taxes that were put into the General Fund from the County.

Taxes have been coming in on a regular basis.

Moved by Trustee Pat that we accept the Treasurer's report, as submitted, bank statements and reconciliations included for review, subject to audit, Seconded by Trustee Arlene. All in favor, Motion carried.

## **CLERK/BILLS – FOR APPROVAL:**

Clerk Claudia supplied the Board with the Check Disbursement Report for approval from the following banks:

Huntington Bank – Payroll Check Numbers 399-408, Regular Check Numbers 11130-11139, Preauthorized by Policy and Approval – Check Numbers 11128-11129, and EFTs for approval.

Mercantile Bank – Emergency Services – Check Numbers -1069 and 1073.

Journey Federal Credit Union – Cemetery – Check Numbers 1017 and 1018.

The total for approval of all three banks is \$148,332.20.

Clerk Claudia commented this amount included the check for the ARPA funds in the amount of \$117,014.95.

Moved by Trustee Pat to accept the Clerk's Check Disbursement Report for payment of all invoices in the amount of \$148,332.20, Seconded by Trustee Arlene. All in favor, Motion carried.

## **NEW BUSINESS:**

### **Sheriff Sean Dush:**

Sheriff Sean Dush introduced himself to the Board. He has worked for the Clinton County Sheriff's Office for 24 years. He was born and raised in St. Johns. He and his wife have been married for 22 years, and they have four children. His wife is from Fowler. He graduated from St. Johns High School in 1991. He then joined the US Army. After the Army he went to Ferris State University where he got his Bachelor's Degree in Criminal Justice. He did his internship at the Sheriff's Department in his junior year. He was hired in 1998 as the Community Corrections Coordinator where he placed low level offenders on work crews and substance abuse counseling. He is 49 years old. He is hoping to be our Sheriff for another ten years. Clinton County means a lot to him. His doors are open if we need anything from him. He also commented years ago he was the Ovid Township Liaison Officer.

Trustee Arlene brought up the MTA Regional Summit conference and whether we should approve for anyone to go. They are being held in Kalamazoo, Bellaire, Mt. Pleasant and Port Huron in October. Board discussion. No action was taken at this time.

## **UNFINISHED/UPDATED BUSINESS:**

### **Township Hall Roof:**

Clerk Claudia commented she and Treasurer Nancy met with Jon Johnson to discuss the Township insurance. The roof was also discussed. If we go ahead with a new roof, we would get \$5,000 more back once it was done. Trustee Arlene commented about getting bids for a new roof. Board discussion. Trustee Arlene will make some calls and get bids for us.

### **Custom Heating and Plumbing – Furnace Inspection:**

Supervisor Jennings spoke with the County inspector. He was told the Township is not responsible for this; that Custom Heating and Plumbing needs to take care of this inspection. If they don't want to do it, they can condemn the furnaces until it is taken care of. Board discussion. Trustee Pat will stop in there when we see someone is there.

### **Township property – dead tree:**

Clerk Claudia asked Supervisor Jennings if he called a few places to get a price on taking the dead tree down. Supervisor Jennings commented it was included in the cemetery bid. Clerk Claudia asked what cemetery bid. Board discussion.

Trustee Pat commented she looked into the information regarding service animals. Some pets are not considered service animals by the ADA. We will keep the documents Trustee Pat supplied regarding this with our Hall Rental documents.

## **REPORTS:**

### **Library – Treasurer Nancy Hughson:**

Treasurer Nancy supplied the Board with the June 15, 2022, Library Board Meeting minutes and the July Librarian's Report. Also included in our packets for review are the financials – the expense tracker sheets, general fund income, donation fund, building fund, payroll, and June 2022 statistics. The last Board Meeting was July 20. They are checking into security and fire alarm systems. ADT was very expensive. Treasurer Nancy just received a quote from EPB, which they will discuss at their next meeting. EPB is monitoring the old bank.

### **OMESA – Treasurer Nancy Hughson:**

Treasurer Nancy supplied the Board with the OMESA minutes from June 28, 2022, and the financials. There was a motion made to pay the fuel and utilities bills as they come in, so they aren't late. There was a letter from the IRS stating some of the W-2 forms were not filed in 2019, so now they have a penalty of \$8,370. Treasurer Greg Palen will write a letter to the IRS explaining the situation about Tim's health and see if they will waive some of the penalty.

### **CAASA – Supervisor Jennings West:**

Supervisor Jennings reported on the CAASA modified capital budget covering the employee insurance plan. He stated a lot of people voted it down.

### **\*Public Comments:**

None.

### **Board Comments:**

Treasurer Nancy commented she received a bid from the company we met with regarding doing the ground radar at the cemetery. The bid was \$16,000. The meeting was very interesting in what all can be done. There are two other companies we will be checking on that listed townships they have dealt with.

### **Adjournment:**

Supervisor Jennings adjourned the meeting at 7:55 p.m.

Claudia Barrett Pluger, Clerk