



OID TOWNSHIP

ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Ph: (989) 834-2838

APPROVED

SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard
Arlene Pesik

PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING - DECEMBER 9, 2021

The regular board meeting of the Ovid Township Board was called to order at 7 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard and Trustee Arlene Pesik

ABSENT:

None

ALSO PRESENT:

Becky Howerter, Stan Hibbler, Kathy Hibbler, Mark Holley

AGENDA:

Moved by Trustee Arlene to approve the Agenda as written, Seconded by Treasurer Nancy. All in favor, Motion carried.

PROPOSED MINUTES FROM NOVEMBER 11, 2021, BOARD MEETING:

Moved by Treasurer Nancy that we approve the November 11, 2021, minutes, as submitted, Seconded by Trustee Arlene. All in favor, Motion carried.

TREASURER'S REPORT:

Treasurer Nancy supplied the Board with the November 2021 monthly income received report, bank balances, along with the supporting bank statements and Michigan Class Statements as of November 30, 2021, as well as the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$454,888.90.

Payroll account balance is \$4,593.56.

Delinquent Property Tax account balance is \$146.21.

Michigan Class Investment account balances:

General Fund balance is \$0.00.

Emergency Services account balance is \$0.00.

Mercantile Bank Emergency Services account is \$109,139.00.

Journey Federal Credit Union Balances:

Cemetery account balance is \$11,026.67.

Tax account balance is \$3,381.31.

Treasurer Nancy also included the tax recap sheet she sends to the County Treasurer every month. The first page shows the monthly totals. The second page of the document shows the total amount. Then the winter disbursements will begin. Moved by Trustee Pat that we accept the Treasurer's report as submitted, bank statements, and reconciliations included for review, subject to audit, Seconded by Trustee Arlene. All in favor, Motion carried.

AMEND AND APPROVE BUDGET:

Clerk Claudia said we need to amend the budget for the Cemetery Mowing, GL # 209-567-801 in the amount of \$110.

Moved by Clerk Claudia to transfer \$110 from unallocated funds to GL # 209-567-801, Seconded by Trustee Arlene. All in favor, Motion carried.

CLERK/BILLS - FOR APPROVAL:

Clerk Claudia supplied the Board with the Balance Sheets, Revenue and Expenditure Report, and the Check Disbursement Report for approval from the following banks: Huntington Bank – Payroll Check Numbers 338-343, Regular Check Numbers 11008-11020 and EFT in the amount of \$1,279.90 for approval.

Mercantile Bank – Emergency Services – Check Number 1055, \$44.05.

Journey Federal Credit Union – Cemetery – Check Number 1012, \$490.

Supervisor Jennings check, Check Number 340, was voided because St. Johns Business and Tax Service wrote the check for the wrong amount. They will be issuing a new check in the amount of \$1,029.41 for his salary and mileage. This is included in the total of the three banks for approval, which is \$15,292.48.

Moved by Trustee Pat to approve the Clerk's Check Disbursement Report for payment of all bills, Seconded by Treasurer Nancy. All in favor, Motion carried.

Clerk Claudia commented since June of 2017, shortly after we took office, we have spent \$739,300.34 on road repairs and maintenance. This year's total was \$189,391.70.

NEW BUSINESS:

ZC-16-21 VR – Application for a Variance:

Board members received, via email, the documents pertaining to this variance. Board discussion. There were no questions or objections from the Board. Clerk Claudia will send an email to the County letting them know we are fine with this variance.

Ovid Township Policy for Inspection of Public Assessing Records:

Moved by Clerk Claudia that we adopt the Ovid Township Policy for Inspection of Public Assessing Records, Seconded by Trustee Arlene. All in favor, Motion carried.

Hall Rental Carpet Charge & Animals Charge:

Board discussion regarding our hall rental violations and charges.

Moved by Trustee Pat that we have a carpet cleaning fee of \$75 to \$160 on the Hall Rental Agreement, Seconded by Trustee Arlene. All in favor, Motion carried.

Moved by Clerk Claudia that we withhold the entire deposit of \$250 if an animal is brought into the Hall, other than a Service animal, Seconded by Trustee Arlene. All in favor, Motion carried.

Budget Hearing Date:

Board discussion regarding the budget hearing date. Budget preparation documents will be given to the Board Members in January.

Moved by Clerk Claudia that we set our Budget Hearing for February 10, our regular Board Meeting date, Seconded by Trustee Pat. All in favor, Motion carried.

MTA Conference – April 25-28, 2022 in Lansing:

Board discussion regarding the upcoming MTA Conference in Lansing and getting one hotel room for breaks between classes and evening events.

Moved by Clerk Claudia that we approve the April, 2022, MTA Conference for any Board Member wishing to go, and secure one hotel room, Seconded by Trustee Pat. All in favor, Motion carried.

New Chairs – Conference Room and Offices:

Clerk Claudia commented at times Staples and Office Depot have three-day sales, and the chairs are considerably lower. These chairs are 14 years old.

Moved by Trustee Pat that we approve the purchase of five new chairs for the conference room and two new chairs for the Clerk and Treasurer's office, Seconded by Trustee Arlene. All in favor, Motion carried.

UNFINISHED/UPDATED BUSINESS:

Township Hall Roof:

Treasurer Nancy commented we will call Jon Johnson to see if he can do something. Board discussion. Nancy commented we received a check, but we have not cashed it. It expires in 180 days. This check is also to cover work done at the cemetery. Our deductible was \$500. The insurance adjuster said a check would not be issued until the roof was done, and then we receive a check.

Assessor Holley suggested having public comments before he gave his report.

***Public Comments: (7:30 – 7:43 p.m.)**

Becky Howerter, Stan Hibbler and Kathy Hibbler expressed their concerns regarding Hollister Road and M-21. They felt there should be a stop light there, and also the speed limit is too fast through there. There have been multiple accidents there. Board members expressed how we've tried to get a stop light there to no avail.

REPORTS:

Assessor Mark Holley:

Mark commented the State of Michigan released the CPI number to apply to taxable values, and it was 3.3 percent. It's exactly half of what it should be. The Federal rate that was released was 6.7 percent, and we're at 3.3.

Clinton County Equalization released the final numbers we need to equalize to. Mark has been working on getting the roll done. As of right now, we are completely equalized. We are good to go for next year's roll, unless they change numbers on us. Residential is not going up. Commercial and industrial went up a little bit.

Tuesday, December 14 will be Board of Review. We have one PRE we have to apply, and there's one new Veteran's Exemption that's applied.

There was a training session with the STC, State Tax Commission, on the audit specifically. The main guy that conducts the audits said we may be audited on what we're doing now.

In 2022, due to the Assessing Reform Bill, all maps and property studies will be published annually.

Mark asked the Board to think about combining Ovid Township Board of Review with Middlebury Township and the City of Ovid Boards of Review. Someone from each entity would sit on the combined Board. If it's something we decide to do, we will need to do a Resolution, per Mark. Board discussion.

Library – Treasurer Nancy Hughson:

Treasurer Nancy was not at the last library meeting. She will have documents for us next month.

OMESA – Treasurer Nancy Hughson:

Treasurer Nancy reported the OMESA meeting went much like the previous meeting. They continue to discuss the emergency services millage that needs to be on the ballot in 2022. The proposal needs to be to the County by May. OMESA meeting dates were set for 2022. The budget was discussed. OMESA has a new attorney, Scott Gould, from Owosso.

CAASA – Supervisor Jennings West

Supervisor Jennings said CAASA has their new vinyl flooring. A new ambulance will be coming in March or April. They need more than one new one. They have a lot of miles on them. They are discussing the amount per capita for the budget.

Board Comments:

None.

Adjournment:

Supervisor Jennings adjourned the meeting at 8:29 p.m.

Claudia Barrett Pluger, Clerk