

OID-MIDDLEBURY EMERGENCY SERVICES AUTHORITY

1045 BAESE COURT, P.O. BOX 636, OVID, MICHIGAN 48866

TELEPHONE: (989) 834-5707

Chair: Michael Herendeen
Vice-Chair: Jennings West
Secretary: Nancy Hughson
Treasurer: Nancy Hughson

Trustee: Mary K. Perrien
Trustee: Mallory Olger
Trustee: Jeff Swan

Recording Secretary: Susan Tomasek-Swan

MINUTES-Draft *Approved.*

Regular Meeting

1045 Baese Court, Ovid, Michigan

December 17, 2024, 7:00 p.m.

Call to Order:

Vice-Chair West called the meeting to order at 7:01 pm.

Roll Call:

Present: Michael Herendeen-arrived 7:04 pm, Nancy Hughson, Mallory Olger, Mary Perrien, Jeff Swan, and Jennings West

Others in Attendance: There were four people present; among the people present were Susan Swan-recording secretary, Chief Jerry Stevens, Greg Atwood, and Claudia Pluger.

Approval of Agenda:

Trustee Swan motioned to approve the agenda as presented. Secretary Hughson seconded the motion.

Carried on voice vote.

Absent: Herendeen

Approval of Minutes:

Trustee Swan motioned to approve the November 26, 2024 minutes as presented. Trustee Perrien seconded the motion.

Carried on a voice vote.

Absent: Herendeen

Financial Report / Payment of the Bills:

Treasurer Hughson gave the board a report on OMESSA's financials.

Trustee Hughson motioned to allow the Treasurer to make any budget amendments necessary to adjust FY 2024 in January 2025. Trustee Perrien seconded the motion.

Upon Roll Call vote the following voted Aye: Hughson, Olger, Perrien, Swan, West, Herendeen

Upon Roll Call vote the following voted Nay: None

Absent: none

Vice Chair West motioned to approve the payment of checks #12958-12993 and 1 EFT for \$30,035.99 and the treasurer's financial report. Trustee Swan seconded the motion.

Upon Roll Call vote the following voted Aye: Hughson, Olger, Perrien, Swan, West, Herendeen

Upon Roll Call vote the following voted Nay: None

Absent: none

Public Comment: Opened 7:08 pm, Closed 7:08 pm -None

Fire Chief Report:

Chief Stevens reviewed the runs for the month with the board.

Runs for the Month: 18 runs for the period November 27 to December 17 (14 EMS runs and 4 Fire runs)

Runs for the Year 2024:310 runs (227 EMS and 83 Fire runs)

Chief Stevens also reviewed the Rescue truck information.

Vice Chair West motioned to authorize Chief Stevens to sell OMESA's Rescue 1 truck (former ambulance) and purchase a 2025 Ford F150 Super Crew 4x4 Police Responder Pickup from Lunghamer and equip an uplift package from Mid-Michigan Emergency Equipment with graphics from Rock Star Graphics for \$60,740.11. Chair Herendeen seconded the motion.

Upon Roll Call vote the following voted Aye: Hughson, Olger, Perrien, Swan, West, Herendeen

Upon Roll Call vote the following voted Nay: None

Absent: none

Trustee M. Perrien asked about paying for the new vehicle. The Capital Improvement line is where it will be paid out of it.

Communications: Chair Herendeen presented a completed letter for Sleepy Hollow State Park. See Attached to minutes.

General Business:

1. Resolution 2024-03 FY 2025 Budget –

WHEREAS: By law, authorities are required to adopt a balanced budget for their fiscal year.

NOW, THEREFORE, BE IT RESOLVED, the following budget for OMESA (Ovid-Middlebury Emergency Service Authority).

Ovid Middlebury Emergency Service Authority 2025 Fiscal Year Budget

EXPENSES FOR 2025	BUDGET AMOUNT
CAPITAL OUTLAY	\$10,500.00
CAPITAL IMPROVEMENT	
CONTINUING EDUCATION/TRAINING	\$3,000.00
PRINCIPAL PAYMENT NEW TRUCK	\$78,000.00
FUEL/OIL	\$5,000.00
PRINTER CONTRACT	\$600.00
PAYROLL CONTRACT	\$1,500.00
FIT TESTING	\$2,600.00
FLOW TESTING	\$1,500.00
HOSE TESTING	\$2,700.00
DATA PROCESSING	\$5,000.00
LEGAL FEES	\$1,500.00
HOME DEMOLITION	\$3,000.00
ADVERTISING/PROMOTION	\$100.00
INSURANCE	\$42,000.00
MISC. EXPENSE	\$500.00
MEMBERSHIPS/SUBSCRIPTIONS	\$1,000.00
OFFICE SUPPLIES	\$2,366.00
OPERATING SUPPLIES	\$9,000.00

PAYROLL	\$91,161.00
AUDIT	\$10,000.00
REPAIR/MAINTANANCE	\$15,500.00
UNIFORMS	\$2,000.00
BUILDING UTILITIES	\$7,680.00
TELEPHONE&INTERNET	\$2,100.00
TRANSPORTATION	\$200.00
TOTAL EXPENSES	\$298,507.00
INCOME MINUS EXPENSES	
FORCASTED INCOME 2025	\$298,507.00

Board member N. Hughson motioned to adopt the above resolution. Board member J. Swan seconded the motion.

Upon roll call vote the following voted AYE: Hughson, Olger, Perrien, Swan, West, Herendeen

Upon roll call vote the following voted NAY: None

Absent: None

The Chairperson declares the resolution adopted on December 17, 2024.

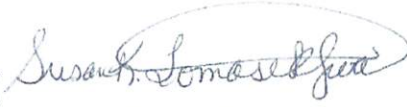
2. ACH Resolution 2024-04 – tabled for January
3. Rescue Truck – discussed in the Chief’s report.
4. Other Equipment Status- None
5. Other Pending Business- None

Final Comments:

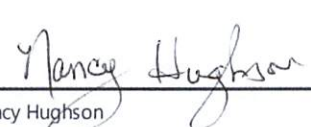
The next OMESA meeting will be on Tuesday, January 28, 2025, at 7:00 pm.

Adjournment - With no objections the Chair adjourned the meeting at 7:41 pm.

The meeting adjourned at 7:41 pm

X 

Susan Tomasek Swan
Recording Secretary

X 

Nancy Hughson
OMESA Secretary