

# OVID-MIDDLEBURY EMERGENCY SERVICES AUTHORITY

1045 BAESE COURT, P.O. BOX 636, OVID, MICHIGAN 48866  
TELEPHONE: (989) 834-5707

Chair: Michael Herendeen  
Vice-Chair: Jennings West  
Secretary: Nancy Hughson  
Treasurer: Nancy Hughson

Trustee: Mary K. Perrien  
Trustee: Mallory Olger  
Trustee: Jeff Swan  
Recording Secretary: Susan Tomasek-Swan

MINUTES-Draft *Approved*

Regular Meeting  
1045 Baese Court, Ovid, Michigan  
February 25, 2025, 7:00 p.m.

## Call to Order:

Chair Herendeen called the meeting to order at 7:00 pm.

## Roll Call:

**Present:** Michael Herendeen, Nancy Hughson, Mallory Olger, Mary Perrien, Jeff Swan, and Jennings West

**Others in Attendance:** There were 4 people present; among them were Susan Swan, the recording secretary; Chief Jerry Stevens; William Keith Jones; and Bobby Byles.

## Approval of Agenda:

Trustee Swan motioned to approve the agenda as presented. Trustee Perrien seconded the motion.  
Carried on voice vote.

## Approval of Minutes:

Secretary Hughson motioned to approve the January 28, 2025 minutes with corrections. Trustee Olger seconded the motion.

Carried on a voice vote.

## Financial Report / Payment of the Bills:

Treasurer Hughson gave the board a report on OMESA's financials.

Secretary Hughson motioned to approve the payment of checks #13033-13072 and 1 EFT for \$11,868.63 and the treasurer's financial report. Chair Herendeen seconded the motion.

Upon Roll Call vote the following voted Aye: Hughson, Olger, Perrien, Swan, West, Herendeen

Upon Roll Call vote the following voted Nay: None

Absent: none

Secretary Hughson motioned to amend the budget line item 101-302-702.000, wages and salaries to \$72,161.00 from \$91,161.00 and move the difference to line item 101-302-710.00, Payroll taxes-FICA for a total of \$19,000.00 from \$0.00.

**Public Comment:** Opened 7:16 pm, Closed 7:16 pm – William Keith Jones suggested to the board moving the flag.

## Fire Chief Report:

Chief Stevens reviewed the runs for the month with the board.

Runs for the Month: 32 runs for the period January 29 to February 25 (32EMS runs and 1 Fire runs)

Runs for the Year 2025: runs (51 EMS and 5 Fire runs)

**Communications:** None

## General Business:

1. **ACH Resolution-** Tabled until resolution is ready.

2. **2025-01 Required Contribution Resolution-**

Secretary Hughson motioned to adopt resolution 2025-01; Required Contribution Schedule as presented. Vice-Chair West second the motion.

Upon roll call vote the following voted AYE: Hughson, Olger, Perrien, Swan, West, and Herendeen

Upon roll call vote the following voted Nay: None

Absent: None

3. **Other Equipment Status-** None

4. **Other Pending Business-** None

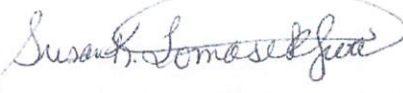
**Final Comments:**

Treasurer Hughson discussed the new Earned Sick Act and asked how OMESA would comply.

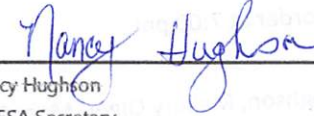
The next OMESA meeting will be on Tuesday, March 25, 2025, at 7:00 pm.

**Adjournment - With no objections the Chair adjourned the meeting at 7:33 pm.**

The meeting adjourned at 7:33 pm

X 

Susan Tomasek Swan  
Recording Secretary

X 

Nancy Hughson  
OMESA Secretary