



**OVID TOWNSHIP
ADMINISTRATIVE OFFICES**

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Ph: (989) 834-2838

APPROVED

SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard
Arlene Pesik

PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING – JUNE 9, 2022

The regular board meeting of the Ovid Township Board was called to order at 7:00 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard and Trustee Arlene Pesik

ALSO PRESENT:

Bob Meredith, Kam Washburn, Mark Holley

AGENDA:

Moved by Trustee Pat to approve the Agenda, as written, Seconded by Trustee Arlene. All in favor, Motion carried.

PROPOSED MINUTES FROM MAY 12, 2022, BOARD MEETING:

Moved by Trustee Arlene to accept the May 12, 2022, minutes as written, Seconded by Treasurer Nancy. All in favor, Motion carried.

TREASURER'S REPORT:

Treasurer Nancy provided the Board with the May 2022 financials, monthly income received report, bank balances, along with the supporting bank statements as of May 31, 2022, as well as the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$430,139.36.

Payroll account balance is \$4,247.45.

Delinquent Property Tax account balance is \$142.41.

Michigan Class Investment account balances:

General Fund balance is \$0.00.

Emergency Services account balance is \$0.00.

Mercantile Bank Emergency Services account is \$135,796.58.

Mercantile ARPA Account is \$117,056.10.

Journey Federal Credit Union Balances:

Tax account balance is \$983.05.

Cemetery account balance is \$11,839.14.

Moved by Trustee Pat that we accept the Treasurer's report as submitted, bank statements, and reconciliations included for review, subject to audit,

Seconded by Trustee Arlene. All in favor, Motion carried.

AMEND AND APPROVE BUDGET:

Clerk Claudia stated we are over-budget on GL # 209-567-740, Cemetery – Other Expenses. We only budgeted \$100. Board discussion.

Moved by Trustee Pat to amend and approve the budget by moving \$5,000 from unallocated funds to GL # 209-567-740, Cemetery, Seconded by Trustee Arlene.

All in favor, Motion carried.

CLERK/BILLS – FOR APPROVAL:

Clerk Claudia supplied the Board with the Check Disbursement Report for approval from the following banks:

Huntington Bank – Payroll Check Numbers 385-391, Regular Check Numbers 11100-11105 and EFTs for approval. Check Number 11099 for \$12.16, payable to Trustee Arlene, was approved at the May 2022 meeting.

Mercantile Bank – Emergency Services – Check Number 1067.

Journey Federal Credit Union – Cemetery – Check Number 1015.

The total for approval is \$10,242.91.

Moved by Trustee Pat to accept the Clerk's Check Disbursement Report for payment of all bills, Seconded by Trustee Arlene. All in favor, Motion carried.

NEW BUSINESS:

Hall Rental Issues:

Clerk Claudia stated we had some violations with the last five rentals, May 20, May 21, May 22, and June 4 and 5. The violations were doors propped open, water on the floor, flag moved, doors left unlocked, dog running through, coat rack moved, scratches on floor and spills on the carpet. These are listed under the violations and charges document that each renter signs to accept and acknowledge the rules. One renter was

here almost 12 hours. Some violations are determined by the Board, as it states. We did not have a set charge for doors being propped open. Board discussion regarding each rental and the violations and charges of each.

Moved by Trustee Pat that we support Treasurer Nancy's suggestion of withholding \$50 from the rental deposit of May 20, 2022, Seconded by Trustee Arlene. All in favor, Motion carried.

Moved by Trustee Pat that we withhold \$50 from the rental deposit of May 21, 2022, Seconded by Trustee Arlene. All in favor, Motion carried.

Moved by Trustee Pat that we withhold \$85 from the rental deposit of May 22, 2022, Seconded by Supervisor Jennings. All in favor, Motion carried.

Moved by Trustee Pat that we withhold \$25 from the rental deposit of June 4, 2022, Seconded by Trustee Arlene. All in favor, Motion carried.

Moved by Trustee Pat that we withhold \$45 from the rental deposit of June 5, 2022, Seconded by Trustee Arlene. All in favor, Motion carried.

Hall Rental Deposit Fee:

Board discussed Hall rental deposit. No action taken.

Hall Rental Fee:

Board discussion regarding raising the Hall rental fee for summer, and a different fee for winter to cover snow removal, salt, et cetera.

Moved by Trustee Pat that we raise the Hall rental fee to \$200 per rental, from May 1 through October 31, and \$250 from November 1 through April 30, Seconded by Treasurer Nancy. All in favor, Motion carried.

South Ovid Cemetery – Ordinance:

Treasurer Nancy explained on the Ordinance it says there can be up to six (6) cremations buried in one burial space. Nancy commented where would there be room for stones. Board discussion.

Moved by Treasurer Nancy that we amend the Ordinance wording to one (1) full burial and one (1) cremation on one burial space, or two (2) cremations on one burial space, Seconded by Trustee Pat. All in favor, Motion carried.

We will contact the attorneys to make sure the Ordinance is properly worded and/or amended.

UNFINISHED/UPDATED BUSINESS:

Township Hall Roof:

We received a letter from Sharon Woods, the adjuster. She listed the damages, and talked about our policy. Board discussion regarding the roof situation.

Emergency Services Millage:

Nancy and Claudia spoke with the Township Attorneys. They will be drafting a resolution for us with the proper wording for the November ballot proposal running it for seven years.

Custom Heating and Plumbing – Furnace Inspection:

The Board discussed what recourse we may have since Custom Heating and Plumbing Company has not completed the inspection of the furnaces with the County Inspector. Supervisor Jennings will contact the County Inspector for further direction.

Old Water Softener:

Supervisor Jennings reported Jerry Stevens, from OMESA, was supposed to come and get the water softener last week. He will contact them again.

REPORTS:

Library – Treasurer Nancy Hughson:

Treasurer Nancy supplied the Board with the April 20, 2022, Library Board Meeting minutes. Also included in our packets for review are the financials, the expense tracker sheets, general fund income, donation fund, building fund, payroll, and April 2022 statistics. They had a meeting on May 18. Nancy reported there has been a problem with vandalism. The shed that is behind the Library has been broken into two or three times. They are also having a problem with the free food stand out front. Kids are getting into it, throwing peanut butter at the Library wall in the back, and leaving papers all over. They discussed having a security system. Then they may be able to find out who is doing it. They also need something for fire and water.

OMESA – Treasurer Nancy Hughson:

Treasurer Nancy supplied the Board with the OMESA minutes from April 26, 2022, and the financials. Nancy reported they decided to contract with St. Johns Business and Tax to do the payroll and the double-entry system for the audit.

CAASA – Supervisor Jennings West:

Supervisor Jennings reported they have the frame number on the new ambulance. They are trying to find a good used ambulance to buy. They found one, and somebody offered more money for it.

County Commissioner Kam Washburn:

Kam reported the County received their Audit from Reymann Robson. It was unmodified, a good, clean audit.

They voted to go ahead with a resolution to authorize a ballot proposal for separate tax limitations, and that is to roll everyone back up on the Headlee. The County will go back up to 5.8 mills, RESA will go to .2 mills, and General Law Townships will be 1 mill. That will be on the August 2nd ballot.

The Michigan Supreme Court ruled that all Courts in Michigan have to observe Juneteenth Day, which is June 19. It falls on Sunday, so Monday, June 20, the Courts will all be closed. Everyone has the day off.

Kam reported we have a new Sheriff, Sean Dush. He will be visiting all the townships in the County. Sean had been the detective for the County for around 25 years. He hired Mike Gutt from DeWitt as the new Undersheriff.

Assessor Mark Holley:

Mark commented he had nothing to report at this time.

At 8:26 p.m. Trustee Arlene left the meeting.

***Public Comments:**

None.

Board Comments:

Treasurer Nancy stated she committed her tax roll today.

Adjournment:

Supervisor Jennings adjourned the meeting at 8:30 p.m.

Claudia Barrett Pluger, Clerk