



OVID TOWNSHIP

ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Ph: (989) 834-2838

APPROVED

SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard
Arlene Pesik

PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING - DECEMBER 15, 2022

The regular Board meeting of the Ovid Township Board was called to order at 7:00 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard

ABSENT:

Trustee Arlene Pesik

ALSO PRESENT:

Kam Washburn; Marshall Baker, Maximum Pride; Val Vail-Shirey; Mark Holley

AGENDA:

Moved by Trustee Pat that we approve the Agenda, as submitted, Seconded by Treasurer Nancy. All in favor, Motion carried.

PROPOSED MINUTES FROM NOVEMBER 10, 2022, BOARD MEETING:

Moved by Treasurer Nancy to approve the November 10, 2022, minutes, Seconded by Trustee Pat. All in favor, Motion carried.

PROPOSED MINUTES FROM NOVEMBER 3, 2022, SPECIAL BOARD MEETING:

Moved by Treasurer Nancy to approve the November 3, 2022, special board meeting minutes, Seconded by Trustee Pat. All in favor, Motion carried.

PROPOSED MINUTES FROM OCTOBER 31, 2022, SPECIAL BOARD MEETING:

Moved by Trustee Pat to approve the October 31, 2022, special board meeting minutes as written, Seconded by Treasurer Nancy. All in favor, Motion carried.

TREASURER'S REPORT:

Treasurer Nancy provided the Board with the November 2022 financials, the November monthly income received report, and bank balances, along with the supporting bank statements as of November 30, 2022, as well as the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$320,852.24.

Payroll account balance is \$1,376.95.

Delinquent Property Tax account balance is \$139.59.

Mercantile Bank Emergency Services account is \$129,157.01.

Mercantile ARPA Account is \$234,206.71.

Journey Federal Credit Union Balances:

Tax account balance is \$3,494.50.

Cemetery account balance is \$8,201.14.

Treasurer Nancy commented she has collected \$213,699 for taxes since December 1. Around \$55,000 of summer taxes are still owed.

Moved by Trustee Pat to accept the Treasurer's report, as submitted, bank statements and reconciliations included for review, subject to audit, Seconded by Supervisor Jennings. All in favor, Motion carried.

AMEND AND APPROVE BUDGET:

Clerk Claudia stated we need to amend and approve the budget for some items.

Moved by Clerk Claudia that we amend and approve the budget for:

GL # 101-165-819, Board Member at Large (Library/Trustee Pat), \$335;

GL # 101-265-933, Lawn & Landscaping, \$190; GL # 101-000-741, Post Office Box Rental – \$3; and GL # 101-000-955, Misc. Expense & Conv. – \$50 for a total of \$578 from unallocated funds, Seconded by Trustee Pat. All in favor, Motion carried.

CLERK/BILLS – FOR APPROVAL:

Clerk Claudia supplied the Board with the Check Disbursement Report and the Revenue & Expenditure Report ending November 30, 2022, for review.

We received the checks from St. Johns Business and Tax that they voided, which were Check Numbers 411, 412, 414 and 430. We also voided checks that were printed with the wrong month on them, Check Numbers 439-445.

The following are the banks and check numbers for approval:

Huntington Bank – Payroll Check Numbers 446-457; Preauthorized by policy and approval, Check Numbers 11181-11184; Check Numbers 11185-11197 and EFTs.

Mercantile Bank – Emergency Services – Check Number 1075.

Journey Federal Credit Union – Cemetery – Check Numbers 1021-1023.

The total for approval is \$18,193.10.

There was a check made out to Ovid Township Treasurer for \$1,235.33. The County did an ACH to our General Fund for taxes that were paid to them. The money needed to go into our tax fund.

Clerk Claudia commented, before these are approved, there were some questions for Marshall regarding broadleaf spray on his invoice. Board discussion with Marshall. Moved by Trustee Pat to accept the Clerk's Check Disbursement Report for payment of all invoices, Seconded by Treasurer Nancy. All in favor, Motion carried.

NEW BUSINESS:

Appointment of Board of Review Members–Larry Koch, Jack Powell, Shane Applebee:

Clerk Claudia commented it's that time again for the two-year appointment of Board of Review members.

Moved by Clerk Claudia that we appoint Larry Koch, Jack Powell and Shane Applebee as Board of Review Members for the next two years, Seconded by Supervisor Jennings. All in favor, Motion carried.

New Vacuum:

Treasurer Nancy commented the vacuum quit working. Board discussion.

Moved by Trustee Pat to approve the purchase of a new vacuum, Seconded by Clerk Claudia. All in favor, Motion carried.

MOS – Michigan Office Supplies – Printer Contract:

Board discussion regarding the MOS Contract and the cost.

Moved by Trustee Pat to cancel this contract and check into something else, Seconded by Supervisor Jennings. All in favor, Motion carried.

2023-2024 Budget Meeting Date:

Board discussion. Tabled until January 2023 meeting.

UNFINISHED/UPDATED BUSINESS:

Township Hall Roof – Bids:

Supervisor Jennings said he has someone that is supposed to come and give a bid.

Custom Heating and Plumbing – Furnace Inspection:

Clerk Claudia had no update.

REPORTS:

Library – Trustee Patricia Hibbard:

Trustee Pat supplied the Board with the October 19, 2022, Board meeting minutes. There are new By-Laws, which are in our packet, along with the financials, the October 2022 Statistics sheet and the November Librarian's Report. The new By-Laws changed some of the time off the workers get. They get a little additional time off, which supposedly no one came in at those times. There were some problems with kids loitering. They are going to get some security cameras installed. They went with Lorex.

OMESA – Treasurer Nancy Hughson:

Treasurer Nancy supplied the Board with the OMESA minutes from October 25, 2022, and financials. They are working on the new budget.

CAASA – Supervisor Jennings West:

Supervisor Jennings commented the CAASA meeting is tonight, and he's missing it.

County Commissioner – Kam Washburn:

Kam commented on the MDOT/Road Commission meeting held at Ovid Township in November of 2022. It was a very good meeting, good discussion and suggestions.

The County has hired John Fuentes to be the new Administrator since Craig Longnecker retired. John is currently the Administrator in Eaton County. He has been there around 18 years. There were four really strong candidates that were interviewed. Todd Campbell will continue as the Assistant Administrator.

There have been a couple meetings of the Broadband Task Force. The County received seven bids to do different parts of the County for broadband service. The new FCC map came out about a week later, which gave a lot better picture of who has service and who doesn't have service. The County decided to go back to the bidders to see if they wanted to alter their bid because some of the maps they were basing their decisions on were not correct. They have until tomorrow to submit those bids. Staff will be working between Christmas and New Year's to go through those bids again, because we are on a very tight timeline with the State for the grant process. The Task Force will be meeting again January 4th, 2023. The County hired Plante Moran to provide the technical and financial guidance necessary for the grant process.

The County is now dealing with a proposed solar farm in Greenbush Township. The solar farm just submitted their application about a month ago. It has gone through Greenbush Township, and is now before the Planning Commission, and they are looking for more input on that. It would be located north of Colony Road on both sides of Scott Road in Greenbush Township.

In the budget that was passed, the County now has a person at LEAP, Lansing Economic Area Partnership, that does the County's economic development. There is a person there that is funded by Clinton County and dedicated to Clinton County.

Kam closed saying this would be his last meeting at Ovid Township. He stated he has enjoyed working with us, and that we have an excellent Township Board that is doing a great job!

Assessor - Mark Holley:

Mark commented they had Board of Review on Tuesday, December 13. There was a single poverty case, which met the criteria. The Board passed that. No other reports.

***Public Comments:**

Val Vail-Shirey commented she looks forward to working with everyone. She will be sworn in on January 5, 2023.

Board Comments:

Treasurer Nancy apologized for the way the checks printed. She commented she printed them, and the lines did not match up.

Adjournment:

Moved by Trustee Pat that we adjourn the meeting, Seconded by Treasurer Nancy. All in favor, Motion carried.

Supervisor Jennings adjourned the meeting at 7:48 p.m.

Claudia Barrett Pluger, Clerk