



# OID TOWNSHIP

## ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136  
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# APPROVED

SUPERVISOR: Jennings C. West  
CLERK: Claudia Barrett Pluger  
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard  
Arlene Pesik

### **PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING - SEPTEMBER 8, 2022**

The regular board meeting of the Ovid Township Board was called to order at 7:00 p.m. by the Supervisor with the Pledge to the Flag.

#### **MEMBERS PRESENT:**

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard and Trustee Arlene Pesik

#### **ALSO PRESENT:**

Doug Steffen, Gail Watkins, Andrew Wiswasser, Zack Smith, Val Vail-Shirey, Maggie Sayles, Kam Washburn, Mark Pluger, Mark Holley (arrived 7:19 p.m.)

#### **AGENDA:**

Moved by Trustee Arlene to approve the Agenda as submitted, Seconded by Treasurer Nancy. All in favor, Motion carried.

#### **PROPOSED MINUTES FROM AUGUST 11, 2022, BOARD MEETING:**

Moved by Trustee Pat to approve the August 11, 2022, minutes as submitted, Seconded by Trustee Arlene. All in favor, Motion carried.

#### **TREASURER'S REPORT:**

Treasurer Nancy provided the Board with the August 2022 financials and bank balances, along with the supporting bank statements as of August 31, 2022, as well as the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$441,075.55.

Payroll account balance is \$4,087.10.

Delinquent Property Tax account balance is \$139.59.

Mercantile Bank Emergency Services account is \$129,236.04.

Mercantile ARPA Account is \$234,110.49.

Journey Federal Credit Union Balances:

Tax account balance is \$117,211.60.

Cemetery account balance is \$8,841.14.

Treasurer Nancy commented she included a copy of the Ovid Township tax recap sheet, which shows how much money has been disbursed so far this year. Taxes are coming in very steadily right now.

Moved by Trustee Pat that we accept the Treasurer's report, as submitted, bank statements and reconciliations included for review, subject to audit, Seconded by Trustee Arlene. All in favor, Motion carried.

### **CLERK/BILLS – FOR APPROVAL:**

Clerk Claudia commented the payroll checks from St. Johns Business and Tax Service are all messed up. The numbers are not in order. We will check with them on Friday to see what happened. I called today but there was no answer. Payroll checks are not listed on the report, but the total of those are \$7,326.51, which included Election Inspector pay for the August Primary Election. The payroll check number report will be printed and in next month's reports.

Listed below are the payroll checks we received:

Huntington Bank – Payroll Check Numbers 409-410, 413, 415-423.

Missing from St. Johns Business and Tax are check numbers 411, 412 and 414.

We did receive an invoice from Election Source for the 2020 Election test decks and charts. During their audit they discovered they never billed us for those. They did discount it for their error.

Clerk Claudia supplied the Board with the Check Disbursement Report for the rest of the checks for approval.

Huntington Bank – Regular Check Numbers 11142-11152, Preauthorized by Policy and Approval – Check Numbers 11140-11141, and EFTs for approval.

Mercantile Bank – Emergency Services – Check Number -1070.

Journey Federal Credit Union – Cemetery – Check Numbers 1019 and 1020.

The total for approval of all three banks is \$15,017.34.

Moved by Trustee Pat to accept the Clerk's Check Disbursement Report for payment of all invoices in the amount of \$15,017.34, Seconded by Trustee Arlene. All in favor, Motion carried.

### **NEW BUSINESS:**

**Val Vail-Shirey, Candidate for Clinton County Commissioner, District #1:**

Val commented she had been here in the early spring. She presented us with her flyer and information. She has 30 years of experience with State and Federal government. Her main focus is to keep our County fiscally responsible, safe, and a great place to work, play and raise our families. Val showed the new district map, District 1, and pointed out where she lives.

**Andrew Wiswasser, Candidate for Clinton County Commissioner, District #1:**

Mr. Andrew Wiswasser introduced himself as an independent candidate for Clinton County Commissioner for District Number 1. He resides in Victor Township on Alward Road. He comes from a long family history of public service to our community. Andrew is a 15-year law enforcement Veteran. He has worked for Bath Township Police Department; Clinton County Sheriff's Department in the Detective Bureau, Road Patrol and SWAT; and now a Sergeant at the DeWitt Township Police Department. He is co-owner of Wiswasser Brother's Farms, and farms over 1,000 acres in the community. He is dedicated and committed to our community. He is now looking to further his service by being elected as a County Commissioner for our District.

**Doug Steffen, Managing Director, Clinton County Road Commission:**

Doug reported there was a lot of work done this year in the County, and the work got done ahead of schedule, especially in Ovid Township. The third application of chloride was done. The new Road Commission building is coming along nicely. Things have been pretty quiet, no complaints from townships.

**Gail Watkins, Clinton County Road Commission:**

Gail spoke on behalf of Clinton Transit. They need part-time drivers early in the morning and in the late afternoon. The volume of riders is so high at that time. The pay starts at \$16 an hour.

They are still planning to be in the new Road Commission building by the end of this year. Some things have taken longer to get at this time, but it is moving along.

**PA-116 Farmland Applications - #2022-9 - Kurt A. Wolf:**

Clerk Claudia commented she received a packet from the County Clerk with the applications, maps, et cetera. The County wants to know if we have any problem or thoughts regarding it. Board discussion. We will let the County know Ovid Township has no problem with this.

**Library Appointment:**

Treasurer Nancy resigned from her position as Ovid Township's Board Member at Large for the Ovid Public Library for personal reasons. Board discussion.

Moved by Clerk Claudia that we appoint Trustee Patricia Hibbard to the Ovid Public Library Board for Ovid Township's Board Member at Large, Seconded by Treasurer Nancy. All in favor, Motion carried.

**Fujitsu ScanSnap IX1600 Desktop Scanner (2) - Wireless:**

Board discussion regarding the desktop scanner and the accident protection plan. Moved by Trustee Pat that we purchase two Fujitsu wireless scanners and two 4-year accident protection plans, Seconded by Trustee Arlene. All in favor, Motion carried.

**Ovid Township L-4029:**

Clerk Claudia commented she put this on the Agenda hoping Assessor Mark has it for us to approve. The Supervisor and Clerk signed the document.

Moved by Clerk Claudia that we accept the L-4029 for Ovid Township, as presented by the Assessor, Seconded by Trustee Pat. All in favor, Motion carried.

**UNFINISHED/UPDATED BUSINESS:**

**Township Hall Roof:**

Trustee Arlene has called some roofing companies. Weathervane is coming on Monday morning to give us a price on a new roof. The other companies that were called have not called back.

**Custom Heating and Plumbing - Furnace Inspection:**

Trustee Pat called Custom Heating and Plumbing after going to their office, which was closed again. The gentleman she spoke to immediately transferred her to someone named Megan. Trustee Pat left a message, and called two other times, and has not received a call back.

**Township property - dead tree:**

Supervisor Jennings cut the dead branches off, and later took the dead tree down. He's still working on cleaning it up. Treasurer Nancy picked up all the debris with her truck and hauled it away.

**REPORTS:**

**Sheriff Representative - Deputy Zachary Smith:**

Deputy Smith reported August was good in our Township. There were traffic accidents on 21, and a lot of traffic stops resulting in arrests for drunk drivers. Most of the major crime comes from people outside of our community. The traffic speed sign should be set up in the next month or so on 21. There is a waiting list.

**Library – Treasurer Nancy Hughson:**

Treasurer Nancy supplied the Board with the July 20, 2022, Library Board Meeting minutes and the Librarian's August Report. Also included in our packets for review are the financials – the expense tracker sheets, general fund income, donation fund, building fund, payroll, and July 2022 statistics. The last Board Meeting was August 17. They are still checking into security and fire alarm systems. They are going to get some more prices on it. The new drop box is going to be bolted down. There was discussion about the Library being closed the day after a holiday, and the day before a holiday. The L-4029 was signed and submitted.

**OMESA – Treasurer Nancy Hughson:**

Treasurer Nancy supplied the Board with the OMESA minutes from July 26, 2022, and the financials. There isn't much to report about OMESA.

**CAASA – Supervisor Jennings West:**

Supervisor Jennings commented he had nothing to report. He was not at the meeting.

**County Commissioner – Kam Washburn:**

Kam reported they voted to put a new roof on the Dairy Barn at the fairgrounds.

A dog park has been put in on Clinton Lakes at Motz Park. There were complaints about dogs swimming with everybody in the lake. A small pond out there has been dedicated for dogs. It has been fenced in and made very nice.

Kam also stated Clinton County Board of Commissioners very seldom pass resolutions, but recently they took action and passed one regarding what's called the Zillow Bill. They have received requests concerning real property information that Zillow wants from the assessors. They want a download of every County's information. The Board strongly opposes allowing the company to have total access to records.

A Broadband Task Force has been set up with 11 members on it. A request for proposals was sent out for any company in Clinton County that would like to do broadband work in Clinton County. At the pre-meeting there were 13 companies that showed up, 7 of those are going to submit applications. The State grant funds, which would be the Federal money coming for Broadband, will be essential for this project. The County voted to provide three million dollars of County money for broadband expansion from ARPA funds.

The County is changing their medical examiner and how autopsies are done in the County. Presently Dr. Hunter does the autopsies, and Dr. Minnick is the medical examiner. Deputies are part of the process currently, and that involves a lot of paperwork. Sparrow Hospital is going to be doing everything for the County starting October 1. They will be accountable for everything.

County Administrator Craig Longnecker is retiring. He has been with the County for 28 years. This will truly be a loss.

**Assessor - Mark Holley:**

Mark reported an error was found in assessing records. He forgot Shepardsville. He missed 39 parcels there. There were some significant errors found and some interesting findings. A taxpayer brought up an issue of abandoned streets in Shepardsville, which were never formally abandoned by the Road Commission. That is being worked on to get that done so the property owners can actually own the property that they've been mowing for the last hundred years, in some cases. This will be a long process.

There are only four parcels left in the Township to visit, and those will be visited with law enforcement along. Then it will be done. It needs to get done for next year's audit. Recently the State of Michigan came out with a new course, and the first time it's going to be offered is October 13, and Mark will be going to that class. It pertains to the new audit for next year. Mark commented most likely there will be a lot of proposals he will need to get passed this fall for the new audit.

**\*Public Comments:**

None.

**Board Comments:**

None.

**Adjournment:**

Supervisor Jennings adjourned the meeting at 8 p.m.

Claudia Barrett Pluger, Clerk