



OVID TOWNSHIP
ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Tx: (989) 834-2838

APPROVED

SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Bobby Byles
Kurt Wolf

PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING - FEBRUARY 27, 2025

The regular Board Meeting of the Ovid Township Board was called to order at 6:59 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Bobby Byles, Trustee Kurt Wolf

ABSENT:

None

ALSO PRESENT:

Keith Jones, Woody Woodworth, Connie Kioski, Gary Kioski, Augie Arnett, Larry Bosom, Peggy Lidgard-Assessor, Nicole Fickes-Clinton County Commissioner

AGENDA:

Clerk Claudia asked if we could amend the agenda and put the Assessor after the Clerk's check disbursement report since Peggy is feeling under the weather. Moved by Clerk Claudia to approve and amend the Agenda, as stated, Seconded by Treasurer Nancy. All in favor, Motion carried.

PROPOSED MINUTES FROM JANUARY 23, 2025, BOARD MEETING:

Moved by Trustee Kurt that we approve the January 23, 2025, minutes, Seconded by Supervisor Jennings. All in favor, Motion carried.

PROPOSED MINUTES FROM JANUARY 30, 2025, SPECIAL BOARD MEETING:

Board discussion.

Moved by Trustee Kurt that we approve the Special meeting minutes of January 30th, Seconded by Supervisor Jennings. All in favor, Motion carried.

TREASURER'S REPORT:

Treasurer Nancy provided the Board with the January 2025 financials, the January monthly income received report, bank balances, along with the supporting bank statements, as of January 31, 2025, and the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$162,601.71

Payroll bank balance is \$2,736.52

Delinquent Property bank balance is \$493.47

Michigan Class:

General Fund is \$364,266.16

Emergency Services is \$128,824.36

Tax Account – \$1,094.47

Mercantile Bank Account Balances:

Emergency Services account is \$142,148.20

Journey Federal Credit Union Balances:

Tax account balance is \$216,859.41

Cemetery account balance is \$20,763.44

The tax recap is also included in the financials. It shows how much has been collected and how much has been dispersed. There will be one more disbursement once all the taxes are in.

Moved by Trustee Kurt to approve the Treasurer's report, subject to audit,

Seconded by Trustee Bobby. All in favor, Motion carried.

AMEND AND APPROVE BUDGET:

Moved by Clerk Claudia to amend and approve the budget for GL # 101-445-810, Drains – \$729.47 and GL # 101-266-824, Training Classes – \$99, for a total of \$828.47 from unallocated funds, Seconded by Trustee Bobby. All in favor, Motion carried.

CLERK'S CHECK DISBURSEMENT REPORT – FOR APPROVAL:

Clerk Claudia supplied the Board with the Check Disbursement Report for this month's meeting. The following are the banks and check numbers for approval:

Huntington Bank – Preauthorized by policy and approval, Check Numbers 11680-11697, and Check Numbers 11698-11701 and 11710. Payroll Check Numbers 11702-11709.

Mercantile Bank – Emergency Services – No checks.

Journey Federal Credit Union – Cemetery – No checks.

The total for approval is \$46,387.79.

Moved by Treasurer Nancy to approve the Clerk's check disbursement report,

Seconded by Trustee Bobby. All in favor, Motion carried.

Assessor Peggy Lidgard –

- * Peggy reported she printed out parcel information and mailed them out.
- * She will be emailing us the information from the land studies that needs to go on the website.
- * No poverty exemptions paperwork has been turned in yet.
- * She will be working on Sections 6-13 next year.

NEW BUSINESS:

Thornton & Sons Construction & Design, Inc. – Proposal for baseboard:

Treasurer Nancy commented we received a bid from Thornton and Sons to do the trim around the bottom of the hall for \$1625. He gave two options/samples. They are not as dark as the wood by the windows. If we buy plain and stain it, it will cost more. Board discussion.

Moved by Trustee Kurt that we set a do not exceed price of \$2,000 for the trim, seeking that we could have the stain matched as close as possible. If they can't, go with the pre-stained taller trim that has been presented, Seconded by Trustee Bobby.

Roll call vote was as follows:

- Trustee Bobby Byles – **Yes**
- Supervisor Jennings West – **Yes**
- Treasurer Nancy Hughson – **Yes**
- Trustee Kurt Wolf – **Yes**
- Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Applied Innovation – Canon Printer Proposal:

Treasurer Nancy spoke with Applied Innovation about replacing our printer/copier with a Canon. They gave an option to lease for 63 months at a cost of 145.51 per month, which comes up to 9,167.13. Another option is we can buy it for 2,965.54. The lease includes troubleshooting and the toner cartridges. If we buy, we would have to pay 78.55 per month for the toner cartridges, and for the two HP 4250s we have, and maintenance would be included with the 78.55. The gentleman from Canon was saying that printers should be updated every five years because of the firmware that they contain to prevent fraud. The printers can access our computers, hard-wired or wireless. He thought we should think about the lease and then get a new one in five years. Board discussion.

Moved by Trustee Bobby that we lease through Applied Innovation, this invoice that has been submitted here, Seconded by Treasurer Nancy.

Roll call vote was as follows:

- Trustee Kurt Wolf – **Yes**
- Treasurer Nancy Hughson – **Yes**
- Supervisor Jennings West – **Yes**

Trustee Bobby Byles – Yes

Clerk Claudia Barrett Pluger – Yes

All in favor, Motion carried.

Connie Kioski – Information to share with the Board, per her email:

Connie presented two concerns she has, postings of meetings and meeting procedures and documents.

Public and Board comments.

Reports and Updates:

Nicole Fickes – Clinton County Commissioner

* Nicole reported the Board of Commissioners passed the Wind Ordinance.

It was a noise amendment.

* On March 17 at 9 a.m., there will be an infrastructure meeting to discuss the public safety facilities. There was a study that was done on the jail. The jail was built in the 1990's. They are looking at a 91 million dollar new build, for a millage.

It would cost 79 million dollars to bring up to where it would need to be.

The infrastructure meeting is to see what can we do.

* There was talk last year from some board members wanting the General Law Townships to pay for their own planning and zoning. This discussion is still going on. Nicole asked for our thoughts and preferences. Board discussion. Ovid Township does not want to do their own planning and zoning.

-Library – Trustee Bobby Byles

-OMESA – Treasurer Nancy Hughson

-CAASA – Supervisor Jennings West

NOTE: Board members receive Library, OMESA & CAASA documents, via email, from the Board members who are on those boards.

Public Comments:

Public Comments Opened – 8:24 p.m.

Keith Jones

Public Comments Closed – 8:27 p.m.

Board Comments:

Treasurer Nancy commented she liked the flooring at Journey. It looks like laminate. Jennings was going to get in touch with them. He commented he hasn't heard back from them.

Public and Board comments.

Trustee Kurt commented we keep getting in a debate on cosmetics versus practicality. Maybe we have to re-prioritize.

Public and Board comments continue.

Treasurer Nancy commented to Mr. Jones that Mark Holley's contract was up, and we chose not to renew it. That's all there was to it.

Public comments and Board comments continue.

Supervisor Jennings adjourned the meeting at 8:42 p.m.

Claudia Barrett Pluger, Clerk



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**PROPOSED MINUTES OF OVID TOWNSHIP BUDGET BOARD MEETING -
WEDNESDAY, FEBRUARY 12, 2025 - 6:30 p.m.**

The Budget Board Meeting of the Ovid Township Board was called to order at 6:31 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Bobby Byles, Trustee Kurt Wolf

ABSENT:

None

ALSO PRESENT:

Connie & Gary Kioski, Lionel & Robin Olson

AGENDA:

Moved by Trustee Bobby to approve the Agenda, as submitted, Seconded by Trustee Kurt. All in favor, Motion carried.

NEW BUSINESS:

DRAFT 2025-2026 Budget - Preparation:

Supervisor Jennings worked with Clerk Claudia using the BS&A percentage factor to draft the 2025-2026 proposed budget. Board discussion on some of the GL numbers.

Public comment.

DRAFT 2025-2026 Budget - Preparation (continued):

Board discussion continued on the General Fund Budget, the Public Safety Fund Budget and the Cemetery Fund Budget. Salaries and other pay raises were also

addressed. The salary resolutions will be presented in March. The proposed changes in line items will be adjusted as suggested, and the proposed 2025-2026 budget will be presented to the Board at the March Board meeting.

DRAFT 2025-2026 Budget – Meeting Dates:

Board discussion on proposed meeting dates.

Moved by Trustee Bobby that we accept the proposed meeting dates, basically, the fourth Thursday of every month, with the exception of September, November and December, which would be the third Thursday, and then the meetings go to 6 p.m. versus 7, Seconded by Trustee Kurt.

Roll call vote was as follows:

Trustee Kurt Wolf – **Yes**

Treasurer Nancy Hughson – **Yes**

Supervisor Jennings West – **Yes**

Trustee Bobby Byles – **Yes**

Clerk Claudia Barrett Plugger – **No to 6 p.m.**

Motion carried.

Public Comments:

Connie Kioski

Robin Olson

Lionel Olson

Gary Kioski

Board Comments:

None

Adjournment:

Moved by Trustee Bobby that we adjourn the meeting. Seconded by Clerk Claudia. All in favor, Motion carried.

Supervisor Jennings adjourned the meeting at 8:08 p.m.

Claudia Barrett Plugger, Clerk



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**PROPOSED MINUTES OF OVID TOWNSHIP SPECIAL BOARD MEETING -
TUESDAY, FEBRUARY 11, 2025 - 6 p.m.**

The Special Board Meeting of the Ovid Township Board was called to order at 6:02 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Bobby Byles, Trustee Kurt Wolf

ABSENT:

None

ALSO PRESENT:

Greg Spitler – Clinton County Sheriff's Office, Connie & Gary Kioski, Keith Jones

AGENDA:

Moved by Treasurer Nancy to approve the Agenda, Seconded by Trustee Kurt.
All in favor, Motion carried.

SPECIAL MEETING BUSINESS:

Snow Removal:

Clerk Claudia commented the Board received an email from Ovid Outdoor Power terminating their snow plowing contract with Ovid Township.

Clerk Claudia received a new estimate for snow removal from Jones Outdoors, along with his Certificate of Liability Insurance.

Mr. Adam Jones stopped in the office today and spoke to the Supervisor and Clerk.

The estimate is:

Snow Plowing – Plowing Parking Lot – \$75

Salting – Salting Parking Lot – \$100

Shoveling – Sidewalks – \$35

Bag Salt – Salt for Sidewalks – \$18

Total Estimate = \$228

Moved by Clerk Claudia that we go with Jones Outdoors for snow plowing for the remainder of snow season, Seconded by Supervisor Jennings. Board discussion.

Roll call vote was as follows:

Trustee Kurt Wolf – **Yes**

Treasurer Nancy Hughson – **Yes**

Supervisor Jennings West – **Yes**

Trustee Bobby Byles – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Public Comments:

Keith Jones

Public comments and Board comments.

Board Comments:

None.

Supervisor Jennings adjourned the meeting at 6:17 p.m.

Claudia Barrett Pluger, Clerk