



OID TOWNSHIP

ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Ph: (989) 834-2838

APPROVED

SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard
Arlene Pesik

PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING - SEPTEMBER 14, 2023

The regular Board meeting of the Ovid Township Board was called to order at 4:02 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard, Trustee Arlene Pesik

ALSO PRESENT:

Lee Hibbard, Keith Jones, Maurice Woodworth, Bob Sauer, Gary Criner, August Arnett, Bob Meredith, Peggy Lidgard, Shirley Simison, Jodi Medina, Greg Spitler, Mark Darling, Andrew Clark, Connie Kioski, Mark Holley, Kathy VanDeusen, Val Vail-Shirey (Joined at 4:52 p.m.)

AGENDA:

Clerk Claudia commented she would like to Amend the Agenda to add CDL Services, Inc., for a snow removal bid that was received today.

Moved by Treasurer Nancy that we approve the Agenda, as amended, Seconded by Trustee Pat. All in favor, Motion carried.

PROPOSED MINUTES FROM AUGUST 10, 2023, BOARD MEETING:

Moved by Trustee Arlene that we accept the August 10, 2023, Board meeting minutes, as written, Seconded by Trustee Pat. All in favor, Motion carried.

TREASURER'S REPORT:

Treasurer Nancy provided the Board with the August 2023 financials, the August monthly income received report, bank balances, along with the supporting bank

statements as of August 31, 2023, and the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$259,399.03.

Payroll account balance is \$4,857.83.

Delinquent Property bank balance is \$139.59

Michigan Class:

General Fund is \$238,558.55.

Emergency Services is \$131,537.20

ARPA – \$181,698.28

Mercantile Bank Account Balances:

Emergency Services account is \$15,676.82.

ARPA Account is \$40,256.53.

Journey Federal Credit Union Balances:

Tax account balance is \$113,443.23.

Cemetery account balance is \$1,662.85.

Treasurer Nancy commented today is the last day for summer taxes without interest. There's probably \$75,000 to \$80,000 still due.

Public Comment.

Moved by Trustee Pat to accept the Treasurer's report, as submitted, bank statements and reconciliations included for review, subject to audit, Seconded by Trustee Arlene. All in favor, Motion carried.

AMEND AND APPROVE BUDGET:

Moved by Clerk Claudia that we amend and approve the budget for GL #101-000-741, Post Office Box Rental for \$3 from unallocated funds to cover the amount over, Seconded by Trustee Pat. All in favor, Motion carried.

CLERK/BILLS – FOR APPROVAL:

Clerk Claudia supplied the Board with the Check Disbursement Report for review.

The following are the banks and check numbers for approval:

Huntington Bank – Payroll Check Numbers 520-528, Preauthorized by policy and approval, Check Numbers 11314-11316 and Check Numbers 11317-11331 and EFTs.

Mercantile Bank – Emergency Services, Check Number 1084 and Journey Federal Credit Union – Cemetery, Check Number 1029. The total for approval is \$80,434.26,

\$60,000 of this amount is from the ARPA funds, and checks were written to OMESSA, CASSA and Journey Federal Credit Union for South Ovid Cemetery. There was also a third chloride application.

Moved by Trustee Pat to approve the Clerk's Check Disbursement Report for payment of all invoices, Seconded by Trustee Arlene. All in favor, Motion carried.

REPORTS:

Sheriff Representative – Deputy Gregory Spitler:

Deputy Greg Spitler introduced himself. He has been with the Sheriff's Department for three years. He worked for the City of St. Johns Police Department for nine years. He was born and raised in Ovid Township, lived here for 33 years.

He was in Eagle Township before being assigned to Ovid Township.

He reported they had 70 calls for service for the Township over the last month.

Deputy Spitler and the three deputies he works with caught the kids throwing the rocks through the windows in Ovid City.

Our previous Representative, Zach Smith, is going to be a Conservation Officer with the Department of Natural Resources. He will be assigned to Shiawassee County. He will be missed.

Library – Trustee Patricia Hibbard:

Trustee Pat supplied the Board with the July 19, 2023, Library Board meeting minutes, along with the financials, the July 2023 Statistics sheet and the August 2023 Librarian's Report. Trustee Pat reported Connie is still on sick leave. She's having some trouble with her vision.

OMESA – Treasurer Nancy Hughson:

Treasurer Nancy supplied the Board with the July 25, 2023, minutes, Treasurer's report and supporting financial statements. Also included in our Board packets is the Ovid Fire and Rescue Fire Chief's Report from 7-26-2023 through 8-22-2023.

They are still waiting to hear about the grant they applied for. They are reviewing different policies and ordinances for cost recovery and FOIA.

CAASA – Supervisor Jennings West:

Supervisor Jennings reported he thinks the new ambulance is here. He will find out for sure at the meeting.

Supervisor Jennings commented the County Commissioner should be here later.

Assessor Mark Holley:

Mark commented we received a perfect score on the Audit, as far as he knows. He supplied us with the L-4029 to be signed.

UNFINISHED/UPDATED BUSINESS:

Rotary Glass - Replace trim stops - \$381.98:

Clerk Claudia called Brandon at Rotary Glass for clarification on the estimate. He will be doing a couple extra things is why the labor went from \$100 to \$200. That was the price difference. Board discussion.

Moved by Trustee Pat to accept the \$381.98 for the work on the doors, Seconded by Supervisor Jennings.

Roll call vote was as follows:

Treasurer Nancy Hughson – **Yes**

Trustee Patricia Hibbard – **Yes**

Supervisor Jennings West – **Yes**

Trustee Arlene Pesik – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Township Hall Roof - Bids:

Supervisor Jennings commented the roof is on hold right now.

NEW BUSINESS:

Sunday, August 27, 2023, Hall Rental:

Clerk Claudia reported the Hall doors were propped open, and the automatic doors were also propped open. They must have been turned off too because they weren't working when they came to the office on Monday. The contract states doors are not to be propped open. Also, the Clerk's office door could not be unlocked. The locksmith is coming on Friday to work on it. It was reported the cameras showed kids playing with the doors. Board discussion. This will be tabled until next month's meeting.

South Ovid Cemetery - TriMedia Environmental & Engineering - Cemetery Mapping - Technical and Cost Proposal - not to exceed \$16,850:

Treasurer Nancy commented we had met with the gentleman from TriMedia several months ago. He sent an email stating he would be in the area and wondered if we were still interested in the mapping of South Ovid Cemetery. Board discussion.

Moved by Trustee Pat that we go ahead with the mapping of South Ovid Cemetery using ARPA funds, Seconded by Treasurer Nancy.

Roll call vote was as follows:

Supervisor Jennings West – **Yes**

Trustee Arlene Pesik – **Yes**

Trustee Patricia Hibbard – **Yes**

Treasurer Nancy Hughson – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

L-4029:

Moved by Clerk Claudia that we accept the L-4029 for Ovid Township and sign it,

Seconded by Trustee Pat. All in favor, Motion carried.

Snow Removal Bids:

Supervisor Jennings inquired if the people were here for the snow removal bids.

Andrew Clark was present from Clark's Landscaping. Someone will be coming from

Ovid Outdoor Power, Inc. Board discussion of bids while waiting. Mr. Clark answered questions.

The bids are as follows:

Clark's Landscaping –

Snow removal per visit –

Snow removal of driveway 2" or more, includes sidewalks, per Clark's Landscaping discretion, \$95

Salting –

Salting of driveway and/or major areas includes sidewalks, per visit application, per Clark's Landscaping discretion, \$80

Ovid Outdoor Power, Inc. –

Snow Plow:

\$100 for 2 to 8 inches

\$140 for over 8 inches

Salting:

\$65 Salt priority area

\$130 Salt entire parking lot (Upon Request)

CDL Services, LLC –

Township Priority Salt – Salting/De-icing of handicap parking, front row parking, and sidewalk in front of building – \$75

Township Hall – Salt – Salting of all sidewalks, parking spaces, and driveway entrances – \$140

Township Hall – Plow 2" – 8" – Removal of 2-8" of snow from all sidewalks, parking spaces, and driveway entrances – \$140

Township Hall – Plow 8" – Removal of 8" or more of snow from all sidewalks, parking spaces, and driveway entrances – \$160

Moved by Trustee Arlene that we go with Clark's Landscaping for snow removal,
Seconded by Clerk Claudia.

Roll call vote was as follows:

Supervisor Jennings West – **Yes**

Trustee Arlene Pesik – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

Treasurer Nancy Hughson – **Yes**

Trustee Patricia Hibbard – **Yes**

All in favor, Motion carried.

**Assessor Contract – Mark W. Holley, Complete Appraisal Service and
Peggy A. Lidgard, Lidgard Assessing, LLC**

Clerk Claudia had a question regarding Mark's Resume. She inquired about all the completed reappraisals and Ovid Township wasn't listed. Mark explained reappraisals were separate contracts he was paid for by those entities. Ovid Township was done as part of his assessing duties.

Kelsey from Ovid Outdoor Power, Inc. came at this point.

Taxpayers also coming in to pay taxes.

Supervisor Jennings and Trustee Pat asked Peggy a couple questions, which were already listed on her Resume.

Moved by Trustee Arlene that we keep Mark on as Assessor, Seconded by Supervisor Jennings.

Roll call vote was as follows:

Trustee Arlene Pesik – **Yes**

Trustee Patricia Hibbard – **No**

Supervisor Jennings West – **Yes**

Treasurer Nancy Hughson – **No**

Clerk Claudia Barrett Pluger – **No**

Yes – 2, No – 3.

Public comments were made.

Moved by Trustee Pat that we contract with Ms. Lidgard –

Public comment from Bob Sauer regarding Treasurer Nancy not hearing Peggy's responses to Supervisor Jennings. Trustee Pat commented this is a Board matter, and we will get to public comments. She commented this is an agenda item.

Comments continued back and forth.

Supervisor Jennings commented on the questions he had asked Ms. Lidgard. Treasurer Nancy commented she had reviewed her Resume. She spoke to Bing Barks, who Peggy used to work with, and Bing highly recommended Peggy.

Moved by Trustee Pat that we contract with Ms. Lidgard, Seconded by Treasurer Nancy.

Roll call vote was as follows:

- Trustee Arlene Pesik – **No**
- Trustee Patricia Hibbard – **Yes**
- Supervisor Jennings West – **No**
- Treasurer Nancy Hughson – **Yes**
- Clerk Claudia Barrett Pluger – **Yes**

Yes – 3, No – 2. Motion carried.

Report from Commissioner Val Vail-Shirey:

Val reported on the Clinton County Advisory Committee for Utility Scale Solar and Wind Zoning Regulations. This Advisory Committee came about because the County Planning Commission had an application they addressed earlier in the year for solar in Greenbush Township. After that there was a moratorium that was placed on renewable energy in the County. The Planning Commission asked the Board of Commissioners to approve a citizens advisory committee that would work to look at the renewable energy ordinance and make a recommendation back to the Planning Commission; so that was done. The County Planning and Zoning represents 11 Government entities that do not do their own zoning. A member of each of those 11 townships were asked to designate someone to attend those meetings. There were six (6) citizens that were selected by the Planning Commission, and two (2) members of the Planning Commission were on that committee, so it was a committee of 19. They met throughout the summer. They had their last meeting on the 31st, and developed recommended ordinances for both solar and wind turbines. At tonight's meeting, two of those 19 members will present those recommendations to the Planning Commission and County. It's at 6:30. It was a good group. Folks said it would never get done with 19 people, but it did.

Val commented everyone should have received a Notice from the Clerk on the side-by-side ordinance. There have been a number of requests asking the County to act on that. There is a Public Hearing on October 31st at 9 a.m. It will allow for side-by-sides on County roads following the guidelines under ORV, Off-Road Vehicles, under the State law.

The County started working on the Budget. The Public Hearing on that will be on October 10th at 6 p.m.

The County is going to be going paperless. The Board of Commissioners will be starting to work off of tablets, and they will be given County email addresses.

The County contracted with LEAP, which is Lansing Economic Area Partnership, and they have a dedicated economic developer that works in Clinton County for current businesses that are here that might need help, new businesses that want to come in, and local units of Government. The County has paid for that service. The contact person would be Jaclyn Hutchison.

***Public Comments:**

Gary Criner, 2352 North Ovid Road, Ovid

Bob Sauer, 2352 North Ovid Road, Ovid

Bob Meredith, 1167 North Meridian Road, Ovid

August Arnett, 8631 Woodworth Road, Ovid

Keith Jones, 1515 South Hollister Road, Ovid

Maurice Woodworth, 1490 South Hollister Road, Ovid

Shirley Simison, 2550 North Ovid Road, Ovid

Comments between the Public and the Board were exchanged.

Jodi Medina left at 5:18 p.m.

Clerk Claudia reported, according to the Michigan Townships Association Authorities & Responsibilities Book, "A Board may revise its regular meeting schedule at any time. If the schedule is changed, notice of the change must be posted. (MCL 15.265)." The Book also states, "A change in the regular meeting schedule may only be made by the Board at a meeting." At the Township Board Meeting on June 8, 2023, the Board discussed changing the time of the regular meeting due to the County Planning Commission meeting being the same night, and Supervisor Jennings needed to go to them because he was on the Advisory Board for Utility Scale Solar and Wind Zoning. Other members of the Board are on other Boards such as OMESA, CAASA and the Library. The Board voted to keep the same day but start the meetings at 4 p.m. for July, August and September. Proper legal protocol was followed. The meeting time change was put in the local Newspaper. MCL 15.265. All of this information is posted on the Ovid Township website via the minutes, and the financial reports are there as well.

Commissioner Val Vail-Shirey left at 5:30 p.m.

Board Comments:

Treasurer Nancy commented she would like to explore the idea of tax receipts being emailed rather than mailed because it's costing so much money in stamps and envelopes. Board discussion.

Adjournment:

Moved by Trustee Pat that we adjourn the meeting, Seconded by Trustee Arlene. All in favor, Motion carried.

Supervisor Jennings adjourned the meeting at 5:50 p.m.

Claudia Barrett Pluger, Clerk