



OVID TOWNSHIP

ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Ph: (989) 834-2838

APPROVED

SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard
Arlene Pesik

PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING - JANUARY 19, 2023

The regular Board meeting of the Ovid Township Board was called to order at 1:05 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard, Trustee Arlene Pesik

ALSO PRESENT:

Mark Holley, Val Vail-Shirey

AGENDA:

Clerk Claudia commented she would like to amend the Agenda and move the Assessor to first under reports since he has another meeting to go to.

Moved by Trustee Pat that we approve the Agenda, as amended, Seconded by Trustee Arlene. All in favor, Motion carried.

PROPOSED MINUTES FROM DECEMBER 15, 2022, BOARD MEETING:

Moved by Trustee Pat to approve the December 15, 2022, minutes, as submitted, Seconded by Trustee Arlene. All in favor, Motion carried.

TREASURER'S REPORT:

Treasurer Nancy provided the Board with the December 2022 financials, the December monthly income received report, bank balances, along with the supporting bank statements as of December 31, 2022, and the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$350,065.80.

Payroll account balance is \$3,368.78.

Delinquent Property Tax account balance is \$139.59.

Mercantile Bank Emergency Services account is \$129,146.92.

Mercantile ARPA Account is \$234,268.31.

Journey Federal Credit Union Balances:

Tax account balance is \$864,405.53.

Cemetery account balance is \$5,693.14.

Treasurer Nancy commented as of December 31, 2022, we have disbursed \$1,809,034.66. There is \$876,901.77 still owed.

Moved by Trustee Pat to accept the Treasurer's report, as submitted, bank statements and reconciliations included for review, subject to audit, Seconded by Trustee Arlene. All in favor, Motion carried.

AMEND AND APPROVE BUDGET:

Moved by Clerk Claudia that we amend and approve the budget for GL # 101-445-810, Drains at Large, \$1,573.62 from unallocated funds, Seconded by Trustee Pat. All in favor, Motion carried.

CLERK/BILLS - FOR APPROVAL:

Clerk Claudia supplied the Board with the Check Disbursement Report and the Revenue & Expenditure Report ending December 31, 2022, for review.

The following are the banks and check numbers for approval:

Huntington Bank – Payroll Check Numbers 458-467; Preauthorized by policy and approval, Check Numbers 11198-11200; and Check Numbers 11201-11209.

Mercantile Bank – Emergency Services – Check Number 1076.

The total for approval is \$26,954.90.

Clerk Claudia commented we paid the Road Commission \$10,047.70 for a Culvert that was done on Watson Road. They did not send the Invoice to the Clerk.

Moved by Trustee Pat to accept the Clerk's Check Disbursement Report for payment of all invoices, Seconded by Trustee Arlene. All in favor, Motion carried.

UNFINISHED/UPDATED BUSINESS:

Township Hall Roof – Bids:

Supervisor Jennings said he has someone else that is going to send a bid. He was on the roof the other day looking it over.

Custom Heating and Plumbing – Furnace Inspection:

At the Clinton County Township Officer’s Association meeting held on January 17, 2023, at Ovid Township, Supervisor Jennings spoke with Joel Haviland, head of the Building Department, and he is going to call the owner of Custom Heating and Plumbing and let him know this has to be inspected or there may be fines issued to him.

Michigan Par Plan Grant for Township Hall Lights:

Treasurer Nancy has not heard anything about the grant yet.

NEW BUSINESS:

December 24, 2022 – Holiday Rental Cancellation– Snow Plowing (\$130) :

Due to the bad weather, Treasurer Nancy spoke to the renters with a date and time they needed to let us know if they were going to have the get-together or cancel. She told them we would not have it plowed if they cancelled because it’s a holiday. Clerk Claudia received a text message the next day from the renter stating they were going to go ahead with their plans. They ended up cancelling later; however, it had already been plowed by that time. Board discussion.

Moved by Trustee Pat that we withhold \$130 from the deposit for the snow plowing, Seconded by Trustee Arlene. All in favor, Motion carried.

PA-116, Farmland Application, #2022-17, Clint R. Chant:

Board discussion. Clerk Claudia will let the County Clerk know Ovid Township has no objection to this farmland application for Clint Chant, #2022-17.

2023-2024 Budget Meeting Date:

Board discussion regarding the date and time to set the budget meeting.

Moved by Clerk Claudia that we have our budget meeting on Thursday, February 2, 2023, at 1 p.m., Seconded by Trustee Pat. All in favor, Motion carried.

Board of Review Required Training:

Clerk Claudia stated she spoke with Shane Applebee, Jack Powell and Larry Koch about the required Board of Review training. They are all registered to take the training on February 21, 2023, at the LCC West Campus, Lansing. That will be good for two years.

March Board of Review Alternative Starting Date – Resolution Number 2023-01

Moved by Clerk Claudia that we adopt Resolution Number 2023-01, March Board of Review Alternative Starting Date, Seconded by Treasurer Nancy.

Roll call vote was as follows:

Trustee Arlene Pesik – **Yes**
Trustee Patricia Hibbard – **Yes**
Treasurer Nancy Hughson – **Yes**
Supervisor Jennings West – **Yes**
Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Resolution Adopted.

CAASA Budget - \$12 per capita - \$26,856 for 2023 + 5-year plan:

Board discussion regarding CAASA's five-year proposed budget plan.

Moved by Trustee Pat that we decline the five-year proposal plan as submitted,

Seconded by Clerk Claudia.

Roll call vote in support of the Motion declining the five-year proposal plan was as follows:

Trustee Arlene Pesik – **Yes**
Trustee Patricia Hibbard – **Yes**
Treasurer Nancy Hughson – **Yes**
Supervisor Jennings West – **Yes**
Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Ovid Township 2023 Proposed Travel Policy:

Clerk Claudia asked for travel policies from other municipalities. She received policies from Victor Township, Kinross, Bay City, Fruitport, City of Romulus, East Jordan and MTA's guidelines. Board discussion regarding proposed policy. Trustee Arlene brought up being paid mileage. Further Board discussion.

Moved by Trustee Pat that we accept the Ovid Township 2023 Travel Policy, and pass it as written, Seconded by Trustee Arlene.

Roll call vote was as follows:

Trustee Arlene Pesik – **Yes**
Trustee Patricia Hibbard – **Yes**
Treasurer Nancy Hughson – **Yes**
Supervisor Jennings West – **Yes**
Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Policy adopted.

Board discussion continuing regarding other issues.

MTA 2023 Capital Conference, Wednesday, March 1, 2023 – Lansing Center (\$55):

Moved by Clerk Claudia that we approve the MTA 2023 Capital Conference for Wednesday, March 1, 2023, for \$55 for any Board member requesting to go, as long as it's requested by January 31, 2023, Seconded by Trustee Pat.

Roll call vote was as follows:

- Trustee Arlene Pesik – **Yes**
- Trustee Patricia Hibbard – **Yes**
- Treasurer Nancy Hughson – **Yes**
- Supervisor Jennings West – **Yes**
- Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

MTA Conference – April 17-20, 2023, Traverse City:

Moved by Supervisor Jennings to approve the April 17-20, 2023, MTA Conference in Traverse City for the Supervisor, the Clerk and the Treasurer, Seconded by Trustee Pat.

Roll call vote was as follows:

- Trustee Arlene Pesik – **Yes**
- Trustee Patricia Hibbard – **Yes**
- Treasurer Nancy Hughson – **Yes**
- Supervisor Jennings West – **Yes**
- Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Trustee Arlene questioned about the trustees going. Board discussion.
The trustees have a conference usually in Frankenmuth just for them.

REPORTS:

Assessor – Mark Holley:

Mark commented the Board of Review organizational meeting is set for Tuesday, March 7, 2023, at 2 p.m. Appeals will be heard on Tuesday, March 14, 2023, from 3 p.m. to 9 p.m., and Friday, March 17, 2023, from 9 a.m. to 3 p.m., at the Ovid Township Hall. On the Notices it states they can contact Assessor Mark before Board of Review to fix anything they may see is wrong. He has a new email just for assessing. The tax roll is balanced. Everything worked out fine, no problems whatsoever.

Library – Trustee Patricia Hibbard:

Trustee Pat supplied the Board with the November 16, 2022, Board meeting minutes, along with the financials, the November 2022 Statistics sheet and the December Librarian's Report. The new alarm system is in. The parents of the kids that were

causing problems received a letter stating their child could not be at the Library for a certain number of days.

OMESA – Treasurer Nancy Hughson:

Treasurer Nancy supplied the Board with the OMESA minutes from November 22, 2022, and financials. They had a meeting on December 20. The auditor was there to present the audit. That went okay. They tabled the BS&A Software for a month or so. Equipment status is good. The firefighters are looking forward to the firemen's ball next month.

CAASA – Supervisor Jennings West:

Supervisor Jennings has the CAASA meeting tonight.

County Commissioner – Val Vail-Shirey:

The Clinton County Board of Commissioners met on January 5, 2023, for their organizational meeting. Bob Showers was voted Chairperson of the County Board, and Ken Mitchell is the Vice-Chair. Bruce DeLong is Chair of the Ways and Means Committee, Val is Chair of the Human Resources Committee, and Ken Mitchell is the Chair of the Public Safety Committee. Those are the three committees of the whole. All of the County Boards, Committees fall under Human Resources. There is one opening on the County Library Board. Val was on that Board.

Val stated she is the County Commissioner Rep on the Planning Commission. Their next meeting is February 9, 2023. They will be discussing the solar application at that meeting. The Planning Commission meetings are the second Thursday of the month at 6:30, same night as Ovid Township Board meetings.

Val is also the Board Rep for Farm Bureau for any of the agriculture-type things. They have the M-21 agricultural technology corridor where there is a lot of agriculture developing through this area. The County has dedicated \$150,000 for personnel within LEAP, and Val is the County Board liaison for that.

Val will also be serving on the Retirement Committee with Ken Mitchell and Bob Showers. Most counties in the State of Michigan are in debt. Clinton County is the third highest economically sound county in the State of Michigan. Part of the reason is because Clinton County does not have debt. Retirement is the area most counties go in debt with.

Another item before the Planning Commission is in Eagle Township. They will be working on a master plan within the County zoning for their area. There's the land

there that former Township Supervisor Dave Morris gave to MSU. MSU may be interested in selling it. People have been talking to them.

Val has had several meetings with the Road Commission, especially with Doug Steffen. He met with MDOT and Ovid Township regarding M-21 and Hollister Road. They've been looking into the studies that have been done on Hollister Road and M-21.

***Public Comments:**

None.

Board Comments:

Treasurer Nancy questioned returning hall deposits after the event, if there's no cleaning required or damage, instead of waiting for the next Board meeting to approve the checks. A renter called and was very irate they had to wait until the next Board meeting to get their deposit back. Board discussion. Board also discussed revamping the Hall Rental Agreement and Rules and cancellations. Clerk Claudia suggested everyone get on the website and research other township hall rentals and come back with suggestions.

Treasurer Nancy stated interest rates have been going up. She's going to be moving some OMESA money so they get a better return. She commented she would also like to move some Township money eventually.

Treasurer Nancy discussed the website being .gov. IT Right no longer does this. Another company called and said there's a form that has to be signed to be approved to be .gov. They thought maybe we should go through who set up our website. Board discussion.

Adjournment:

Moved by Trustee Pat that we adjourn the meeting, Seconded by Treasurer Nancy. All in favor, Motion carried.

Supervisor Jennings adjourned the meeting at 2:38 p.m.

Claudia Barrett Pluger, Clerk