



**OVID TOWNSHIP
ADMINISTRATIVE OFFICES**

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Ph: (989) 834-2838

APPROVED

SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard
Arlene Pesik

PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING - JUNE 8, 2023

The regular Board meeting of the Ovid Township Board was called to order at 4 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard, Trustee Arlene Pesik

ALSO PRESENT:

Jacob Munson, Bear Creek Metal Roofs, LLC; Tony Hernandez, Elieff Brothers Roofing; Jack Powell

AGENDA:

Moved by Trustee Pat that we approve the Agenda, as written, Seconded by Treasurer Nancy. All in favor, Motion carried.

PROPOSED MINUTES FROM MAY 11, 2023, BOARD MEETING:

Moved by Trustee Arlene that we accept the May 11, 2023, Board meeting minutes, as written, Seconded by Trustee Pat. All in favor, Motion carried.

PROPOSED MINUTES FROM MAY 15, 2023, SPECIAL BOARD MEETING:

Moved by Trustee Arlene that we accept the May 15, 2023, Special Board meeting minutes, as written, Seconded by Treasurer Nancy. All in favor, Motion carried.

TREASURER'S REPORT:

Treasurer Nancy provided the Board with the May 2023 financials, the May monthly income received report, bank balances, along with the supporting bank statements as

of May 31, 2023, and the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$237,049.40.

Payroll account balance is \$5,112.84.

Delinquent Property bank balance is \$267.13.

Michigan Class – General Fund is \$235,384.03.

Mercantile Bank Account Balances:

Emergency Services account is \$163,058.30.

ARPA Account is \$220,154.45.

Journey Federal Credit Union Balances:

Tax account balance is \$987.40. (no activity)

Cemetery account balance is \$5,237.85.

Treasurer Nancy commented that the tax and delinquent tax accounts are messed up. When she took in payments for delinquent taxes, they went in the wrong GL numbers. Hopefully, by next month, it will be straightened out.

Regarding Payroll, Treasurer Nancy cashed her check in Owosso, and they deposited \$100 more than what the check was. She found it the next day and called them. The bank credited the Township \$100, and debited Nancy's account \$100. There's no way to change it in Payroll. We will explain it to the auditors when they come.

Tax season is about ready to begin again.

Moved by Trustee Pat to support the Treasurer's report, as submitted, bank statements and reconciliations included for review, subject to audit, Seconded by Trustee Arlene. All in favor, Motion carried.

CLERK/BILLS – FOR APPROVAL:

Clerk Claudia supplied the Board with the Check Disbursement Report for review.

The following are the banks and check numbers for approval:

Huntington Bank – Payroll Check Numbers 499-505, Preauthorized by policy and approval, Check Number 11265 and Check Numbers 11266-11282 and EFTs.

Journey Federal Credit Union – Cemetery – Check Number 1026.

The total for approval is \$34,359.16.

Clerk Claudia commented there was a portion of Treasurer Nancy's Visa bill that was not paid. It was for \$558.55. This has been a nightmare. Treasurer Nancy explained we ordered Veteran's grave markers for the cemetery the beginning of May, and told them we needed them by Memorial Day. Shortly thereafter we received three boxes of Flags, a total of 576 Flags, 32 stands the medallions go on, but no medallions. Those were sent back. There have been numerous calls and emails between the company and Treasurer Nancy. Then we received a big Flag for the Flag pole, which was a return from someone in Texas. We have no idea how we ended up with that. The order has

been cancelled, and the credit card company has been notified that we are disputing this bill. Board discussion regarding the situation, the bill and payment. Moved by Treasurer Nancy to approve the Clerk's Check Disbursement Report for payment of invoices, Seconded by Trustee Pat. All in favor, Motion carried.

UNFINISHED/UPDATED BUSINESS:

Township Hall Roof - Bids:

Clerk Claudia reported the Special Meeting we had on May 15, 2023, regarding the roof, we voted to go with Mike Nidefski, MBN Builders. We received a call from Mike the day after our meeting in which he explained he made a mistake in what he quoted to us. It was not Valspar, which he was specifically asked about. It was Sherwin-Williams. He was told we had to bring this back to the Board because this isn't the product that was voted on, which would make it null and void. Board discussion.

Tony Hernandez, Elieff Brothers Roofing:

Tony explained Elieff Brothers do mostly asphalt shingles. They do some metal roofing. He discussed the standing seam installation. The polymer-blended shingle roofs, from their perspective, are the same warranty they are getting for the metal roofs. They do a lot of commercial projects. He brought samples for us to see. Tony will email us an estimate. Board discussion with him.

Jacob Munson, Bear Creek Metal Roofs, LLC:

Jacob brought sample panels for us to see. He explained how he would do our roof and answered our questions. He sent pictures and addresses of the work he has done. He reported this is Valspar, but Sherwin-Williams bought Valspar. He has a small crew working for him. We have his bid.

NEW BUSINESS:

Board Meetings - Start Time - July, August & September 2023:

Clerk Claudia commented the Clinton County Planning Commission Board has their meetings the same night as ours. With the moratorium regarding solar and wind turbines, the County would like the Townships to be at these meetings. Board discussion.

Moved by Trustee Pat that for July, August and September we have our Board meetings at 4 p.m., Seconded by Clerk Claudia. All in favor, Motion carried.

Taxes - Late penalty fee - three percent (3%):

Treasurer Nancy reported there are only three entities in Clinton County that don't charge a three percent fee between the 14th and the 28th of February, the winter taxes. Our delinquency rate is quite high. It is one of the higher ones. This fee has been discussed at the County Treasurer's meetings. Treasurer Nancy commented it would make the end of the month so much easier if the majority paid by the 14th instead of waiting to the last day, which a lot do. Board discussion.

Moved by Clerk Claudia that we implement a three percent fee after the 14th.
No support.

REPORTS:

Library - Trustee Patricia Hibbard:

Trustee Pat supplied the Board with the April 19, 2023, Board meeting minutes, along with the financials, the May 2023 Statistics sheet and the May Librarian's Report. Trustee Pat reported that the Fifth Third account is still not closed. Someone put the payroll through there by mistake, which caused it to be overdrawn, so they had to transfer money. They did vote on a raise for everyone. They wanted eight percent because of inflation. Trustee Pat suggested a three to five percent raise. Eric Brown suggested a dollar an hour raise for everyone, and that's what passed.

OMESA - Treasurer Nancy Hughson:

Treasurer Nancy supplied the Board with the April 25, 2023, minutes, Treasurer's report and supporting financial statements. Also included in our Board packets is the Ovid Fire and Rescue Fire Chief's Report from 4-26-2023 through 5-23-2023. Treasurer Nancy stated she wasn't at the May meeting.

CAASA - Supervisor Jennings West:

Supervisor Jennings commented there was not a quorum for the CAASA meeting.

***Public Comments:**

Jack Powell commented he had some questions regarding the M-21/Hollister Road intersection. He came to the office this week and spoke with Supervisor Jennings who explained to him what was going to be done at the corner.

Jack complimented the Board on what a good job they are all doing.

Discussion regarding all the work that has been done through the years trying to get something at this intersection. Trustee Arlene commented this has been going on way before 2006.

Board Comments:

Clerk Claudia reported Anthony from Rescue Me Pure LawnCare has been doing a good job on our lawns. He has been checking in with us regarding mowing because it is so dry right now. That's why we haven't had it mowed for a couple weeks. He does offer a three-year contract.

Adjournment:

Moved by Trustee Arlene that we adjourn the meeting, Seconded by Trustee Pat. All in favor, Motion carried.

Supervisor Jennings adjourned the meeting at 5:21 p.m.

Claudia Barrett Pluger, Clerk



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PROPOSED MINUTES OF OVID TOWNSHIP SPECIAL BOARD MEETING - MONDAY, JUNE 26, 2023

The Special Board meeting of the Ovid Township Board was called to order at 4:30 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard

ABSENT:

Trustee Arlene Pesik

ALSO PRESENT:

None

AGENDA:

Moved by Trustee Pat that we accept the Agenda, as written, Seconded by Treasurer Nancy. All in favor, Motion carried.

Clinton County Advisory Committee for Utility Scale Solar and Wind Zoning Regulations - Appointment of Board Member and backup member:

Supervisor Jennings reported each of the 11 Townships involved have to have a Board Member on this Advisory Committee, and they would like a backup member. There will be a total of 19 people on this Committee. There will be two meetings a month. Board discussion.

Moved by Clerk Claudia that we appoint Supervisor Jennings to the Clinton County Advisory Committee for Utility Scale Solar and Wind Zoning Regulations, and mileage paid for these meetings, per our Travel Policy, Seconded by Trustee Pat.

Roll call vote was as follows:

Treasurer Nancy Hughson – **Yes**

Trustee Patricia Hibbard – **Yes**

Supervisor Jennings West – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

Absent: Trustee Arlene Pesik

Motion carried.

Moved by Supervisor Jennings that for backup any Board Member that is available will go to the designated meeting, Seconded by Trustee Pat.

Roll call vote was as follows:

Treasurer Nancy Hughson – **Yes**

Trustee Patricia Hibbard – **Yes**

Supervisor Jennings West – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

Absent: Trustee Arlene Pesik

Motion carried.

***Public Comments:**

None

Board Comments:

None.

Supervisor Jennings adjourned the meeting at 4:40 p.m.

Claudia Barrett Pluger, Clerk