

# OVID-MIDDLEBURY EMERGENCY SERVICES AUTHORITY

1045 BAESE COURT, P.O. BOX 636, OVID, MICHIGAN 48866

TELEPHONE: (989) 834-5707

*Chair:* Michael Herendeen  
*Vice-Chair:* Jennings West  
*Secretary:* Nancy Hughson  
*Treasurer:* Nancy Hughson

*Trustee:* William Lasher  
*Trustee:* Larry Ordiway  
*Trustee:* Jeff Swan  
*Recording Secretary:* Susan Tomasek-Swan

## MINUTES

~~Draft~~ *Approved*

Regular Meeting

February 28, 2023 7:00 p.m.

### Call to Order:

Chair Herendeen called the meeting to order at 7:00 pm.

### Roll Call:

**Present:** William Lasher-Absent, Michael Herendeen, Nancy Hughson, Jeff Swan, Larry Ordiway and Jennings West

**Others in Attendance:** Susan Swan- recording secretary; Chief Jerry Stevens; Greg Atwood

### Approval of Agenda:

Trustee Swan made a motion to approve the agenda with a strike on line #1. Budget Amendments. Trustee Hughson seconded the motion.

Motion passed on voice vote. Absent: Lasher

### Approval of Minutes

Trustee Hughson made the motion to approve the January 24, 2023 minutes as presented. Trustee Swan seconded the motion.

Motion passed on voice vote. Absent: Lasher

### Financial Report / Payment of the Bills:

Treasurer, Nancy Hughson reviewed the bills, the banks balances and CD's. She informed the board of her time that she will be out of town. Arrangements with the recording secretary will be made to bring information, checks and handouts to the board.

Trustee Herendeen moved to approve payment of Checks # 12099-12136 in an amount of \$5,767.52 for payroll and \$4,250.76 for vendors for a total of \$ 10,018.28 and bank balances report from the treasurer. The motion was seconded by Trustee West

Upon Roll Call vote the following voted Aye: Hughson, Herendeen, Swan, West, Ordiway

Upon Roll Call vote the following voted Nay: None Absent: Lasher Carried

**Public Comment:** Opened 7:08 pm.; Closed 7:08 pm None

### Fire Chief Report:

Chief Stevens reviewed the runs for the month. Issue with Engine #1. Chief Stevens reviewed the problem.

**Runs for the Month:** (January 25- February 28) 35 runs (27 EMS runs and 8 Fire runs)

**Runs for the Year 2023:** 52 runs (40 EMS and 12 Fire runs)

**Communications:** Trustee Herendeen spoke to the insurance agency regarding the board coverage with insurance. Everything is well covered except It does not include workman's compensation which is from a different company. The only thing the board is not covered is a first- and third-party cybercrime.

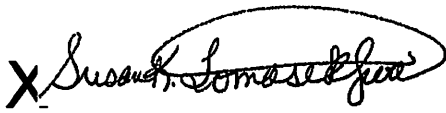
**General Business:**

1. **Budget Amendments:** Strike no amendments needed
2. **Quickbooks Cancellation-** Nancy is concerned Quickbooks will be charging soon. The only thing it is being used for is printing checks.  
Trustee Herendeen made a motion to cancel Quickbooks. Trustee West seconded the motion.  
Motion passed on voice vote. Absent: Lasher
3. **Equipment Status-** already covered if Chief's report regarding Engine #1
4. **Other Pending Business-**none

**Final Comments:** 7:16 pm opened 7:16 pm closed  
The next OMESSA meeting will be March 28, 2023 at 7:00 pm.

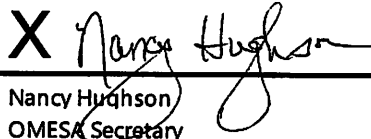
**Adjournment-** With no objections the Chair adjourn the meeting at 7:17 pm.

The Chair adjourned the meeting at 7:17 pm

X 

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Susan Tomasek Swan  
Recording Secretary

X 

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Nancy Hutchison  
OMESA Secretary