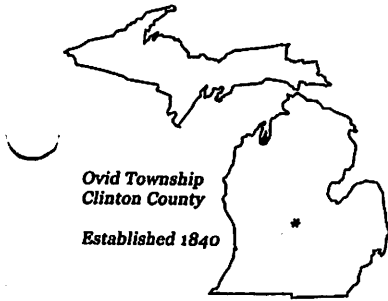


OVID TOWNSHIP

ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Tx: (989) 834-2838



SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard
Arlene Pesik

Board Meeting Agenda – Thursday, May 23, 2024 – 7 p.m.

Call to Order & Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Meeting Minutes of April 18, 2024 (Tab 1)

Treasurer's Financial Report & Bank Reconciliations – For Approval (Tab 2)

Clerk's Check Disbursement Report – For Approval (Tab 3)

New Business –

Phil Hanes, Clinton County Drain Commissioner

Resolution Number 2024-09 – Drain Maintenance Resolution – Dean Drain
WiFi Password

Email from Peter Psarouthakis, Chair, Clinton County Planning Commission

Ovid Township Attorneys – Discussion

2024 August & November Elections – Nourishment for Election Inspectors

Carpet cleaning & floor waxing

Resignation of Trustee Arlene Pesik

Filling Township Vacancies – Discussion

Reports –

Sheriff Representative – Deputy Greg Spitler

Library – Trustee Patricia Hibbard

OMESA – Treasurer Nancy Hughson

CAASA – Supervisor Jennings West

County Commissioner – Val Vail-Shirey

Assessor – Peggy Lidgard

Public Comments

Board Comments

Adjournment



OVID TOWNSHIP

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APPROVED

SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard
Arlene Pesik

PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING - MAY 23, 2024

The regular Board Meeting of the Ovid Township Board was called to order at 7 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard, Trustee Arlene Pesik

ABSENT:

None

ALSO PRESENT:

Phil Hansas, Clinton County Drain Commissioner; Keith Jones, Bob Meredith, Bobby Byles, Augie Arnett, Karen Anderson, The Meridian Weekly; Gary Kioski, Peggy Lidgard, Maurice Woodworth, Val Vail-Shirey, County Commissioner

AGENDA:

Moved by Treasurer Nancy to approve the Agenda, Seconded by Trustee Pat.
All in favor, Motion carried.

PROPOSED MINUTES FROM APRIL 18, 2024, BOARD MEETING:

Moved by Trustee Pat that we approve the April 18, 2024, minutes, Seconded by Treasurer Nancy. All in favor, Motion carried.

APPROVED

OWD TOWNSHIP
ADMINISTRATIVE SERVICES

10000
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MINUTES OF OWD TOWNSHIP BOARD MEETING - MAY 13, 2024

The Owd Township Board of Trustees met on May 13, 2024 at 7:00 PM in the Board Room at the Owd Township Administration Center, 10000 Main Street, Owd Township, Michigan. The meeting was held in accordance with the provisions of the Michigan Open Meetings Act, Public Act 436 of 1976, as amended.

MEMBERS PRESENT:

Trustees Present: [List of names]

AGENDA

1. Approval of Minutes from the previous meeting held on April 18, 2024.
2. Approval of the 2024-2025 Budget.
3. Approval of the 2024-2025 Tax Rate.
4. Approval of the 2024-2025 Debt Schedule.
5. Approval of the 2024-2025 Capital Budget.
6. Approval of the 2024-2025 Operating Budget.
7. Approval of the 2024-2025 Personnel Budget.
8. Approval of the 2024-2025 Information Technology Budget.
9. Approval of the 2024-2025 Public Works Budget.
10. Approval of the 2024-2025 Public Safety Budget.
11. Approval of the 2024-2025 Public Health Budget.
12. Approval of the 2024-2025 Public Utilities Budget.
13. Approval of the 2024-2025 Public Works Equipment Budget.
14. Approval of the 2024-2025 Public Safety Equipment Budget.
15. Approval of the 2024-2025 Public Health Equipment Budget.
16. Approval of the 2024-2025 Public Utilities Equipment Budget.
17. Approval of the 2024-2025 Public Works Personnel Budget.
18. Approval of the 2024-2025 Public Safety Personnel Budget.
19. Approval of the 2024-2025 Public Health Personnel Budget.
20. Approval of the 2024-2025 Public Utilities Personnel Budget.

ADDITIONAL:

1. Approval of the 2024-2025 Public Works Capital Budget.
2. Approval of the 2024-2025 Public Safety Capital Budget.
3. Approval of the 2024-2025 Public Health Capital Budget.
4. Approval of the 2024-2025 Public Utilities Capital Budget.

PROPOSED MINUTES FROM APRIL 18, 2024 BOARD MEETING:

1. Approval of the 2024-2025 Public Works Operating Budget.
2. Approval of the 2024-2025 Public Safety Operating Budget.
3. Approval of the 2024-2025 Public Health Operating Budget.
4. Approval of the 2024-2025 Public Utilities Operating Budget.

TREASURER'S REPORT:

Treasurer Nancy provided the Board with the April 2024 financials, the April monthly income received report, bank balances, along with the supporting bank statements as of April 30, 2024, and the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$190,268.46

Payroll account balance is \$3,203.84

Delinquent Property bank balance is \$480.10

Michigan Class:

General Fund is \$247,412.39

Emergency Services is \$136,419.04

ARPA – \$126,280.24

Mercantile Bank Account Balances:

Emergency Services account is \$53,327.31

ARPA Account is \$40,323.60

Journey Federal Credit Union Balances:

Tax account balance is \$789.67

Cemetery account balance is \$14,650.35

Moved by Trustee Pat to approve the Treasurer's report, as submitted, subject to audit, Seconded by Trustee Arlene. All in favor, Motion carried.

CLERK/BILLS – FOR APPROVAL:

Clerk Claudia supplied the Board with the Check Disbursement Report for this month's meeting. Check numbers 11454 and 11455 to Consumer's Energy were voided.

BS&A was updating software, and the checks printed with X's on them, no amount.

We ran out of Payroll checks, so check number 11461 was part of the payroll checks.

After speaking with our Auditors, we will be using General Fund checks going forward for payroll, and close the current payroll account. The money is being transferred from General Fund anyway to the Payroll Account.

The following are the banks and check numbers for approval:

Huntington Bank – Payroll Check Numbers 594-600 & Check Number 11461,

Preauthorized by policy and approval, Check Numbers 11453-11460 and Check Numbers 11462-11468 and EFTs.

Mercantile Bank – EMS, Check Number 1092, and Journey Federal Credit Union – Cemetery, Check Numbers 1033 and 1034. The total for approval is \$12,890.95.

Moved by Treasurer Nancy to approve the Clerk's check disbursement report, Seconded by Trustee Pat. All in favor, Motion carried.

NEW BUSINESS:

Phil Hanes, Clinton County Drain Commissioner:

Phil reported on the maintenance work on the Dean Drain in Ovid Township. It's in Sections 28, 32 and 33 of the Township, and has a total length of 2.29 miles. It is an open ditch from the South Maple Drain upstream to Taft Road. From there upstream is a tile drain. The length of the open ditch is 1.04 miles, and the tile drain is 1.25 miles. The drainage district encompasses an area of about 415 acres. Phil provided the Board members with maps for reference.

The outlet of the tile drain on the north side of Taft Road is submerged due to sediment accumulation in the open ditch. They propose cleaning out approximately 2,830 feet of the open ditch that was last cleaned out in 1984. It will be necessary to clear trees along one side of the drain in order to do the work. The estimated cost could be \$20,000.

Resolution Number 2024-09 – Drain Maintenance Resolution – Dean Drain:

Moved by Treasurer Nancy that we approve the Drain Maintenance Resolution, Resolution Number 2024-09, not to exceed \$20,000, Seconded by Trustee Pat.

Roll call vote was as follows:

Clerk Claudia Barrett Pluger – **Yes**

Trustee Arlene Pesik – **Yes**

Supervisor Jennings West – **Yes**

Trustee Patricia Hibbard – **Yes**

Treasurer Nancy Hughson – **Yes**

All in favor, Motion carried.

WiFi Password:

In the past we have been asked for our WiFi password and we have not given it out, for security reasons. Board discussion.

Moved by Trustee Pat that we keep the WiFi password secure, Seconded by Trustee Arlene.

Roll call vote was as follows:

Clerk Claudia Barrett Pluger – **Yes**

Trustee Arlene Pesik – **Yes**

Supervisor Jennings West – **Yes**

Trustee Patricia Hibbard – **Yes**

Treasurer Nancy Hughson – **Yes**

All in favor, Motion carried.

Email from Peter Psarouthakis, Chair, Clinton County Planning Commission:

Board discussion regarding email from Mr. Psarouthakis, and 18 ordinances being updated. The Board discussed the A1 and A2 zoning regarding changing the 10-acre minimum parcel lot size to 5 acres.

Ovid Township Attorneys – Discussion:

Moved by Trustee Pat that we switch to a law firm of our choice, and if there's a fee for leaving the other firm, we pay it, Seconded by Trustee Arlene.

Roll call vote was as follows:

- Treasurer Nancy Hughson – **Yes**
- Trustee Patricia Hibbard – **Yes**
- Supervisor Jennings West – **Yes**
- Trustee Arlene Pesik – **Yes**
- Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

2024 August & November Elections – Nourishment for Election Inspectors:

Moved by Trustee Pat that we pay for nourishment for the Election Inspectors, Seconded by Treasurer Nancy.

Roll call vote was as follows:

- Clerk Claudia Barrett Pluger – **Yes**
- Trustee Arlene Pesik – **Yes**
- Supervisor Jennings West – **Yes**
- Trustee Patricia Hibbard – **Yes**
- Treasurer Nancy Hughson – **Yes**

All in favor, Motion carried.

Carpet cleaning & floor waxing:

Moved by Trustee Pat that we go with L&N Carpet Cleaning for the carpet and floor waxing, Seconded by Treasurer Nancy.

Roll call vote was as follows:

- Trustee Arlene Pesik – **Yes**
- Supervisor Jennings West – **Yes**
- Trustee Patricia Hibbard – **Yes**
- Treasurer Nancy Hughson – **Yes**
- Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Resignation of Trustee Arlene Pesik:

Moved by Clerk Claudia that we, with regrets, accept the Resignation of Trustee Arlene Pesik, Seconded by Trustee Pat.

Roll call vote was as follows:

- Treasurer Nancy Hughson – **Yes**
- Trustee Patricia Hibbard – **Yes**
- Supervisor Jennings West – **Yes**
- Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Filling Township Vacancies – Discussion:

Moved by Trustee Pat that we appoint Mr. Bobby Byles as Trustee, Seconded by Supervisor Jennings.

Roll call vote was as follows:

- Treasurer Nancy Hughson – **Yes**
- Trustee Patricia Hibbard – **Yes**
- Supervisor Jennings West – **Yes**
- Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Reports and Updates Presented:

- Library – Trustee Patricia Hibbard
- OMESA – Treasurer Nancy Hughson
- CAASA – Supervisor Jennings West

NOTE: Board members received Library, OMESA & CAASA documents, via email, from the Board members who are on those boards.

- County Commissioner's Report – Val Vail-Shirey
 - The County Planning Commission is working on updating 18 Ordinances.
 - The Board of Commissioners passed the Wind and Solar Ordinances, and they are in effect now.
 - The Stand-Alone Battery Storage Ordinance was passed by the Planning Commission, and will be before the Board of Commissioners next Tuesday.
 - There are two openings in the Community Development Office.
 - The Petition deadline for the local control/zoning for wind and solar is next Tuesday, May 28.
 - A study was done on County employees' salaries. That will be presented to the Board of Commissioners next Tuesday also.
 - Val reported she has filed for Re-Election as the District 1 Commissioner.

Mr. Keith Jones questioned Commissioner Val regarding Ovid Township Ordinances not carrying over to the new website, such as noise, blight, liquor control, land divisions. Does Ovid Township fall under the County Ordinances? Val explained there are some ordinances that townships can do. Noise is one that townships could do, but they can't enforce it. Those are really tough. You have to look at the laws. Townships are going to fall under the County Ordinances, unless you become a Charter Township.

- Assessor Report – Peggy Lidgard
 - Finished taking pictures of the Township.
 - 800 pictures or attachments have been added since the last Board meeting, i.e., building permits, property transfer affidavits, principal residence exemptions, and now downloaded to Treasurer Nancy's computer.
 - Around 50 data surveys have been received back; about 26 percent have responded.
 - Since the first of the year there has been 37 sales. Out of those, only five (5) of them have been arm's length sales.
 - Received 15 permits from the County so far this year, and those have been entered in.
 - Peggy reported she took an L-4029 Class last week, along with Nancy and Claudia. Ovid Township's L-4029 form cannot be completed yet because two of the items on the form will be voted on in the August Election.

Public Comments:

Karen Anderson

Val Vail-Shirey

Keith Jones

Bob Meredith

Augie Arnett

Public comments closed at 8:27 p.m.

Phil Hanses is a candidate for Drain Commissioner. Phil has been Drain Commissioner for the past 19 years. Prior to being appointed, he worked in the Drain Commissioner's Office for 20 years. He has a wealth of experience with the drainage system in Clinton County, and all the processes they go through at the County level. He has been a Clinton County resident all of his life. He has an opponent running against him in the August Primary, and he is asking for our support in the August 6 Election.

Board Comments:

Treasurer Nancy commented when the hall is rented people like to decorate the day before the event, which we stopped, due to abuse. If the hall is available the day before, would we consider setting a fee for half a day for decorating? Discussion. Moved by Treasurer Nancy that we charge a hall decorating fee of \$50, subject to availability, Seconded by Trustee Pat.

Roll call vote was as follows:

Clerk Claudia Barrett Pluger – **Yes**

Supervisor Jennings West – **Yes**

Trustee Patricia Hibbard – **Yes**

Treasurer Nancy Hughson – **Yes**

All in favor, Motion carried.

Arlene Pesik thanked Ovid Township for letting her serve. She enjoyed this, and it has been a pleasure. She commented she's been here 74 years. Thanks for everything.

Supervisor Jennings adjourned the meeting at 8:30 p.m.

Claudia Barrett Pluger, Clerk