



OVID TOWNSHIP

ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Ph: (989) 834-2838

APPROVED

SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard
Arlene Pesik

PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING – MAY 11, 2023

The regular Board meeting of the Ovid Township Board was called to order at 4 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard, Trustee Arlene Pesik

ALSO PRESENT:

Jake Gieras, Weather Vane Roofing; Val Vail-Shirey, County Commissioner

AGENDA:

Moved by Trustee Pat that we approve the Agenda, as written, Seconded by Trustee Arlene. All in favor, Motion carried.

PROPOSED MINUTES FROM APRIL 13, 2023, BOARD MEETING:

Moved by Trustee Arlene to approve the April 13, 2023, Board meeting minutes, as written, Seconded by Treasurer Nancy. All in favor, Motion carried.

TREASURER'S REPORT:

Treasurer Nancy provided the Board with the April 2023 financials, the April monthly income received report, bank balances, along with the supporting bank statements as of April 30, 2023, and the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$230,581.35.

Payroll account balance is \$6,448.49.

Delinquent Property bank balance is \$210.25.

Michigan Class – General Fund is \$234,355.35.

Mercantile Bank Account Balances:

Emergency Services account is \$163,028.65.

ARPA Account is \$234,650.44.

Journey Federal Credit Union Balances:

Tax account balance is \$987.40.

Cemetery account balance is \$5,562.85.

Treasurer Nancy commented she moved money from the General Fund account to Michigan Class. We already received \$355.35 in interest for a partial month.

Moved by Trustee Pat to support the Treasurer's report, as submitted, bank statements and reconciliations included for review, subject to audit, Seconded by Trustee Arlene. All in favor, Motion carried.

CLERK/BILLS – FOR APPROVAL:

Clerk Claudia supplied the Board with the Check Disbursement Report for review.

The following are the banks and check numbers for approval:

Huntington Bank – Payroll Check Numbers 492-498, Preauthorized by policy and approval – None, and Check Numbers 11250-11264 and EFTs.

Mercantile Bank – Emergency Services – Check Number 1080.

Journey Federal Credit Union – Cemetery – Check Number 1025.

The total for approval is \$27,625.36.

Board discussion regarding Trustee Arlene's mileage expense voucher, and why she wasn't paid the mileage, which is supported by the Travel Policy.

Clerk Claudia commented she's been working on three separate FOIA's. She doesn't put in an expense voucher for each day it's worked on even though it's allowed by Resolution.

Moved by Trustee Pat to approve the Clerk's Check Disbursement Report for payment of all invoices, Seconded by Treasurer Nancy.

Roll call vote was as follows:

Treasurer Nancy Hughson – Yes

Trustee Patricia Hibbard – Yes

Supervisor Jennings West – Yes

Trustee Arlene Pesik – Yes

Clerk Claudia Barrett Pluger – Yes

All in favor, Motion carried.

UNFINISHED/UPDATED BUSINESS:

Township Hall Roof – Bids:

Jake Gieras from Weather Vane Roofing supplied Board members with a packet of information regarding the various types of roofing they do, i.e., Atlas Pinnacle Pristine, Atlas StormMaster Shake, Image II Panel Metal Sales Manufacturing Corporation, Classic Rib Panel Metal Sales, and Euroshield, along with a Proposal with the prices for each of these. He went over each one. Jake brought samples with him. They also use recycled tires. He explained thoroughly how they would do the roof, and answered questions. It is Valspar on the metal roofs. Discussion.

NEW BUSINESS:

Hall Rental of Sunday, May 7, 2023:

Clerk Claudia stated the violations she received from the Hall inspector were as follows: the East door in Hall was left unlocked; trash left in both bathrooms, including a dirty diaper; no trash bags replaced in the two kitchen trash containers; thermostat on 75 in Hall; other thermostat set on 83; kitchen sink had food debris left in it and food under the strainer. We have pictures showing this. The cameras showed both Hall doors were propped open; Flag was moved; and people were sitting on the Board tables. The renter signed both documents, Hall Usage Rules and Regulations and the Violations and Charges document. Board discussion.

Moved by Trustee Pat that we withhold the \$250 hall deposit due to all the violations listed, Seconded by Supervisor Jennings.

Roll call vote was as follows:

Treasurer Nancy Hughson – Yes

Trustee Patricia Hibbard – Yes

Supervisor Jennings West – Yes

Trustee Arlene Pesik – Yes

Clerk Claudia Barrett Pluger – Yes

All in favor, Motion carried.

Hall Cleaning – Ashley Marfio – \$75 per cleaning:

Clerk Claudia commented Ashley worked for A.P. Cleaning Company and cleaned the Hall when that company was still in business. She will be getting the necessary insurance. She's been calling and getting prices.

Moved by Clerk Claudia that we approve Ashley Marfio to clean the Hall for \$75 per cleaning, and provided she gets the insurance, Seconded by Trustee Pat.

Roll call vote was as follows:

Treasurer Nancy Hughson – Yes
Trustee Patricia Hibbard – Yes
Supervisor Jennings West – Yes
Trustee Arlene Pesik – Yes
Clerk Claudia Barrett Pluger – Yes

All in favor, Motion carried.

PA-116 Farmland Application, #2023-3, Braun Estate:

Board discussion. The Board has no problem with this farmland application.

Library Board – Member at Large – Rita West:

Board discussion.

Moved by Clerk Claudia that we appoint Rita West for a three-year term on the Library Board as Ovid Township's Member at Large, Seconded by Trustee Pat.

Roll call vote was as follows:

Treasurer Nancy Hughson – Yes
Trustee Patricia Hibbard – Yes
Supervisor Jennings West – Yes
Trustee Arlene Pesik – Yes
Clerk Claudia Barrett Pluger – Yes

All in favor, Motion carried.

Six Voting booths (Old-Blue Case):

Clerk Claudia commented Township and City Boards are giving away these old voting booths in the blue cases and black cases once they purchase new. Board discussion.

Trustee Pat stated these cases take up way too much room, and they are heavy.

Moved by Trustee Pat to dispose of the voting booths in the blue cases however we wish, Seconded by Supervisor Jennings.

Roll call vote was as follows:

Treasurer Nancy Hughson – Yes
Trustee Patricia Hibbard – Yes
Supervisor Jennings West – Yes
Trustee Arlene Pesik – Yes
Clerk Claudia Barrett Pluger – Yes

All in favor, Motion carried.

Clinton County Road Commission Contracts –

Clerk Claudia commented whatever Agreements we approve need to be signed by the Supervisor, Clerk and Treasurer.

Moved by Clerk Claudia that we approve the following ten road Agreements received from the Clinton County Road Commission totaling \$225,406.50 with cost share of \$42,175.37:

- St. Clair Rd from M-21 to Walker Rd– Chipseal, CRS2M emulsion, slag stone & fog seal
- Watson Rd from M-21 to Faragher Rd–Chipseal, CRS2M emulsion, slag stone & fog seal
- Winfield Rd from Shepardsville W to Gravel – Chipseal, CRS2M emulsion, slag stone & fog seal
- St. Clair Rd from M-21 to Parks – Chipseal, CRS2M emulsion, slag stone & fog seal
- Various local roads – 500 ton spot gravel
- Parks Rd from Chandler to Watson – Placement of 1500 tons of 23a mod gravel
- Parks Rd from St. Clair to Shepardsville – Placement of 1500 tons of 23a mod gravel
- Parks Rd from Watson to St. Clair – Placement of 1500 tons of 23a mod gravel
- Taft Rd from Chandler to Watson – Placement of 1500 tons of 23a mod gravel
- Walker Rd from Chandler to Watson – Placement of 1500 tons of 23a mod gravel

Seconded by Trustee Pat.

Roll call vote was as follows:

- Treasurer Nancy Hughson – Yes
- Trustee Patricia Hibbard – Yes
- Supervisor Jennings West – Yes
- Trustee Arlene Pesik – Yes
- Clerk Claudia Barrett Pluger – Yes

All in favor, Motion carried.

REPORTS:

Library – Trustee Patricia Hibbard:

Trustee Pat supplied the Board with the March 15, 2023, Board meeting minutes, along with the financials, the March 2023 Statistics sheet and the April Librarian's Report. Trustee Pat reported that the Fifth Third account is still not closed. Susan is looking into free accounting software. That is ongoing.

OMESA – Treasurer Nancy Hughson:

Treasurer Nancy supplied the Board with the March 28, 2023, minutes, Treasurer's report and supporting financial statements. Also in our packets is the Ovid Fire and Rescue Fire Chief's Report from 3-29-2023 through 4-25-2023. Treasurer Nancy stated the Chiefs were able to look at a new fire truck. It was around \$800,000.

CAASA – Supervisor Jennings West:

Supervisor Jennings was at another meeting and did not make the CAASA meeting.

County Commissioner – Val Vail-Shirey:

Val reported there's a lot going on with Planning and Zoning with Eagle Township and the solar. Tonight's Planning and Zoning meeting will also be about the Moratorium. At the last meeting it was brought up to have a Public Advisory Council for the solar discussions. There are no applications for solar right now.

Trustee Arlene asked Val about the corner. Discussion.

Val stated there will be two new people on the Planning Commission tonight.

Val gave the Board members LEAP documents regarding the Clinton County M-21 AgTech Corridor. That meeting is next Wednesday, May 17, at 1 p.m. Everyone is invited to that.

Trustee Arlene left at 4:52 p.m.

***Public Comments:**

None

Board Comments:

Clerk Claudia pulled last year's Board of Review bill from Assessor Mark. The reason he was paid in May was because Board of Review took place the last week of March 2022, and we didn't receive Mark's bill until April, which could have been after the April meeting when bills were paid.

Clerk Claudia reported on some things from the MTA Conference.

- There are no more Zoom meetings. The MTA attorneys said it's not legal to have these meetings and make decisions. Those ended in 2021.
- The Bureau of Elections has no guidance yet for Clerks having Elections this year regarding the new Proposal 22-2.
- No videos are allowed in the polling places.
- The nine consecutive days of early voting will be web based. It is real time. There isn't any guidance or laws on this either.

Supervisor Jennings adjourned the meeting at 5:06 p.m.

Claudia Barrett Pluger, Clerk



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CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard
Arlene Pesik

PROPOSED MINUTES OF OVID TOWNSHIP SPECIAL BOARD MEETING - MAY 15, 2023

The Special Board meeting of the Ovid Township Board was called to order at 4:34 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard

ABSENT:

Trustee Arlene Pesik

ALSO PRESENT:

MBN Builders - Mike Nidefski

AGENDA:

Moved by Trustee Pat that we approve the Agenda, as written, Seconded by Treasurer Nancy. All in favor, Motion carried.

Roofing Bids -

Weather Vane Roofing
Bear Creek Metal Roofs, LLC
MBN Builders - Mike Nidefski

MBN Builders - Mike Nidefski:

Mike brought samples for us to see. He explained how he does the roof. He puts foam over the existing shingles. It is standing seam. It is Valspar paint. He stated the products are all made in Michigan. The warranty is 40 years. He will honor the price of \$67,471.00 that was quoted in November of 2022. He left color samples for us. Mike did not feel we needed to replace the eavestroughs. They weren't damaged. They are six-inch gutters. Discussion, questions answered.

Mr. Nidefski left at 5:22 p.m.

Supervisor Jennings commented the other two roofing companies were supposed to be here also.

Board discussion regarding the bids we've received.

Moved by Clerk Claudia that we go with MBN Builders, and the Valspar textured roof,
Seconded by Trustee Pat.

Roll call vote was as follows:

Treasurer Nancy Hughson – **Yes**

Trustee Patricia Hibbard – **Yes**

Supervisor Jennings West – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

Absent: Trustee Arlene Pesik

Motion carried.

***Public Comments:**

None

Board Comments:

None.

Supervisor Jennings adjourned the meeting at 5:27 p.m.

Claudia Barrett Pluger, Clerk