



# OVID TOWNSHIP

## ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136  
Ovid, Michigan 48866  
Tx: (989) 834-2838

**APPROVED**

SUPERVISOR: Jennings C. West  
CLERK: Claudia Barrett Pluger  
TREASURER: Nancy J. Hughson

TRUSTEES: Bobby Byles  
Kurt Wolf

### **PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING – JANUARY 23, 2025**

The regular Board Meeting of the Ovid Township Board was called to order at 7:01 p.m. by the Supervisor with the Pledge to the Flag.

Supervisor Jennings stated: “To all the Board Members, if I have offended you, I apologize, everybody.”

#### **MEMBERS PRESENT:**

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Bobby Byles, Trustee Kurt Wolf

#### **ABSENT:**

None

#### **ALSO PRESENT:**

Christina McEmber, Clinton County Planning & Zoning Director; Woody Woodruff; Keith Jones; Lionel Olson; Robin Olson; Connie Kioski; Peggy Lidgard, Assessor; Nicole Fickes, Clinton County Commissioner

#### **AGENDA:**

Moved by Trustee Bobby to approve the Agenda, as printed, Seconded by Trustee Kurt. All in favor, Motion carried.

#### **PROPOSED MINUTES FROM DECEMBER 19, 2024, BOARD MEETING:**

Moved by Treasurer Nancy that we approve the December 19, 2024, minutes, Seconded by Trustee Bobby. All in favor, Motion carried.

**TREASURER’S REPORT:**

Treasurer Nancy provided the Board with the December 2024 financials, the December monthly income received report, bank balances, along with the supporting bank statements as of December 31, 2024, and the corresponding bank reconciliations for each month’s bank statement.

Huntington Bank Account Balances:

- General Fund bank balance is \$133,154.65
- Payroll bank balance is \$1,632.70
- Delinquent Property bank balance is \$493.47

Michigan Class:

- General Fund is \$362,873.60
- Emergency Services is \$149,794.54
- Tax Account – \$1,090.32

Mercantile Bank Account Balances:

- Emergency Services account is \$40,857.29

Journey Federal Credit Union Balances:

- Tax account balance is \$474,374.87
- Cemetery account balance is \$20,763.44

The tax recap is also included with the financials. It shows how much was dispersed every two weeks. The last page gives the total of what has been disbursed so far.

Moved by Trustee Bobby to approve the Treasurer’s report, as read, subject to audit, Seconded by Trustee Kurt. All in favor, Motion carried.

**AMEND AND APPROVE BUDGET:**

Moved by Clerk Claudia to amend and approve the budget for the following items that are over budget: GL # 101-262-702, Elections – Salary – \$1,297.24; GL # 101-266-822, Insurance (Comp) – \$293; GL # 101-266-824, Training Classes – \$199; GL # 101-448-920, Street Lighting – \$410.84; GL # 101-253-940, Postage – Treasurer – \$27.56 and GL # 205-000-955, Misc. Expense (EMS) – \$21,418, for a total of \$23,645.64 from unallocated funds, Seconded by Treasurer Nancy.

Roll call vote was as follows:

- Trustee Kurt Wolf – **Yes**
- Treasurer Nancy Hughson – **Yes**
- Supervisor Jennings West – **Yes**
- Trustee Bobby Byles – **Yes**
- Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

**CLERK/BILLS – FOR APPROVAL:**

Clerk Claudia supplied the Board with the Check Disbursement Report for this month’s meeting. The following are the banks and check numbers for approval:

**Huntington Bank** – Preauthorized by policy and approval, Check Numbers 11649-11665, and Check Numbers 11666-11669 and 11678-11679. Payroll Check Numbers 11670-11677.

**Mercantile Bank – EMS** – Check Numbers 1101 and 1102, and

**Journey Federal Credit Union – Cemetery** – No checks. The total for approval is \$43,559.89.

Moved by Trustee Bobby to approve the Clerk’s check disbursement report, Seconded by Treasurer Nancy. All in favor, Motion carried.

Clerk Claudia also included an updated Check Disbursement Report from 11/21/2024 through 12/19/2024. The United States Department of Treasury EFT transfer was not listed on last month’s report. The Revenue and Expenditure Report for the period ending 12/31/2024 was also included. The 1099s and W-2s will be going out this week.

**NEW BUSINESS:**

**Christina McEmber, Director, Clinton County Planning and Zoning:**

Christina spoke about the new cell tower going up on Hollister Road. She wanted to see if the Township had a problem with it.

**Resolution Number 2025-01 - Poverty Exemption Resolution:**

Moved by Clerk Claudia that we adopt Resolution Number 2025-01, A Resolution to Modify Guidelines for Poverty Exemption from Property Taxes, Seconded by Trustee Kurt.

Roll call vote was as follows:

Trustee Kurt Wolf – **Yes**

Treasurer Nancy Hughson – **Yes**

Supervisor Jennings West – **Yes**

Trustee Bobby Byles – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Resolution Adopted.

**Budget Meeting Date: :**

Board discussion. The Budget workshop meeting will be held on Wednesday, February 12 at 6:30 p.m.

**New Desks for Clerk & Treasurer – Update:**

Board discussion regarding the updated estimate for new desks for the clerk and treasurer.

Moved by Trustee Bobby that we go ahead and purchase and accept the new quote for desks for both offices for the amount of \$7,929.48, which this will supersede the previous motion we had two months ago, Seconded by Trustee Kurt.

Roll call vote was as follows:

Clerk Claudia Barrett Pluger – **Yes**

Trustee Bobby Byles – **Yes**

Supervisor Jennings West – **Yes**

Treasurer Nancy Hughson – **Yes**

Trustee Kurt Wolf – **Yes**

All in favor, Motion carried.

#### **Clerk & Treasurer's Current Desks:**

Board discussion.

Moved by Trustee Bobby that we let CAASA have the old desks of the clerk and treasurer, Seconded by Trustee Kurt.

Treasurer Nancy commented "with the stipulation that they come in and take them down."

Roll call vote was as follows:

Clerk Claudia Barrett Pluger – **Yes**

Trustee Bobby Byles – **Yes**

Supervisor Jennings West – **Yes**

Treasurer Nancy Hughson – **Yes**

Trustee Kurt Wolf – **Yes**

All in favor, Motion carried.

#### **Clerk's Institute – March 2025:**

Board discussion regarding the Clerk and Treasurer's Institute.

Moved by Trustee Bobby that the Board approve the Clerk's Institute training, Seconded by Trustee Kurt.

Roll call vote was as follows:

Supervisor Jennings West – **Yes**

Treasurer Nancy Hughson – **Yes**

Trustee Kurt Wolf – **Yes**

Trustee Bobby Byles – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

#### **Treasurer's Institute – April 2025:**

Board discussion. Treasurer Nancy commented she wasn't sure either about Institute. She really likes the Treasurer-to-Treasurer monthly zoom meetings. Board discussion.

Moved by Clerk Claudia that we approve the Treasurer-to-Treasurer monthly meetings, Seconded by Trustee Bobby.

Roll call vote was as follows:

Trustee Kurt Wolf – **Yes**

Treasurer Nancy Hughson – **Yes**

Supervisor Jennings West – **Yes**

Trustee Bobby Byles – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

### **Reports and Updates:**

-Assessor – Peggy Lidgard

-Library – Trustee Bobby Byles

-OMESA – Treasurer Nancy Hughson

-CAASA – Supervisor Jennings West

-Nicole Fickes, Clinton County Commissioner

### **Public Comments:**

Public Comments Opened – 8:13 p.m.

Connie Kioski

Public Comments Closed – 8:16 p.m.

### **Board Comments:**

Trustee Bobby brought up the wood trim since the hall has been painted and needs replacing. Treasurer Nancy commented she would like wood trim. Board discussion. Trustee Kurt brought up the flooring. Board discussion regarding the carpet and floors.

Moved by Trustee Bobby that we get bids and decide we're going to replace the flooring in here and out there.

Discussion continued.

Supervisor Jennings commented he would like to make a Motion to get the carpet cleaned.

Trustee Byles commented he already made a Motion that we replace the flooring in here and out there, and we need to address that.

Board discussion regarding Motions during Board comments.

Board discussion continued

Supervisor Jennings asked if there was a second on that motion.

Hearing none, it's dead.

Board and public discussion continues.

Moved by Clerk Claudia that we go ahead and get the carpet cleaned, Seconded by Supervisor Jennings.

Roll call vote was as follows:

Trustee Kurt Wolf – **Yes**

Treasurer Nancy Hughson – **Yes**

Supervisor Jennings West – **Yes**

Trustee Bobby Byles – **No**

Clerk Claudia Barrett Pluger – **Yes**

Motion carried.

Treasurer Nancy commented if it could be cleaned within the next two weeks.  
Supervisor Jennings commented get the carpet cleaned ASAP.

Treasurer Nancy will make calls regarding the wood trim.

Supervisor Jennings adjourned the meeting at 8:43 p.m.

Claudia Barrett Pluger, Clerk



# OVID TOWNSHIP

## ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136  
Ovid, Michigan 48866  
Tx: (989) 834-2838

# APPROVED

SUPERVISOR: Jennings C. West  
CLERK: Claudia Barrett Pluger  
TREASURER: Nancy J. Hughson

TRUSTEES: Bobby Byles  
Kurt Wolf

### **PROPOSED MINUTES OF OVID TOWNSHIP SPECIAL BOARD MEETING - THURSDAY, JANUARY 30, 2025 - 5 p.m.**

The Special Board Meeting of the Ovid Township Board was called to order at 5:03 p.m. by the Supervisor with the Pledge to the Flag.

#### **MEMBERS PRESENT:**

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Bobby Byles, Trustee Kurt Wolf

#### **ABSENT:**

None

#### **ALSO PRESENT:**

Connie Kioski, Gary Kioski, Kelsey Kioski-Holmes, Blake Holmes

#### **AGENDA:**

Moved by Trustee Bobby to approve the Agenda, Seconded by Trustee Kurt.  
All in favor, Motion carried.

#### **NEW BUSINESS:**

##### **Ovid Outdoor Power – Snow Removal Contract – Amendment**

Discussion regarding the communications with Supervisor Jennings and Trustee Bobby with Kelsey at Ovid Outdoor Power, and all the \$130 salt charges, including the weekend, which Ovid Outdoor Power's contract states, "The Owner will notify The Vendor if the entire parking lot needs to be salted and also if services need to be provided on weekends or for other special events."

Discussions continued.

Clerk Claudia received, via email, an Amendment to the Snow Removal Contract, from Ovid Outdoor Power, which states:

- A. Snow removal:** Owner agrees to be on an on-call basis and will contact the Vendor when any and all snow removal or salting is required at the property by phone and in writing by email to [ovidoutdoorpower@gmail.com](mailto:ovidoutdoorpower@gmail.com). The Owner accepts all responsibility and shall not hold the Vendor accountable or liable for any liabilities or injuries, unless intentional conduct is established.

**Ovid Township Counter-Amendment Proposal (1):**

**Snow removal:** Vendor shall plow the Township parking lot, all sidewalks and entrances when there's an accumulation of two (2) inches of snow. This includes salting sidewalks up to the door, salting the handicap parking spaces, plus two (2) additional parking spaces beyond the handicap parking, and salting the four (4) parking spaces to the left of the building entrance.

The Township Clerk, Claudia Barrett Plugger, or the Township Treasurer, Nancy J. Hughson, will call and email if they would like the entire parking lot salted.

Board discussion and discussion with Kelsey Kioski-Holmes continued.

**Revised - Snow removal:** Vendor shall plow the Township parking lot, priority area sidewalks and entrances when there's an accumulation of two (2) inches of snow. This includes salting sidewalks up to the door, salting the handicap parking spaces, plus two (2) additional parking spaces beyond the handicap parking, and salting the four (4) parking spaces to the left of the building entrance.

The Township Clerk, Claudia Barrett Plugger, or the Township Treasurer, Nancy J. Hughson, will call and email if they would like the entire parking lot salted.

Moved by Clerk Claudia to approve the above-stated snow removal amendment, as Kelsey Kioski-Holmes suggested, Seconded by Treasurer Nancy.

Board discussion. Trustee Bobby commented the weekends are bothering him.

He questioned why Nancy and Claudia. Board discussion continued and continued.

Clerk Claudia withdrew her Motion.

**NOTE:** The motion was not voted on, and the motion withdrawal was not voted on.

**Ovid Township Counter-Amendment Proposal (3):**

**Snow removal:** Vendor shall plow the Township parking lot, priority area sidewalks and entrances when there's an accumulation of two (2) inches of snow. This includes salting sidewalks up to the door, salting the handicap parking spaces, plus two (2) additional parking spaces beyond the handicap parking, and salting the four (4) parking spaces to the left of the building entrance.

The Township Supervisor, Jennings West, or the Township Treasurer, Nancy J. Hughson, will call and email if they would like the entire parking lot salted.



Moved by Treasurer Nancy to go with what Claudia has written, and put Jennings in there, to make Bobby happy.

More discussion continued. Clerk Claudia commented Jennings and Nancy, since she will be gone. Discussion continuing.

Clerk Claudia commented Treasurer Nancy made a Motion and it has not been seconded.

Seconded by Supervisor Jennings.

Roll call vote was as follows:

Trustee Kurt Wolf – **Yes**

Treasurer Nancy Hughson – **Yes**

Supervisor Jennings West – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

Trustee Bobby Byles – **Yes**

All in favor, Motion carried.

### **Public Comments**

Connie Kioski

Gary Kioski

Kelsey Kioski-Holmes

### **Board Comments:**

Trustee Bobby commented when he makes a statement, he's just stating what he thinks is best. He's not trying to be cynical. He thinks it's good we all have different perspectives.

Supervisor Jennings adjourned the meeting at 5:47 p.m.

Claudia Barrett Pluger, Clerk