



# OID TOWNSHIP

## ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136  
Ovid, Michigan 48866  
Ph: (989) 834-2838

# APPROVED

SUPERVISOR: Jennings C. West  
CLERK: Claudia Barrett Pluger  
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard  
Arlene Pesik

### **PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING – NOVEMBER 10, 2022**

The regular board meeting of the Ovid Township Board was called to order at 7:00 p.m. by the Supervisor with the Pledge to the Flag.

#### **MEMBERS PRESENT:**

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Arlene Pesik

#### **ABSENT:**

Trustee Patricia Hibbard

#### **ALSO PRESENT:**

David Galesk

#### **AGENDA:**

Clerk Claudia commented she just received a document from the assessor, so she would like to amend the Agenda and add the Poverty Exemption Guidelines Resolution, Resolution Number 2022-09, under "New Business."

Moved by Treasurer Nancy to approve the amended Agenda, Seconded by Supervisor Jennings. All in favor, Motion carried.

#### **PROPOSED MINUTES FROM OCTOBER 13, 2022, BOARD MEETING:**

Moved by Trustee Arlene to accept the October 13, 2022, minutes as written, Seconded by Treasurer Nancy. All in favor, Motion carried.

**TREASURER'S REPORT:**

Treasurer Nancy provided the Board with the October 2022 financials, the October monthly income received report, and bank balances, along with the supporting bank statements as of October 31, 2022, as well as the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$345,345.20.

Payroll account balance is \$1,014.67.

Delinquent Property Tax account balance is \$139.59.

Mercantile Bank Emergency Services account is \$129,179.82.

Mercantile ARPA Account is \$234,168.22.

Journey Federal Credit Union Balances:

Tax account balance is \$3,343.85.

Cemetery account balance is \$8,201.14.

Treasurer Nancy did not print a copy of the tax recap sheet. Very few tax payments have been made since our last Board meeting. The new taxes will be going out the last week in November hopefully. The tax database hasn't been approved by the County Treasurer yet.

Moved by Trustee Arlene that we accept the Treasurer's report, as submitted, bank statements and reconciliations included for review, subject to audit, Seconded by Supervisor Jennings. All in favor, Motion carried.

**CLERK/BILLS - FOR APPROVAL:**

Clerk Claudia commented the payroll checks from St. Johns Business and Tax Service are still not in order. The missing check numbers are 411, 412, 414 and 430. These check numbers were voided by them, but we haven't received the checks back yet. We are going to start printing our own checks. St. Johns Business and Tax Service will send us the information for printing.

We have a check for \$3,815.84 to OMESA for a grant they applied for using Ovid Township's SIGMA account. The \$3,815.84 was deposited in our General Fund account. There's also another Road Commission check for \$8,564.45.

The following are the banks and check numbers for approval:

Huntington Bank – Payroll Check Numbers 432-438, Check Numbers 11165-11180, and EFTs.

Mercantile Bank – Emergency Services – Check Number -1074.

The total for approval is \$26,684.11.

Moved by Trustee Arlene to accept the Clerk's Check Disbursement Report for payment of all invoices, Seconded by Treasurer Nancy. All in favor, Motion carried.

## **NEW BUSINESS:**

### **Laser Printer for Supervisor:**

Clerk Claudia commented the printer in the Supervisor's office is not working now. Board discussion regarding a HP Laserjet wireless black and white printer with scanner. Moved by Trustee Arlene that we purchase the Laser printer for the Supervisor's office, and the 4-year accident protection plan for \$39.99, Seconded by Clerk Claudia. All in favor, Motion carried.

### **Resolution for 2023 Poverty Exemption Guidelines – Resolution Number 2022-09:**

Moved by Clerk Claudia that we adopt Resolution Number 2022-09, the 2023 Poverty Exemption Guidelines for Ovid Township, Seconded by Trustee Arlene.

Roll call vote was as follows:

Trustee Arlene Pesik – **Yes**

Treasurer Nancy Hughson – **Yes**

Supervisor Jennings West – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Resolution Adopted.

## **UNFINISHED/UPDATED BUSINESS:**

### **Township Hall Roof – Bids:**

Treasurer Nancy commented we haven't received anymore bids.

### **Custom Heating and Plumbing – Furnace Inspection:**

Clerk Claudia had no update. Apparently the owner is gone for a month.

## **REPORTS:**

### **OMESA – Treasurer Nancy Hughson:**

Treasurer Nancy supplied the Board with the OMESA minutes from September 27, 2022, and the Fire Chief's Report. The OMESA board meeting dates have been set for 2023. There were eight (8) fire calls and 21 rescue calls for the month, for a yearly total of 306. The financial reports will be scanned and sent. The annual tax disbursement of \$47,104 was received.

### **CAASA – Supervisor Jennings West:**

Supervisor Jennings commented they are hoping the new ambulance arrives. The red one they bought from the East Coast is here.

**\*Public Comments:**

Mr. David Galesk inquired why the outside parking lot lights weren't on when he came. Treasurer Nancy commented when the guy was here to look at the lights to give us a bid for the grant, he said he adjusted the clock. They are on now. Mr. Galesk also inquired about the Road Commission. Discussion.

**Board Comments:**

Clerk Claudia stated she would not be at the December 8 Board Meeting, so payroll and invoices would be paid after that. Board discussion.

Moved by Trustee Arlene that we move our December Board Meeting to December 15, Seconded by Treasurer Nancy. All in favor, Motion carried.

**Adjournment:**

Supervisor Jennings adjourned the meeting at 7:25 p.m.

Claudia Barrett Pluger, Clerk



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**PROPOSED MINUTES OF OVID TOWNSHIP SPECIAL BOARD MEETING -  
THURSDAY, NOVEMBER 3, 2022 @ 1:30 p.m.**

The Special Board Meeting of the Ovid Township Board was called to order at 1:34 p.m. by the Supervisor with the Pledge to the Flag.

**MEMBERS PRESENT:**

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Arlene Pesik

**ABSENT:**

Trustee Patricia Hibbard

**ALSO PRESENT:**

None.

**AGENDA:**

Moved by Treasurer Nancy to approve the Agenda, Seconded by Supervisor Jennings. All in favor, Motion carried.

**NEW/UPDATED BUSINESS:**

**Application from Loomis Law Firm regarding Winn Telecom's Application for METRO Act Right of Way Permit - Documents from Ovid Township Attorneys:**

Board discussion regarding all the documents we received from our Attorneys. One of the changes was unilateral from bilateral. The unilateral permit is issued by the municipality and is for five (5) years or less. The bilateral permit allows installation for up to 30 years.

**Resolution to Adopt Unilateral Telecommunications Permit -  
Resolution Number 2022-08:**

Moved by Treasurer Nancy that we adopt Resolution Number 2022-08, Resolution to Adopt Unilateral Telecommunications Permit, Seconded by Clerk Claudia.

Roll call vote was as follows:

Trustee Arlene Pesik – **Yes**

Treasurer Nancy Hughson – **Yes**

Supervisor Jennings West – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Resolution Adopted.

**\*Public Comments:**

None.

**Board Comments:**

None.

**Adjournment:**

Supervisor Jennings adjourned the meeting at 1:40 p.m.

Claudia Barrett Pluger, Clerk



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### **PROPOSED MINUTES OF OVID TOWNSHIP SPECIAL BOARD MEETING - MONDAY, OCTOBER 31, 2022 @ 1:30 p.m.**

The Special Board Meeting of the Ovid Township Board was called to order at 1:30 p.m. by the Supervisor with the Pledge to the Flag.

#### **MEMBERS PRESENT:**

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard

#### **ABSENT:**

Trustee Arlene Pesik

#### **ALSO PRESENT:**

None.

#### **AGENDA:**

Moved by Treasurer Nancy to approve the Agenda, Seconded by Trustee Pat.  
All in favor, Motion carried.

#### **NEW BUSINESS:**

#### **Application from Loomis Law Firm regarding Winn Telecom's Application for METRO Act Right of Way Permit:**

Clerk Claudia commented this is the first time we have dealt with a METRO Act Right of Way Permit. Claudia spoke with Doug Riley and Marc Trotter from the County, and they explained other townships are also receiving this. It goes through the Township first and then to the County. Extensive Board discussion regarding this.

Moved by Treasurer Nancy that we contact our Township Attorneys for guidance,  
Seconded by Trustee Pat.

Roll call vote was as follows:

Trustee Patricia Hibbard – **Yes**  
Treasurer Nancy Hughson – **Yes**  
Supervisor Jennings West – **Yes**  
Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

**\*Public Comments:**

None.

**Board Comments:**

None.

**Adjournment:**

Supervisor Jennings adjourned the meeting at 2:06 p.m.

Claudia Barrett Pluger, Clerk