



**OVID TOWNSHIP
ADMINISTRATIVE OFFICES**

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Ph: (989) 834-2838

APPROVED

SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard
Arlene Pesik

PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING – OCTOBER 14, 2021

The regular board meeting of the Ovid Township Board was called to order at 7 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard and Trustee Arlene Pesik

ABSENT:

None.

ALSO PRESENT:

Devon Songer, Bob Meredith, Jodi Medina, Kam Washburn

AGENDA:

Moved by Trustee Pat that we approve the Agenda as written, Seconded by Treasurer Nancy. All in favor, Motion carried.

PROPOSED MINUTES FROM SEPTEMBER 9, 2021, BOARD MEETING:

Moved by Trustee Pat that we approve the September 9, 2021, minutes, as submitted, Seconded by Trustee Arlene. All in favor, Motion carried.

TREASURER'S REPORT:

Treasurer Nancy supplied the Board with the September 2021 monthly income received report, bank balances, along with the supporting bank statements and Michigan Class Statements as of September 30, 2021, as well as the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$419,150.62.

Payroll account balance is \$3,261.79.

Delinquent Property Tax account balance is \$146.21.

Michigan Class Investment account balances:

General Fund balance is \$0.00.

Emergency Services account balance is \$0.00.

Mercantile Bank Emergency Services account is \$109,222.29.

Journey Federal Credit Union Balances:

Cemetery account balance is \$13,911.67.

Tax account balance is \$9,540.55.

Treasurer Nancy also supplied the Board with the Tax Recap she sends to the County Treasurer every two weeks. It shows how much money has been disbursed so far.

Treasurer Nancy received a call that Ovid Township did receive the ARPA funds. They should be disbursed within the next two weeks.

Moved by Trustee Pat that we accept the Treasurer's report as submitted, bank statements, and all reconciliations included for review, subject to audit,

Seconded by Trustee Arlene. All in favor, Motion carried.

AMEND AND APPROVE BUDGET:

Clerk Claudia said we need to amend the budget for the Audit GL Number. We are over by \$236.50 due to the \$2,500 charge from Maner Costerisan for Steve Kirinovic helping with the American Rescue Plan Act (ARPA) documents being properly filled out and submitted. Board discussion.

Moved by Clerk Claudia to transfer \$236.50 from unallocated funds to Audit, GL # 101-223-801, Seconded by Trustee Pat. All in favor, Motion carried.

CLERK/BILLS – FOR APPROVAL:

Clerk Claudia supplied the Board with the Balance Sheets for each account, the Revenue and Expenditure Report ending September 30, 2021, and the Check Disbursement Report for approval from the following banks:

Huntington Bank – Payroll Check Numbers 323-329, Regular Check Numbers 10969-10986 and EFTs, for approval.

Mercantile Bank – Emergency Services – Check Number 1053, \$44.05.

Journey Federal Credit Union – Cemetery – Check Numbers 1009-1010, \$2,385.

The total of the three bank accounts is \$36,644.72. Clerk Claudia commented she received five invoices late this afternoon from the Clinton County Road Commission for chipseal, totaling \$80,628.27. She asked for approval of these invoices, which makes the total for approval \$117,272.99.

Moved by Trustee Arlene to accept the Clerk's check disbursement report for payment

of all invoices, including the new ones from the Road Commission, Seconded by Trustee Pat. All in favor, Motion carried.

NEW BUSINESS:

Hall Rental Fees:

Clerk Claudia commented we had a possible renter come in and discuss our Hall Rental guidelines regarding dark colored beverages, such as punch, coffee, tea, et cetera. Board discussion regarding the Hall Rental guidelines, violations and charges we have. It was agreed to remove the dark colored beverages from the description and add a carpet cleaning fee of \$160 if something is spilled on the carpet. That is the amount we were last charged to clean the carpet and remove stains. Since we now have security cameras, it was agreed to charge \$250 for any damage done to the cameras. Moved by Trustee Pat to update the changes to the Hall Rental guidelines description and violation fees, as discussed, Seconded by Trustee Arlene. All in favor, Motion carried.

Welcome to Ovid Township Signs:

Supervisor Jennings spoke with the Clinton County Road Commission regarding signs for Ovid Township. Placement would probably be Shepardsville and Hollister Roads, north and south, and Meridian Road to Kinley Road. A total of six signs would be \$880.14, and that covers the signs, posts, labor and equipment. For signs to be placed on M-21, they have to be approved by MDOT. Board discussion.

Moved by Trustee Pat that we approve the Welcome to Ovid Township signs, and have the Road Commission go ahead with them, Seconded by Clerk Claudia. All in favor, Motion carried.

UNFINISHED/UPDATED BUSINESS:

Township Hall Roof:

Treasurer Nancy received a call from Claims Adjuster Sharon Woods. She stated the engineer did find some minor damage on the roof. She said it could be fixed by just replacing those spots that need it. There were a lot of chalk marks on the roof after the engineer left. The roof is 14 years old. Nancy asked her where are we going to find shingles to match what we have. We don't want it looking piecemeal. She said she would talk to her adjuster again and get back with us. We will call Jon Johnson and see if he can help. Board discussion.

Bob Meredith commented we should consider asking for a new adjuster.

New Water Softener:

Treasurer Nancy talked to Jerry Stevens about the water softener. He is working a lot of hours and getting home late. She asked him if he'd like us to find someone else. He said, "No." He felt it would cost us a lot more money. He will get to it when he can. We just don't know when that will be. Board and public discussion. At this point, we will continue to add salt to the softener we have.

REPORTS:

County Commissioner Kam Washburn:

Kam said Clinton County is in their budget process right now. He stated 76 percent of the County budget is made up of property taxes. When he first came on Board nine years ago, it was 62 percent. The population in the County continues to increase.

Clinton County continues to evaluate how to best divide up the ARPA funds. They have received half of the 15.4 million dollars they will be getting.

The County hired Guidehouse to assist in writing guidelines for using Federal funds. Kam also stated a County-wide study of internet accessibility is going to be done. Hopefully Federal infrastructure funds will be provided for broadband to rural communities.

The Clinton County Road Commission is going forward with the new complex on their existing site. The County voted to do the bonding for them.

COVID update – there are 364 new COVID cases, 106 are active cases, two deaths. Since the start of COVID there have been 9,541 cases in Clinton County and 100 deaths.

Jodi Medina for Assessor Mark Holley:

Jodi said Mark is in Alabama. She commented there are about 360 parcels left in the Township to assess – maybe 240 she said. She stated it has been a challenge because almost every parcel has had to be remeasured. They hope to get them done before it snows.

Library – Treasurer Nancy Hughson:

Treasurer Nancy supplied the Board with documents from their September meeting, which were the Library Board Meeting minutes of August 11, 2021, and the September 2021 Librarian's Report. Also in our packets are the August 2021 statistics sheet and August and September 2021 expense trackers for our review.

They are going to fix the Maron's plaque, for the picnic table, with the correct names.

Sharry Huyck resigned, and there will be a reception for her on Sunday from 2 to 4 p.m.

When the eavestrough was being put on the church next to the Library, they messed up the whole side yard. Horizon Roofing is supposed to be paying for the repairs being done. Dalton Perrien is doing the work.

The Library hired an adult part-time, and a high school student.

OMESA – Treasurer Nancy Hughson:

Treasurer Nancy said there were 60 firefighters in the Light Parade. They came from Ovid, Elsie, Ashley, Maple Rapids, and Owosso Township was there.

The millage that needs to be on the ballot next year was discussed. Discussion went back and forth whether OMESA wants to have their own millage or keep it as it is now. One entity wants to do their own millage. We need to pay CAASA out of those funds.

CAASA –

Supervisor Jennings said they checked on vinyl flooring for the office. The carpet that is there is bad. They did vote to go with the vinyl flooring that had been quoted.

They put an extra ambulance on to transport people from hospitals and nursing homes. They are looking to get another ambulance.

Supervisor Jennings also commented Clinton Transit has five new buses. They are waiting for more to come in.

***Public Comments:**

Devon Songer introduced himself, and said he was new to our Township. He asked questions throughout regarding the roads and work being done. Discussion with him. After talking with him, he lives in Middlebury Township, Shiawassee County.

Board Comments:

Clerk Claudia stated we have several hall rentals coming up. The Board discussed the dates and who would be willing to come and check the hall after each rental to inspect.

Adjournment:

Moved by Treasurer Nancy to adjourn the meeting, Seconded by Trustee Arlene. All in favor, Motion carried.

Supervisor Jennings adjourned the meeting at 8:21 p.m.

Claudia Barrett Pluger, Clerk