



OVID TOWNSHIP

ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Ph: (989) 834-2838

APPROVED

SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard
Arlene Pesik

PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING - OCTOBER 13, 2022

The regular board meeting of the Ovid Township Board was called to order at 7:00 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Patricia Hibbard and Trustee Arlene Pesik

ALSO PRESENT:

Jordan Smith, CPA, Maner Costerisan; Hannah Hartenburg, Maner Costerisan; Kam Washburn, Robert Meredith, Dalton Perrien, CDL Services, LLC; David Galesk; Val Vail-Shirey (arrived 7:28 p.m.)

AGENDA:

Moved by Trustee Pat to accept the Agenda as submitted, Seconded by Treasurer Nancy. All in favor, Motion carried.

PROPOSED MINUTES FROM SEPTEMBER 8, 2022, BOARD MEETING:

Moved by Trustee Pat to approve the September 8, 2022, minutes as submitted, Seconded by Treasurer Nancy. All in favor, Motion carried.

TREASURER'S REPORT:

Treasurer Nancy provided the Board with the August 2022 financials, the August and September 2022 monthly income received report, and bank balances, along with the supporting bank statements as of September 30, 2022, as well as the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$435,598.90.

Payroll account balance is \$1,710.85.

Delinquent Property Tax account balance is \$139.59.

Mercantile Bank Emergency Services account is \$129,202.62.

Mercantile ARPA Account is \$234,129.73.

Journey Federal Credit Union Balances:

Tax account balance is \$23,426.82.

Cemetery account balance is \$8,201.14.

Treasurer Nancy also included a copy of the Ovid Township tax recap sheet, which shows how much money has been disbursed each time. Taxes are slow coming in at this time.

Moved by Trustee Pat that we accept the Treasurer's report, as submitted, bank statements and reconciliations included for review, subject to audit, Seconded by Trustee Arlene. All in favor, Motion carried.

CLERK/BILLS – FOR APPROVAL:

Clerk Claudia commented the payroll checks from St. Johns Business and Tax Service are still all messed up. The numbers are not in order. We received an email from them saying their small printer had an issue, but the missing checks would be used this month, but they are still missing. The missing check numbers are 411, 412, 414 and now 430 is also missing. We will get in touch with them again regarding this.

Clerk Claudia supplied the Board with the Payroll Report from last month, and the Check Disbursement Report for this month from all banks. Also included is the Revenue and Expenditure Report ending September 30, 2022, and Balance Sheets for all funds. We have a check for \$121,776.80 going to the Road Commission for work done. The following are the banks and check numbers for approval:

Huntington Bank – Payroll Check Numbers 424-429 and 431, Preauthorized by Policy and Approval, Check Numbers 11153-1154, and EFTs.

Regular Check Numbers 11155-11164.

Mercantile Bank – Emergency Services – Check Number -1071.

The total for approval is \$139,159.13.

Moved by Trustee Pat to approve the Clerk's Check Disbursement Report for payment of all invoices in the amount of \$139,159.13, Seconded by Trustee Arlene. All in favor, Motion carried.

NEW BUSINESS:

Jordan Smith, CPA, Senior Manager, Maner Costerisan:

Mr. Jordan Smith of Maner Costerisan introduced himself and Hannah Hartenburg from Maner Costerisan. Steve Kirinovic, who usually comes, asked Jordan to take over

tonight. First in the Report on Financial Statements is the Independent Auditor's Report to the Board of Trustees of Ovid Township, for the year ending March 31, 2022, which states the opinion of Maner Costerisan. Their opinion is what they call a good, clean, unmodified opinion, which means everything is in accordance with generally accepted accounting principles. This is exactly what the State of Michigan Treasury Department wants to see. This is the best possible opinion.

Jordan went through Ovid Township's Report on Financial Statements and touched on some of the financial highlights in the General Fund. Revenues increased this year mainly due to State Revenue Sharing. Hall rent did increase about \$5,000. Expenditures increased about \$58,000. There was a lot of road maintenance work done during the summer of 2021. There were also a lot of FOIA requests and attorney fees associated with those FOIA requests during the year. Those were the biggest increase in expenditures. The Township also paved the parking lot in 2021. Net change was an increase in our fund balance and General Fund of just over \$5,000, which is a positive.

The fund balance for Ovid Township is very healthy. Everything is good. Nancy and Claudia have good systems and processes in place. They work hard. Moved by Treasurer Nancy that we accept the 2022 Audit, as presented, Seconded by Clerk Claudia. All in favor, Motion carried.

Snow Removal Bids:

Clerk Claudia commented we received one bid, from Dalton Perrien, CDL Services, LLC. Dalton discussed the salt situation with us. His bid was \$75 for Township Priority Salt/De-icing, i.e., handicap parking, front row parking and sidewalk in front of the building. Township Hall salting of all sidewalks, parking spaces and driveway entrance is \$140. Snow plowing is removal of 2-8 inches of snow from all sidewalks, parking spaces and driveway entrances, \$130, and \$160 for removal of 8 inches or more from those areas listed.

Moved by Trustee Pat that we accept this bid, and grant the contract to CDL Services, Seconded by Clerk Claudia. All in favor, Motion carried.

**Resolution to Apply for a Risk Reduction Grant through Par Plan -
Resolution Number 2022-07:**

Treasurer Nancy explained it's pretty much the same type of resolution we did for the cameras. We were thinking of LED/photocell lights in the parking lot and more lighting around the building. We would have to get bids before November 30 and turn them in. Hopefully we can get this done in the spring.

Moved by Clerk Claudia that we accept the Resolution to Apply for a Risk Reduction Grant through Par Plan, Resolution Number 2022-07, Seconded by Trustee Pat.

Roll call vote was as follows:

Trustee Arlene Pesik – **Yes**
Trustee Patricia Hibbard – **Yes**
Treasurer Nancy Hughson – **Yes**
Supervisor Jennings West – **Yes**
Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Resolution Adopted.

UNFINISHED/UPDATED BUSINESS:

Township Hall Roof – Bids:

Treasurer Nancy commented we have four quotes. We are waiting on another one to come in. Board discussion. We are going to wait on making a decision. It can't be done until springtime.

Custom Heating and Plumbing – Furnace Inspection:

Clerk Claudia stopped in at Custom Heating and Plumbing in Ovid. The owner was not there again. The gal working could not help. She recommended calling him.

REPORTS:

Library – Trustee Patricia Hibbard:

Trustee Pat supplied the Board with the August 17, 2022, Library Board Meeting minutes and the Librarian's September Report. Also included in our packets for review are the financials – the expense tracker sheets, general fund income, donation fund, building fund, payroll, and August 2022 statistics.

They are going to stay with the insurance company they have but increase the amount of contents. They talked about the fire and safety equipment.

There was a Special Zoom Meeting to approve some cement work for the new book drop box to be bolted down.

OMESA – Treasurer Nancy Hughson:

Treasurer Nancy supplied the Board with the OMESA minutes from August 23, 2022, and the financials. There were 35 calls during the month. The batteries in the tanker had to be replaced. The generator in Engine 1 was bad, so they had to replace that. The Board voted to appoint Nancy as the new treasurer, taking Greg Palen's place.

CAASA – Supervisor Jennings West:

Supervisor Jennings commented he was not at the last meeting. The brand new ambulance should be arriving soon.

County Commissioner – Kam Washburn:

Kam reported that Clinton County has been involved in an Economic Development project in the southern end of Clinton County. It could not be discussed due to a non-disclosure agreement. They were working on getting a microchip company to come into that area. Clinton County was one of the two locations being considered. The project was awarded to Syracuse, New York. This would have been a 90 billion dollar project over ten years, 50,000 people would have moved to the area, and it would have created 10,000 jobs.

The County received seven bids for the Broadband project. Those are being reviewed. No one bid on the whole project. How this will be selected will be determined. The County has set aside three million dollars of ARPA money to go towards this. The total cost for getting Broadband for the entire County is now between 30-35 million dollars.

The Commissioners voted to partner with Ingham County to continue the Veterans Affairs Office in the Courthouse. There will be a person there two days a week. If there is any Veteran that needs anything, who is in Clinton County, they should call Administration at the Courthouse, and they will get them set up.

***Public Comments:**

Val Vail-Shirey, Candidate for Clinton County Commissioner, District #1, commented she has enjoyed spending time with Kam Washburn and learning from him. Val thanked us for being able to come and share her thoughts.

Supervisor Jennings asked Val about her residency. He commented he has a lot of people asking him questions about her residency.

Val addressed where she lives. She commented there is false information out there. She stated she was born and raised at 10505 Upton Road, Bath, Michigan in Victor Township. Under the new redistricting, Victor Township is part of District 1. It has not been part of Kam's District before. Most of her adult life she lived at 13577 Upton Road, which is Bath Township. This last year she moved back to 10505 Upton Road, Bath, Michigan, which is in Victor Township. She moved back to take care of her parents.

Board Comments:

Clerk Claudia stated she received an email from our Attorneys regarding our questions about commercial wind farms and commercial sale wind energy. They do not recommend the adoption of a complete prohibition. The lawful approach would be to establish very strict requirements that allow, but do not encourage, wind farms. We can discuss this further with our Attorneys. We don't want to have any conflicts with the zoning ordinances of Clinton County. Discussion.

Adjournment:

Supervisor Jennings adjourned the meeting at 8:15 p.m.

Claudia Barrett Pluger, Clerk