



OVID TOWNSHIP ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Ph: (989) 834-2838

APPROVED

SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Patricia Hibbard
Arlene Pesik

PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING - NOVEMBER 11, 2021

The regular board meeting of the Ovid Township Board was called to order at 7 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Arlene Pesik

ABSENT:

Trustee Patricia Hibbard

ALSO PRESENT:

Kurt, Kirstin & Hunter Parks; Bob Meredith; Deputy Zachary Smith; Kam Washburn; Kirk Norton – G & W's Family Lawncare LLC; Mark Holley Dalton Perrien, CDL Services LLC; Marshall Baker – Maximum Pride Lawn Care.

AGENDA:

Moved by Treasurer Nancy that we approve the Agenda as written, Seconded by Trustee Arlene. All in favor, Motion carried.

PROPOSED MINUTES FROM OCTOBER 14, 2021, BOARD MEETING:

Moved by Trustee Arlene that we approve the October 14, 2021, minutes, as submitted, Seconded by Treasurer Nancy. All in favor, Motion carried.

TREASURER’S REPORT:

Treasurer Nancy supplied the Board with the October 2021 monthly income received report, bank balances, along with the supporting bank statements and Michigan Class Statements as of October 31, 2021, as well as the corresponding bank reconciliations for each month’s bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$561,105.98.

Payroll account balance is \$4,323.92.

Delinquent Property Tax account balance is \$146.21.

Michigan Class Investment account balances:

General Fund balance is \$0.00.

Emergency Services account balance is \$0.00.

Mercantile Bank Emergency Services account is \$109,190.61.

Journey Federal Credit Union Balances:

Cemetery account balance is \$11,526.67.

Tax account balance is \$4,754.60.

Treasurer Nancy stated we received our first ARPA funds on the 19th in the amount of \$116,548.50. Right now this money is in the General Fund at Huntington, as the bank statement shows. We are opening an account at Mercantile to move it to so it will be completely separate from the General Fund money. We also received Revenue Sharing in the amount of \$40,261 for July and August. Those are the big incomes for October. The new tax season will begin December 1st.

Moved by Supervisor Jennings that we accept the Treasurer’s report as submitted, bank statements, and reconciliations included for review, subject to audit,

Seconded by Trustee Arlene. All in favor, Motion carried.

AMEND AND APPROVE BUDGET:

Clerk Claudia said we need to amend the budget for the following GL Numbers:

GL # 209-567-934, Cemetery Repairs & Maintenance – \$500, for stump grinding and removal; GL # 101-223-801, Audit – \$48; GL # 101-299-901, Printer Contract – \$72.35 and GL # 101-299-965, Website – \$90. Board discussion regarding the printer contract.

Moved by Clerk Claudia to transfer \$1,110.35 from unallocated funds to GL # 209-567-934, \$500; GL # 101-223-801, \$48; GL # 101-299-901, \$472.35 and GL # 101-299-965, \$90, Seconded by Treasurer Nancy. All in favor, Motion carried.

CLERK/BILLS – FOR APPROVAL:

Clerk Claudia supplied the Board with the Check Disbursement Report for approval from the following banks:

Huntington Bank – Payroll Check Numbers 330-337, Regular Check Numbers 10988-11006 and EFTs, for approval.

Mercantile Bank – Emergency Services – Check Number 1054, \$44.04.
Journey Federal Credit Union – Cemetery – Check Number 1011, \$500.
The total of the three bank accounts is \$83,911.11.

Clerk Claudia commented, before we approve the bills to be paid, we have a hall rental deposit return to discuss, which is Check Number 10992 written for \$150. There was a coffee spill. The renters tried to clean the spot on two or three different occasions with their own carpet cleaning machines. We contacted the company that last cleaned our carpet and removed all stains. They have a minimum fee of \$100 to come and spot clean. The renters were not happy with this charge, and they checked around. We have spoke with them a few times. We were told Pete Stewart could clean the spot for \$50, \$75 at the most. The following week after this rental, we had another situation, someone brought their dog to their rental event. Board discussion regarding the coffee spill situation, our hall rental violation charge, and the dog situation. Moved by Treasurer Nancy that we withhold \$50 from the \$250 deposit, and have Pete Stewart come and clean the spot for \$50, Seconded by Trustee Arlene. All in favor, Motion carried.

Clerk Claudia commented we need a motion to approve payment of the rest of the bills. The total would be \$83,961.11, with the addition of \$50 more back to the renter. Moved by Treasurer Nancy to approve the Clerk’s Check Disbursement Report for payment of all bills, Seconded by Trustee Arlene. All in favor, Motion carried.

NEW BUSINESS:

Hall Rentals (Pets/Animals):

Moved by Treasurer Nancy that we add “no animals” to our Hall Rental Agreement, Seconded by Clerk Claudia. All in favor, Motion carried.

Resolution No. 2021-11 – Resolution for 2022 Poverty Exemption Guidelines:

Moved by Clerk Claudia that we adopt Resolution Number 2021-11, Resolution for 2022 Poverty Exemption Guidelines, Seconded by Trustee Arlene.

Roll call vote was as follows:

- Supervisor Jennings West – Yes
- Trustee Arlene Pesik – Yes
- Treasurer Nancy Hughson – Yes
- Clerk Claudia Barrett Pluger – Yes

All in favor, Motion carried.

Resolution adopted.

Snow Removal Bids/Estimates:

Clerk Claudia stated we received three bids/estimates, and all three gentleman are here. The bids/estimates are as follows:

Marshall Baker, Maximum Pride Lawn Care –

Snow Plow 2 to 4 inches, \$95

Snow Plow 4 to 8 inches, \$145

Snow Plow 8+ inches, \$185

Salt primary traffic areas (when needed), \$55

Salt sidewalk only (when needed), \$30

Salt parking area and walks in adverse icy conditions – unable to estimate new salt prices. Charge will be by amount used and labor involved.

Kirk Norton, G & W's Family Lawncare, LLC –

Snow Plow 2 to 4 inches, \$85

Snow Plow 4 to 8 inches, \$105

Snow Plow 8+ inches, \$145

Salt – Entire parking lot (if needed), \$150

Salt – Sidewalks only (if needed), \$50

Dalton Perrien, CDL Services, LLC –

Snow Plow 2 to 4 inches, \$120

Snow Plow 4 to 8 inches, \$120

Snow Plow 8+ inches, \$150

Salt or comparable products to clear drive, parking lot, and sidewalks of ice and slight accumulation of snow, \$140

Board discussion with all three gentleman – discussion regarding salt application, snow removal areas and when the hall is rented.

Moved by Treasurer Nancy that we award the snow plowing contract to Dalton Perrien, Seconded by Clerk Claudia.

Roll call vote was as follows:

Supervisor Jennings West – Yes

Trustee Arlene Pesik – Yes

Treasurer Nancy Hughson – Yes

Clerk Claudia Barrett Pluger – Yes

All in favor, Motion carried.

Supervisor Jennings stated Dalton has the contract.

UNFINISHED/UPDATED BUSINESS:

Township Hall Roof:

Treasurer Nancy said we received a call from Claims Adjuster Sharon Woods. She said they would be willing to replace the north side and the east side, but no other sides. She said it could be done next spring, and let them know the cost when it was done. Nancy commented we will call Jon Johnson again and see if he can do something. There have been multiple houses done on 21, the church has been done, and one house straight across the road. The engineer put a lot of chalk marks on the roof.
Board discussion.

REPORTS:

Clinton County Deputy Zachary Smith:

Deputy Smith reported a week ago there were 52 car/deer accidents within 72 hours. Mental health – suicide calls are high right now. There was a bad car accident Sunday on M-21 and St. Clair Road. Otherwise, everything has been quiet around Ovid Township.
Supervisor Jennings inquired about starting up a neighborhood watch in our Township.

Clinton County Commissioner Kam Washburn:

As Kam has reported before, the County has received half of their ARP money, but they still have not spent any of it. They did vote out two million dollars for small business grants across the County. None of the money has been spent yet; however, the application process is done, and those are being evaluated now. The money is still in the bank.

Guidehouse is assisting the County on use of the Federal funds. Guidehouse has hired a company to do a broadband study for Clinton County. Some people have service, but it's very bad service, so this study will help. Some townships have already received questionnaires regarding this.

Clinton Area Transit is looking at a more regional approach for public transportation for the Tri-County area – Eaton, Ingham and Clinton County. A significant change in the economic development front is having access to public transportation. When big companies are looking to come into our area, one of the first questions they ask is do we have a good public transportation system for workers to get to work. Clinton Area Transit is working on a more seamless plan to help in the Tri-County area. Most of that work is being done by Tri-County Regional Planning.

Our new 9-1-1 system is on track to come online this fall. Chris Collom, our 9-1-1 Director, has worked very hard on getting this done. We were one of four counties not on the State system yet.

Next, Kam commented the County did reapportion the new commissioner districts. Those are all done at the County level. It's not official yet. Final certification will come from the State of Michigan. Kam commented his district will be changing. These changes will go into effect after next year's election, at the beginning of 2023.

COVID update – there are 371 new COVID cases. There are seven hospitalized, and they are between the ages of 67 and 91. Unfortunately, there were six new deaths, making it a total of 112 deaths in Clinton County since COVID hit. Presently there are 101 school age kids with COVID. Kam commented our new Health Director, Liz Braddock, has done an excellent job.

Assessor Mark Holley:

Mark commented the reassessment of our Township is coming along good. There are just over 1300 parcels in our Township to assess, and the State requires us to look at each one every five years, so we go out and photograph and measure those. He commented we've done really well in the last two-and-a-half years. There are only 124 parcels left to visit.

Unfortunately, Mark got COVID at the beginning of October, and that wiped him out for the entire month. He's getting somewhat back to normal now. At this point, the second tier from the bottom is pretty much done. There is only one tier left to do, and that would be the 124 parcels, 62 of which are improved, so those will have houses on them. This is important because we'll be audited by the State in a year, and we don't have any clue which parcels they'll choose to visit. The new audit is going to have a lot of new rules and requirements that we don't fully understand right now. Since Clinton County is in the very first round of the audit, we might actually get polled for this year's roll. We don't know how to prepare for the audit since we don't know what the new rules and requirements are going to be. One of the things the State has said is that we are going to have to statistically prove a lot of different numbers, which can be very difficult to prove, and that will take a lot of time. We know we are going to have to produce a lot of high color, high definition maps, once they determine the requirements for those.

Mark commented one of the big issues is inflation. Our taxable values rise by the inflation rate or five percent (5%), whichever is less. Washington reported the inflation

rate at 6.4 percent; however, the State of Michigan still has not told what it's going to be for us.

We will have one case for the December Board of Review. It's for a PRE that was missed. It should be very short.

The County has released the ratios from us from the studies. Because of all the work we've done in the last three years, we were really close on the ratios. None of our numbers are going to move by a significant amount. That will help us going into the audit.

Library – Treasurer Nancy Hughson:

Treasurer Nancy supplied the Board with documents from their October 2021, meeting, which were the Library Board Meeting minutes of September 8, 2021, and the October 2021 Librarian's Report. Also in our packets are the September 2021 statistics sheet, and August final, September final and October mid-month 2021, expense trackers, and building and donation funds 2021-2022 for our review.

There was a nice open house for Sharry Huyck's retirement. The Library is now accepting applications for a new library director, a letter of intent and a resume by January 1st, 2022. They started up the movies again, and the children's reading hour. They have a craft get together once a week.

OMESA – Treasurer Nancy Hughson:

Treasurer Nancy reported OMESA is pretty much like last month. They are continuing to discuss how to word the millage that needs to be on the ballot next year. That needs to be turned into the County by May.

CAASA – Supervisor Jennings West

Supervisor Jennings said they voted at their last meeting to remove all the carpet and replace it with new vinyl flooring. They had three or four bids.

One of the units had the box removed, and they are redoing it according to the new regulations. They put a third unit on to transport people from hospitals to home or nursing homes or whatever. They are keeping busy.

***Public Comments:**

None.

Board Comments:

None.

Adjournment:

Supervisor Jennings adjourned the meeting at 7:50 p.m.

Claudia Barrett Pluger, Clerk