



OID TOWNSHIP

ADMINISTRATIVE OFFICES

1015 Baese Court, P.O. Box 136
Ovid, Michigan 48866
Ph: (989) 834-2838

APPROVED

SUPERVISOR: Jennings C. West
CLERK: Claudia Barrett Pluger
TREASURER: Nancy J. Hughson

TRUSTEES: Bobby Byles
Kurt Wolf

PROPOSED MINUTES OF OVID TOWNSHIP BOARD MEETING - DECEMBER 19, 2024

The regular Board Meeting of the Ovid Township Board was called to order at 7 p.m. by the Supervisor with the Pledge to the Flag.

MEMBERS PRESENT:

Supervisor Jennings West, Clerk Claudia Barrett Pluger, Treasurer Nancy J. Hughson, Trustee Bobby Byles, Trustee Kurt Wolf

ABSENT:

None

ALSO PRESENT:

Lionel & Robin Olson, Augie Arnett, Larry Bosom, Gary Criner, Connie Kioski
Tim Fair & son

AGENDA:

Moved by Treasurer Nancy to approve the Agenda, as printed, Seconded by Trustee Bobby. All in favor, Motion carried.

PROPOSED MINUTES OF SPECIAL BOARD MEETING OF NOVEMBER 18, 2024:

Moved by Treasurer Nancy that we approve the November 18, 2024, Special Board Meeting minutes, Seconded by Trustee Bobby. All in favor, Motion carried.

PROPOSED MINUTES FROM NOVEMBER 21, 2024, BOARD MEETING:

Moved by Trustee Bobby that we approve the November 21, 2024, minutes, Seconded by Trustee Kurt. All in favor, Motion carried.

TREASURER'S REPORT:

Treasurer Nancy provided the Board with the November 2024 financials, the November monthly income received report, bank balances, along with the supporting bank statements as of November 30, 2024, and the corresponding bank reconciliations for each month's bank statement.

Huntington Bank Account Balances:

General Fund bank balance is \$109,249.34

Payroll bank balance is \$3,369.32

Delinquent Property bank balance is \$493.47

Michigan Class:

General Fund is \$361,436

Emergency Services is \$149,201.09

Tax Account – \$1,086

Mercantile Bank Account Balances:

Emergency Services account is \$20,285.66

Journey Federal Credit Union Balances:

Tax account balance is \$2,077.69

Cemetery account balance is \$20,763.44

The tax recap is also included with the financials. It shows how much was dispersed every two weeks. The last page gives the total of what has been disbursed so far.

The December 1-15 disbursement will be mailed out this week.

Moved by Trustee Bobby to approve the Treasurer's report, as read, subject to audit, Seconded by Supervisor Jennings. All in favor, Motion carried.

AMEND AND APPROVE BUDGET:

Moved by Clerk Claudia to amend and approve the budget for the following items that are over the original budget:

GL # 101-000-995, Transfer Out – \$12,481.48 (For Cemetery fence)

GL # 101-000-955, Misc. Expense & Conv. – \$326.45 – (Poverty Exemption Refunds + Assessor Adjustments), GL # 101-262-940, Postage – Elections – \$32 and

GL # 101-253-940, Postage – Treasurer – \$4.85, for a total of \$12,844.78 from unallocated funds, Seconded by Trustee Bobby.

Roll call vote was as follows:

Trustee Kurt Wolf – **Yes**

Treasurer Nancy Hughson – **Yes**

Supervisor Jennings West – **Yes**

Trustee Bobby Byles – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

CLERK/BILLS – FOR APPROVAL:

Clerk Claudia supplied the Board with the Check Disbursement Report for this month's meeting. The following are the banks and check numbers for approval:

Huntington Bank – Preauthorized by policy and approval, Check Numbers 11616-11629 and Check Numbers 11646-11648. Payroll Check Numbers 11630-11645.

Mercantile Bank – EMS – Check Number 1100 and **Journey Federal Credit Union – Cemetery** – None. The total for approval is \$21,825.56.

Moved by Trustee Bobby to approve the Clerk's check disbursement report, Seconded by Treasurer Nancy. All in favor, Motion carried.

NEW BUSINESS:

Acceptance of Audit ending March 31, 2024:

Clerk Claudia commented we failed to make a motion to accept the Audit after it was presented last month.

Moved by Clerk Claudia that we accept the Audit ending March 31, 2024, Seconded by Trustee Kurt. All in favor, Motion carried.

OMESA – Request of Funds - \$21,500 – new rescue truck:

Treasurer Nancy explained OMESA is purchasing a rescue truck to take place of the ambulance that they normally go on runs with right now. The new one would be much more efficient. They have asked all three entities to give \$21,500.

Moved by Trustee Bobby that we support OMESA for the request of funds of \$21,500, Seconded by Clerk Claudia.

Treasurer Nancy commented that it would be coming out of Emergency Services money.

Roll call vote was as follows:

Trustee Kurt Wolf – **Yes**

Treasurer Nancy Hughson – **Yes**

Supervisor Jennings West – **Yes**

Trustee Bobby Byles – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

MTA Annual Educational Conference – March 31-April 3, 2025:

Moved by Clerk Claudia that we approve payment for any Board member that would like to attend the MTA Annual Conference, Seconded by Trustee Bobby. All in favor, Motion carried.

Clinton County Road Commission Contracts:

Board discussion regarding the contracts we received from the Road Commission. We already allocated the rest of the ARPA funds towards the roads in Ovid Township. Now we need to sign Contracts before the end of the year. We don't know what the cost share will be.

Moved by Trustee Bobby that we approve the nine (9) contracts we received from the Clinton County Road Commission, Seconded by Treasurer Nancy.

Roll call vote was as follows:

Clerk Claudia Barrett Pluger – **Yes**

Supervisor Jennings West – **Yes**

Trustee Kurt Wolf – **Yes**

Trustee Bobby Byles – **Yes**

Treasurer Nancy Hughson – **Yes**

All in favor, Motion carried.

Wirostek Lighting–Replace Analog Time Clock with Digital self-adjusting Time Clock:

Board discussion.

Moved by Supervisor Jennings that we go ahead with this electronic clock for \$612, which includes labor, Seconded by Clerk Claudia.

Roll call vote was as follows:

Trustee Bobby Byles – **Yes**

Treasurer Nancy Hughson – **Yes**

Trustee Kurt Wolf – **Yes**

Supervisor Jennings West – **Yes**

Clerk Claudia Barrett Pluger – **Yes**

All in favor, Motion carried.

Reports and Updates Presented:

- Library – Trustee Bobby Byles – Missed Library meeting
- OMESA – Treasurer Nancy Hughson
- CAASA – Supervisor Jennings West

Public Comments:

None

Board Comments:

Trustee Kurt attended the MTA training session for new elected officials. It was really good. He received a few books. The sessions were long on how to be a good trustee.

Supervisor Jennings commented the MTA sessions they have are really great. He has attended all of them.

Trustee Bobby talked to the painter today. He would like to start painting next week. The Hall is rented through December. Board discussion. Discussion regarding the color. Trustee Bobby will call him and let him know he can get in December 26.

Moved by Clerk Claudia that we adjourn the meeting, Seconded by Supervisor Jennings. All in favor, Motion carried.

Supervisor Jennings adjourned the meeting at 7:55 p.m.

Claudia Barrett Pluger, Clerk