

OID-MIDDLEBURY EMERGENCY SERVICES AUTHORITY

1045 BAESE COURT, P.O. BOX 636, OVID, MICHIGAN 48866

TELEPHONE: (989) 834-5707

Chair: Michael Herendeen
Vice-Chair: Jennings West
Secretary: Nancy Hughson
Treasurer: Nancy Hughson

Trustee: William Lasher
Trustee: Larry Ordiway
Trustee: Jeff Swan
Recording Secretary: Susan Tomasek-Swan

MINUTES

~~Draft~~ Approved

Regular Meeting

December 19, 2023, 7:00 p.m.

Call to Order:

Chair Herendeen called the meeting to order at 7:00 p.m.

Roll Call:

Present: Michael Herendeen, Nancy Hughson, William Lasher-Absent, Larry Ordiway-Absent, Jeff Swan-Arrive at 7:09 PM, and Jennings West

Others in Attendance: There six were people present; among the people present were Susan Swan-recording secretary, Chief Jerry Stevens, Claudia Pluger, Bobby Byles, Eric Brown, and William Jones

Approval of Agenda:

With no objections the agenda was approve as presented.

Approval of Minutes

Trustee Hughson motioned to approve the November 28, 2023 minutes as presented. Trustee West seconded the motion.

The motion passed on a voice vote.

Financial Report / Payment of the Bills:

Treasurer Hughson gave the board a report on the financials of OMESA.

Vice Chair West moved to approve payment of checks #12500-12528 and 1 EFT for \$ 12,429.04 for vendors and \$9,966.55 for payroll for a total amount of \$22, 578.45 and the treasurer's financial report. Trustee Swan seconded the motion.

Upon Roll Call vote the following voted Aye: Hughson, Swan, West, Herendeen

Upon Roll Call vote the following voted Nay: None

Absent: Lasher, Ordiway Carried

Secretary Hughson made the motion to amend the 2023 FY budget by moving \$1540.00 from payroll line to \$40.00 to the telephone line and \$1500.00 to Capital Outlay. Chair Herendeen seconded the motion.

Upon Roll Call vote the following voted AYE: Hughson, Swan, West, Herendeen

Upon Roll Call vote the following voted NAY: None

Absent: Lasher, Ordiway

Carried

Public Comment: Opened 7:10 pm, Closed 7:10 pm none

Fire Chief Report:

Chief Stevens reviewed the runs for the month with the board. Chief updated the board on the progression of the firetruck build.

Runs for the Month: 14 runs for the period November 29-December 19 (11 EMS runs and 3 Fire runs)

Runs for the Year 2023: 285 runs (199 EMS and 86 Fire runs)

Communications: None

General Business:

1. Resolution 2023-04 FY 2024 Budget

Resolution 2023-04
Fiscal Year 2023 Budget

WHEREAS: By law, authorities are required to adopt a balanced budget for their fiscal year.

NOW, THEREFORE, BE IT RESOLVED, the following budget for OMESA (Ovid-Middlebury Emergency Service Authority).

OID FIRE & RESCUE PROPOSED 2024 BUDGET

<u>EXPENSES FOR 2024</u>	<u>BUDGET AMOUNT</u>
CAPITAL OUTLAY	\$19,623.00
CAPITAL IMPROVEMENT	\$86,167.00
CONTINUING EDUCATION/TRAINING	\$2,000.00
TAXES	\$18,000.00
FUEL/OIL	\$5,000.00
LEGAL FEES	\$1,500.00
MILEAGE REIMBURSEMENT	\$200.00
ADVERTISING	\$1,200.00
INSURANCE	\$42,000.00
MISC. EXPENSE	\$500.00
MEMBERSHIPS/SUBSCRIPTIONS	\$4,000.00
OFFICE SUPPLIES	\$2,500.00
OPERATING SUPPLIES	\$9,000.00
PAYROLL	\$72,500.00
AUDIT	\$8,500.00
REPAIR/MAINTENANCE	\$15,000.00
UNIFORMS	\$2,000.00
BUILDING UTILITIES	\$8,850.00
TELEPHONE&INTERNET	\$2,100.00
MILEAGE REIMBURSEMENT	\$200.00
TOTAL EXPENSES 2024	\$214,673.00
INCOME MINUS EXPENSES	\$66,367.00

FORECASTED INCOME 2024

\$280,000.00

Board member Secretary Hughson offered the Resolution. Supported by Vice-Chair West.

Upon roll call vote the following voted AYE: Hughson, Swan, West, Herendeen

Upon roll call vote the following voted NAY: None

Absent: Lasher, Ordiway

The Chairperson declares the resolution adopted on December 19, 2023.

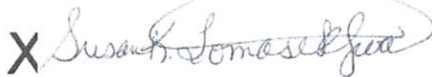
2. **Recovery Fee Resolution**- The recovery ordinance and Resolution 2010-2 were reviewed. Both documents should be updated due to the restructuring of OMESA. Tabled for January.
3. **FOIA Resolution** – Table until the January’s meeting.
4. **Other Equipment Status**- none
5. **Other Pending Business**- The Chief presented BHS insurance paperwork to have the Chair sign for renewal. The renewal has a 12 percent increase. The board reviewed the policy. **Trustee Swan made a motion the insurance binder policy and to authorize the Chair to sign the insurance policy and to pay an invoice of \$26,892.00. Secretary Hughson seconded the motion.**
Upon roll call vote the following voted Aye: Hughson, Swan, West, Herendeen
Upon roll call vote the following voted Nay: None
Absent: Lasher, Ordiway

Final Comments:

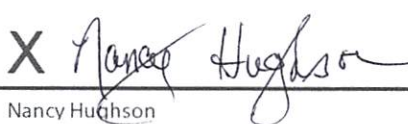
The next OMESA meeting will be on Tuesday, January 23, 2024, at 7:00 pm.

Adjournment- With no objections the Chair adjourned the meeting at 8:00 pm.

The Chair adjourned the meeting at 8:00 pm

X 

Susan Tomasek Swan
Recording Secretary

X 

Nancy Hughson
OMESA Secretary